Steering Committee Meeting
September 1, 2015
10:30 AM
Welcome

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
  - Hold music is disruptive
Agenda and Minutes
Today’s agenda

- Coordinated Assessment
- CoC application
- Regional Committee spotlight
- ESG update
- NCCEH Data Center & HMIS update
- September reminders
Review & Approve Minutes

- August minutes
  - ncceh.org/files/5937
Coordinated Assessment
Here’s the big picture re: plan review

- Expecting 26 plans
  - 14 approved by Steering Committing/implementing
    - AHRMM, Alamance, Burke, Caswell, Catawba, DISSY, Down East, Henderson, Onslow, Pitt, Randolph, Rockingham, Southwest, Wilson-Greene
  - 1 has CAC recommendation, in revisions process
    - Twin County
  - 11 for further CAC action
    - 2 ready for CAC review
      - Beaufort, Johnston
    - 4 in revisions process with NCCEH staff
      - Chatham, Foothills, Kerr-Tar, Neuse Trent
    - 5 in process of passing threshold
      - Lee-Harnett, Northeast, Piedmont, Southeast, Transylvania
No plans ready for Steering Committee review today, a few reminders

- Regional Committees with approved plans should have started gathering outcome data
  - First report due October 15, 2015
    - Reporting on 3 months, July – September
  - Reporting tool and training on NCCEH website
    - ncceh.org/bos/coordinatedassessment
National Alliance to End Homelessness
Webinar on Coordinated Assessment

- Wed. Sept. 9, 2:00-3:00 p.m.
- Audience - Communities just getting started or working to improve existing system
- Topics - Overview & critical components: access, diversion, assessment and prioritization, and referral
- Register
  - [http://endhomelessness.us9.list-manage1.com/track/click?u=466b34a51377a9504fb2ebd8f&id=68a016c848&e=05d5604576](http://endhomelessness.us9.list-manage1.com/track/click?u=466b34a51377a9504fb2ebd8f&id=68a016c848&e=05d5604576)
Coordinated Assessment dialogue call continues in September

- Forum for Regional Committees implementing Coordinated Assessment
- Discuss successes, challenges
- Share tips and tools
- Monthly on the second Tuesday, 3:00-4:00 p.m.
  - September meeting, Tuesday 9/8
  - Register on the NCCEH website
    - ncceh.org/events/916
CoC Grant Competition Update
Update on CoC application

- Still no word from HUD
  - We will be in touch with grantees, Project Review Committee on next steps
- NCCEH staff continue to watch and wait, prep where able
  - Started scoring with approved scorecard
In the process of scoring APRs, NCCEH staff found a glitch

- Problem with source for 2 questions in Renewal Project Scorecard
  - Renewal Project Scorecard with highlighted issue
    - ncceh.org/files/5938
  - Section V. Project Performance on pg. 6
    - Populations Served
      1. Households with at least one person with a disability
      2. People who were chronically homeless
    - Other question in this section re: vets – source of APR is OK
In the process of scoring APRs, NCCEH staff found a glitch

- Question source is a change from previous years
  - Discussion at Scorecard Committee
    - Change source from population grant is predicting it will serve to who grant actually served
    - From project application to APR
- The issue for scoring
  - Neither disability or chronic status documented on APR
  - Veteran status is noted APR – not a problem for that question
Decision needed from Steering Committee re: what source to use for this question

- Two options for the source
  1. **Project application**
     - Pros: Easy, source in previous years
     - Cons: Does not reflect who grant actually serves
  2. **Self report**
     - Google form grantees will fill out to supply the following info
       - Total leavers & stayers people
       - Total leavers & stayers households
       - # households with person with a disability
       - # people who are chronically homeless
     - Pros: Reflects populations grant actually serves
     - Cons: Room for error, self report can be inaccurate

- Discussion, motion to approve
CoC Intent to Apply form is active and receiving submissions about new projects

- Agencies interested in applying for NEW projects
  - Complete FY2015 CoC Intent to Apply form
  - Renewal projects do not need to complete this form
  - New projects are 1 year contracts
Regional Committee Spotlights
Changed format of Regional Committee updates for more targeted info

- Spotlight on best practice, innovative strategy, etc.
- Updates from across the state welcome
ESG Update
ConPlan partner agencies holding public meetings across NC in Sept.

- HUD requires CPD block grant programs to coordinate with one another through a process called the Consolidated Plan, or ConPlan
  - CDBG, HOME, ESG, HOPWA
- 4 partner agencies working on this for the State of NC
  - State ESG Office
  - NC Dept. of Commerce
  - NC Housing Finance Agency
  - AIDS Care Program
- 5 year plan to cover 2016 - 2020
ConPlan partner agencies holding public meetings across NC in Sept.

