Steering Committee Meeting
February 3, 2015
10:30 AM
Welcome

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
    - Hold music is disruptive
Today’s Agenda

- Point-in-Time Count
- Coordinated Assessment plan review
- HUD update
- Regional Lead elections
- HMIS FAQ
- Upcoming meetings
- Regional Committee updates
Review & Approve Minutes

- January minutes
  - ncceh.org/files/5289
Point-in-Time Count

- Congrats on completing the 2015 PIT Count!
- Local PIT Coordinators
  - Make sure all agencies reported for PIT & HIC
    - ES, TH, RRH, PSH
  - Review and verify data for accuracy
  - De-duplicate and compile unsheltered count
  - Submit forms to NCCEH
Point-in-Time Count

- Agencies on HMIS must run HMIS PIT report to get their count (ES, TH, RRH, PSH)
  - Bowman still working on report
    - Expected early February
  - CHIN will send email when available
  - Wait for report before submitting PIT count
- In the meantime – clean-up data
Point-in-Time Count

- PIT/HIC Forms: [www.ncceh.org/2015pit/](http://www.ncceh.org/2015pit/)
- Submit forms to NCCEH by **Friday, Feb. 20**
  - Unsheltered Homeless Count: 1 from each county
  - Sheltered Homeless Count: 1 from each shelter and transitional housing program
  - Rapid Re-Housing Count: 1 from each RRH program
  - Permanent Supportive Housing Count: 1 from each PSH program
- Programs on HMIS: also submit HMIS PIT Report
- Email (preferred): [data@ncceh.org](mailto:data@ncceh.org)
- Fax: 1-888-742-3465
Point-in-Time Count Feedback

- How was your community’s PIT Count?
  - Successes?
  - Challenges?
  - Lessons learned?
CA Plan Submission

- 26 plans expected
  - 22 submitted, 4 to come
    - 9 plans not passed threshold, Regional Committees revising
- CAC reviewed 4 plans in January
  - Weather delays
- CAC will continue plan review
  - 2 February meetings, 1 in March
  - 9 plans currently ready
- NCCEH staff continue threshold reviews
  - Posting plan materials on NCCEH website as they pass threshold
Revised CA Plan Review Process

- After plan review, each Regional Committee will get a call from 1-2 CAC members and an NCCEH staff member to offer feedback on CA plans
  - Questions, recommendations
- Steering Committee to vote on plan approval
  - Today: 3 plans for review
    - Alamance
    - DISSY
    - Onslow
Alamance CA Plan

- Very thorough plan, CAC recommends it as a best practice for other Regional Committees still working on their plans
  - Strong plan elements
    - Prioritization (pg. 10)
    - Grievance (pg. 13)
    - Identify and address gaps (pg. 15)
  - Plan uses graphics and text to explain processes clearly
DISSY CA Plan

- Clear, concise plan
- Strong, thoughtful processes that plug into many different community agencies
- Strong plan elements
  - Self referral (pg. 19)
  - Grievance (pg. 20)
Onslow CA Plan

- Well written, straightforward and easy to understand
- Strong plan elements
  - Central case reviews for referrals (pg. 17)
  - Phone conferencing to address transportation (pg. 17)
  - Good info about how agencies are engaged and how people referred (pg. 18)
Coordinated Assessment Plan Review

- Discussion and questions from Steering Committee
- Motion to approve Coordinated Assessment plans for Alamance, DISSY and Onslow Regional Committees
Coordinated Assessment – Next Steps

- After plans approved
  - Implementation
  - Training videos for assessment tool ready by March 1
    - Prevention and diversion screen
    - VI-SPDAT
    - Case management tool
- After CAC review
  - Plan to schedule phone call after CAC plan review
    - 1-2 CAC members + NCCEH staff
    - Regional Lead, CA Lead, others
Coordinated Assessment – Next Steps

- Still working on your plan?
  - Resubmit materials as requested for threshold review or after CAC review
  - Use examples of other plan materials (bottom of page)
    - ncceh.org/bos/coordinatedassessment
HUD Update: FY 2014 Awards

- On January 26, HUD announced FY2014 CoC awards
- $5,649,866 for NC BoS
  - 41 projects
    - All of Tier 1 & Tier 2
  - Total is slightly higher than requested amount
    - FMR adjustments
- Next steps
  - HUD reps will be in touch about grant agreements
HUD Update: FY 2015

- On February 2, HUD sent 2015 Grant Inventory Worksheet (GIW) to CoCs
  - Due to HUD February 16
- Include all grants eligible for renewal in FY 2015
- NCCEH staff will be in touch with grantees
  - Quick response needed
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Summary of the reporting categories
AHAR: 2014 Submission

- HUD accepted Emergency Shelter-Families shell
- Met goal of 5 of 6 table shells accepted
- Positive reflection on agency commitment to improved data quality
  - Thank you!
Regional Lead Elections

- NC BoS staff use Regional Lead elections to create list of 2015 Regional Committees
  - Online form for contact info
    - http://bit.ly/1yx0dy0
  - Missing info from 8 Regional Committees
    - AHRMM, Caswell, Catawba, Chatham, Craven, Harnett, Northeast, Transylvania
  - Please fill out by end of the day Wed. Feb. 4
Regional Lead In-Person Meeting

- Wednesday February 25, 10 AM – 4 PM
- Durham, NC
- Registration info will be emailed to Regional Leads and alternates
  - Please register by Wed. Feb. 11
  - Please contact bos@ncceh.org if you are unable to attend
  - Otherwise staff will monitor registration info
HMIS FAQ

- FAQ available with more info about HMIS transition
  - CHIN to NC HMIS
  - General info, not technical
- Updated info on NCCEH website
  - ncceh.org/hmis/transition
- NCCEH staff will serve as System Administrators, look for new position announcements soon
HMIS FAQ

• Agency Administrator
  • Questions 6-7 on FAQ
  • Every agency using HMIS will have a person to lead and support HMIS

• Who should this be at your agency?
  • Highest ranking person? Computer wizard?
    • Not necessarily
  • The best HMIS user

• More info and training coming in February
  • Learn more and start to think about who would be the best Agency Admin for you
HMIS Update

Questions? Concerns?
Upcoming Meetings

- Permanent Supportive Housing Subcommittee
  - Mon. Feb. 23, 10:30-11:30 AM
  - ncceh.org/events/809
- In-Person Regional Lead & Alternate Meeting
  - Wed. Feb. 25, 10:00 AM – 4:00 PM
  - Registration emailed to Regional Leads and alternates
Regional Committee Updates

- Other news and updates from your community?
Reminders

- **PIT Leads**: Email PIT/HIC data to data@ncceh.org by February 20
- **Regional Committees**: Submit coordinated assessment plan revisions as requested
- **Regional Leads & Alternates**: Register for the in-person meeting (link will be emailed)
- **Agencies using CHIN**: Begin to think about who at your agency will be an agency administrator. Stay tuned for more information and training
- **PSH Grantees**: Attend PSH Subcommittee - ncceh.org/events/809
Wrap Up

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393