**NC Balance of State CoC Steering Committee Meeting Agenda**

**Tuesday, November 4, 2014, 10:30 am – 12:00 pm**

**Call-in info (audio):** (218) 895-9693, conference code 805232#

**Online presentation:** [https://join.me/nccehrocks](https://join.me/nccehrocks)

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<thead>
<tr>
<th>START</th>
<th>10:30 Welcome &amp; Call to Order</th>
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| **Agenda Item:** Roll Call | **Presenter:** Nancy Holochwost  
**Estimated Time:** 5 minutes |
| **Background Information:** Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information. | **Supporting Materials:**  
- Regional Lead Contact List: ncceh.org/files/3430 |

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<tr>
<th>TWO</th>
<th>Agenda Item: Approval of Minutes</th>
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| **Presenter:** Corey Root  
**Estimated Time:** 5 minutes | **Goal:** ☒ Share Info  ☒ Obtain Input  ☒ Make Decisions  
**Formal Approval Needed?** ☒ Yes, by common consent |
| **Supporting Materials:**  
October 7 minutes: ncceh.org/files/5099 |

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<tr>
<th>THREE</th>
<th>Agenda Item: 2014 CoC Application</th>
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| **Presenter:** Corey Root  
**Estimated Time:** 10 minutes | **Goal:** ☒ Share Info  ☐ Obtain Input  ☐ Make Decisions  
**Formal Approval Needed?** ☐ Yes  ☒ No |
| **Background Information:** NC BoS staff submitted the CoC application on October 28. Thanks to all the grantees, funding committee representatives and Steering Committee for the substantial amount of work required on the tight timeframe. NC BoS staff will review our application and the project priority listing. | **Supporting Materials:**  
- Final 2014 Project Listing: ncceh.org/files/5100  
- 2014 Project Applications submitted to HUD: ncceh.org/files/5100 |
| **Action Items:** |
### Agenda Item: ESG Awards

**Presenter:** Corey Root  
**Estimated Time:** 10 minutes  
**Goal:** ☒ Share Info  ☐ Observe Input  ☐ Make Decisions  
**Formal Approval Needed?**  
☐ Yes  ☒ No

**Background Information:** The State ESG Office made award announcements for the annual Emergency Solutions Grant competition in October. We will discuss the awards in Balance of State for FY2014-2015.

**Supporting Materials:**  
- 2014 ESG Awards List: [ncceh.org/files/5101](ncceh.org/files/5101)

**Action Items:**

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### Agenda Item: HMIS / MCAH Meetings

**Presenter:** Corey Root  
**Estimated Time:** 5 minutes  
**Goal:** ☒ Share Info  ☐ Observe Input  ☐ Make Decisions  
**Formal Approval Needed?**  
☐ Yes  ☒ No

**Background Information:** The new HMIS Administrative Agency, MCAH, is in North Carolina the week of November 3 to meet with CoC leadership and CHIN users. CHIN users can register for one of four regional meetings for more information about MCAH and to give feedback.

**Supporting Materials:**  
- MCAH meeting information and registration: [ncceh.org/files/5098](ncceh.org/files/5098)

**Action Items:**  
- CHIN Users: Attend meetings with MCAH staff in your local area if you are able

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### Agenda Item: Veteran & Chronically Homeless Data

**Presenter:** Corey Root  
**Estimated Time:** 10 minutes  
**Goal:** ☒ Share Info  ☐ Observe Input  ☐ Make Decisions  
**Formal Approval Needed?**  
☐ Yes  ☒ No

**Background Information:** Steering Committee participants will review 2014 PIT Count information on the Regional Committees with the highest numbers of homeless veterans and people who are chronically homeless.