- Input from the public
  - Impediments to fair housing
  - HUD funding priorities
- All meetings 10 a.m. – noon
  - Tues. Sept. 8 in Benson
  - Wed. Sept. 9 in Charlotte
  - Thurs. Sept. 10 in Hickory
- More info and locations
  - [ncceh.org/files/5936](ncceh.org/files/5936)
NCCEH staff have prepared the 2016 ESG Intent to Apply, use as is helpful

- FY 2016 ESG Intent to Apply form
- Form for agencies to fill out to express interest in applying for 2016 ESG funds (Jan. – Dec. 2016)
- Regional Committee can opt to use this form
  - To help organize expected ESG applications
  - To help agencies think through funding request
  - Not required
- NCCEH will share submissions with Regional Leads
- NCCEH will not make contact with applicants – this is responsibility of each Regional Committee
2016 ESG Application

- Expected soon from ESG Office
- Once application comes out
  - NCCEH will send out info to Regional Committees for CoC-wide questions
  - NCCEH will send document on how Regional Committees can maximize ESG funding, best align with HUD and BoS priorities
    - This replaces ESG Funding Principles document of previous years
NCCEH Data Center & HMIS Update
Migration trainings for BoS agencies are underway

- Migration trainings in July-August were successful
- One migration training left: Raleigh, Sept. 2-3
  - Registration is closed but the agencies below may contact hmis@ncceh.org to be added to registration
- Agencies that have not attended migration trainings
  - Harbor House
  - Salvation Army of New Bern
  - Surry Homeless & Affordable Housing Coalition
BoS migration progress continues

- 26 of 60 agencies completed and submitted all agreements (43%)
  - Participation agreements
  - Administrative QSOBAAs
  - **ALL agreements are due to MCAH by September 10, 2015**
- 48 of 60 Agency Admins attended/registered for migration training (80%)
  - 48 of 52 non-EAN agencies (92%)
Agency Admins need to complete trainings and forms if have not already

- 5 trainings completed prior to migration
  - Summary of trainings document
  1. Initial privacy
  2. Securing the record
  3. Using un-named records
  4. Establishing visibility
  5. Provider page training

- Agency Agreements are past due — please send this week
Proposal: change one alternate for NC HMIS Governance Committee

• Current slate elected July 2015 to serve through June 2016

• Proposal: change alternate for BoS seat to Beth Bordeaux
  • Beth has been serving in NCCEH seat

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<thead>
<tr>
<th>Seat</th>
<th>Rep</th>
<th>Alternate</th>
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<tbody>
<tr>
<td>BoS</td>
<td>Corey Root</td>
<td><strong>Beth Bordeaux</strong></td>
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<tr>
<td>Region 1</td>
<td>Brian Alexander</td>
<td>David Jacklin</td>
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<td>Region 2</td>
<td>Kim Crawford</td>
<td>Jan Bowman</td>
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<tr>
<td>Region 3</td>
<td>Nicole Dewitt</td>
<td>Matt Alexander</td>
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Contact the NCCEH Data Center with questions, etc.

- ncceh.org/hmis
- Helpdesk
  - hmis@ncceh.org
  - (919) 410-6997
- Team Members
  - System Administrators: Amber Peoples, Jasmin Volkel, Thurston Alexander-Smith
  - Data Analyst: Tia Sanders-Rice
  - Data Team Director: Beth Bordeaux
Meetings & Reminders
September Meetings

- **Rapid Rehousing Subcommittee**
  - Fri. Sept. 18, 10:30-11:30 a.m.
  - [ncceh.org/events/879](http://ncceh.org/events/879)

- **Data Quality Subcommittee**
  - September meeting cancelled
  - NCCEH staff revamping purpose and structure of this subcommittee, more info to come in coming months
Regional Committees asked to complete capacity survey by Sept. 30

- One survey per Regional Committee
  - Representative of the community’s thoughts
Reminders

• Regional Committees: Submit coordinated assessment plan revisions as requested

• Regional Committees: Register for and attend the BoS Coordinated Assessment Dialogue Group, second Tuesdays, 3:00-4:00 p.m. September meeting, 9/8:
  • ncceh.org/events/917

• Coordinated Assessment Leads: Begin to track aggregate data for outcomes reporting, starting July 1, training and forms posted on NCCEH website
  • ncceh.org/bos/coordinatedassessment/
Reminders

- Agencies interested in applying for NEW projects: Complete FY2015 CoC Intent to Apply form
- Public Meetings to discuss Impediments to Fair Housing as related to the 2016-2020 NC Consolidated Plan, all meetings 10 a.m. - noon:
  - Tues. Sept. 8 in Benson
  - Wed. Sept. 9 in Charlotte
  - Thurs. Sept. 10 in Hickory
Reminders

- Regional Committees: Use the FY 2016 ESG Intent to Apply form as is useful for you
- Agency Admins: One HMIS migration training remaining, Raleigh, Sept. 2 & 3
  - [ncceh.org/events/928/](http://ncceh.org/events/928/)
- Rapid Rehousing Program managers: Attend RRH Subcommittee, Fri. Sept. 18, 10:30-11:30 a.m.
  - [ncceh.org/events/879](http://ncceh.org/events/879)
- Regional Committees: Complete one survey per Regional Committee about capacity and restructuring by Sept. 30
  - [http://goo.gl/forms/yYGZqAjfhT](http://goo.gl/forms/yYGZqAjfhT)
Wrap Up

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393