**Supporting Materials:**

**Action Items:**
<table>
<thead>
<tr>
<th>Agenda Item: AHAR</th>
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<tbody>
<tr>
<td><strong>Presenter:</strong> Corey Root</td>
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<tr>
<td><strong>Goal:</strong> ☒Share Info ☐ Obtain Input ☐ Make Decisions</td>
<td><strong>Formal Approval Needed?</strong> ☐ Yes ☒ No</td>
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<td><strong>Background Information:</strong> NC BoS data staff are working with agencies to clean up data to be able to submit for the Annual Homeless Assessment Report (AHAR). We will review this process and upcoming deadlines.</td>
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<td><strong>Supporting Materials:</strong></td>
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<tr>
<td>• AHAR notice: <a href="http://ncceh.org/files/4811">ncceh.org/files/4811</a></td>
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<td><strong>Action Items:</strong></td>
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<tr>
<th>Agenda Item: Regional Committee Goals</th>
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<td><strong>Formal Approval Needed?</strong> ☐ Yes ☒ No</td>
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<td><strong>Background Information:</strong> At our in-person meeting in April, NC BoS staff asked Regional Leads to set a measurable goal for their Regional Committee. We will review the status of these goals and discuss next steps.</td>
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<td><strong>Supporting Materials:</strong></td>
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<tr>
<td>• Regional Committee goals: <a href="http://ncceh.org/files/5102">ncceh.org/files/5102</a></td>
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<td><strong>Action Items:</strong></td>
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<tr>
<td>• <strong>Regional Leads:</strong> Check the status of your Regional Committee goal, take appropriate action</td>
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<th>Agenda Item: Coordinated Assessment Update</th>
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<td><strong>Formal Approval Needed?</strong> ☒ Yes ☐ No</td>
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<td><strong>Background Information:</strong> NC BoS staff will review upcoming deadlines for Regional Committee coordinated assessment plans. We will give Steering Committee members an update on the membership for the Coordinated Assessment Council (CAC).</td>
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<td><strong>Supporting Materials:</strong></td>
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<tr>
<td>• 2014 – 2015 Coordinated Assessment timeline: <a href="http://ncceh.org/files/5103">ncceh.org/files/5103</a></td>
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<td><strong>Action Items:</strong></td>
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## Agenda Item: Point in Time Count

**Presenter:** Corey Root  
**Estimated Time:** 5 min

**Goal:**  ☒ Share Info  ☐ Obtain Input  ☐ Make Decisions  
**Formal Approval Needed?**  ☐ Yes  ☒ No

**Background Information:** The Point-in-Time Count will take place in January. NC BoS staff are making the plan for the Balance of State count. Please appoint a Point-in-Time Count point person for your Regional Committee and email contact info to bos@ncceh.org.

**Action Items:**
- **Regional Leads:** Appoint a PIT contact for your Regional Committee and email contact info to bos@ncceh.org by November 30

## Agenda Item: Upcoming Meetings

**Presenter:** Corey Root  
**Estimated Time:** 5 min

**Goal:**  ☒ Share Info  ☐ Obtain Input  ☐ Make Decisions  
**Formal Approval Needed?**  ☐ Yes  ☒ No

**Background Information:**
- Permanent Supportive Housing Subcommittee  
  - Monday, Nov. 17, 10:30 a.m.  
  - [http://www.ncceh.org/events/750/](http://www.ncceh.org/events/750/)
- Data Quality Subcommittee (date moved to avoid Thanksgiving week)  
  - Monday, Dec. 1, 10:30 a.m.  

**Action Items:**
- **PSH Program managers:** Register for PSH Subcommittee
- **CHIN users:** Register for DQ Subcommittee

## Agenda Item: Regional Committee Updates

**Presenter:** Corey Root  
**Estimated Time:** 10 min

**Goal:**  ☒ Share Info  ☒ Obtain Input  ☐ Make Decisions  
**Formal Approval Needed?**  ☐ Yes  ☒ No

**Background Information:**
- Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.
### Agenda Item: Reminders

**Presenter:** Corey Root  
**Estimated Time:** 5 min

**Action Items:**
- **CHIN Users:** Attend meetings with MCAH staff in your local area if you are able
- **Regional Leads:** Check the status of your Regional Committee goal, take appropriate action
- **Regional Leads:** Appoint a PIT contact for your Regional Committee and email contact info to [bos@ncceh.org](mailto:bos@ncceh.org) by November 30
- **PSH Program managers:** Register for PSH Subcommittee, [http://www.ncceh.org/events/750/](http://www.ncceh.org/events/750/)
- **CHIN users:** Register for DQ Subcommittee, [http://www.ncceh.org/events/755/](http://www.ncceh.org/events/755/)

**Next Meeting:**
**Tuesday, December 2, 2014, 10:30 a.m.**