# Steering Committee Meeting Agenda

**Tuesday, October 4, 2016, 10:30 am – 12:00 pm**

**Call-in info (audio):** (218) 895-9693, conference code 805232#

**Online presentation:** [https://join.me/nccehrocks](https://join.me/nccehrocks)

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## WELCOME & CALL TO ORDER

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<thead>
<tr>
<th>Presenter</th>
<th>Estimated Time: 10 min</th>
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<tbody>
<tr>
<td>Presenter: Nancy Holochwost</td>
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**Background Information:** Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.

**Supporting Materials:**
- Regional Lead Contact List: [www.ncceh.org/files/3430](http://www.ncceh.org/files/3430)

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## TARGETING/KEY PROGRAM

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<tr>
<th>Presenter</th>
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<tr>
<td>Presenter: NC Housing Finance Agency</td>
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**Goal:**
- ☑ Share Info
- ☐ Obtain Input
- ☐ Make Decisions

**Formal Approval Needed?**
- ☐ Yes
- ☑ No

**Background Information:** Staff from the NC Housing Finance Agency will present an overview of the Targeting Program and Key Rental Assistance, which provides housing opportunities for people with very low incomes who have disabilities and/or who are experiencing homelessness.

**Supporting Materials:**
- Targeting Program and Key Rental Assistance 101 video: [www.youtube.com/watch?v=7fDfpj8Mhac](https://www.youtube.com/watch?v=7fDfpj8Mhac)

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## COLLABORATION WITH PHAS

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<tr>
<td>Presenter: Brian Alexander</td>
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**Goal:**
- ☑ Share Info
- ☐ Obtain Input
- ☐ Make Decisions

**Formal Approval Needed?**
- ☐ Yes
- ☑ No

**Background Information:** On September 21, BoS staff attended a statewide meeting to discuss how CoCs can collaborate with public housing authorities (PHAs) to end homelessness. Staff will provide an update from the meeting and discuss strategies for BoS communities to work with their local PHAs.

**Supporting Materials:**
### GOVERNANCE CHARTER

**Presenters:** Nancy Holochwost  
**Estimated Time:** 10 min

**Goal:** ☑️ Share Info ☐ Obtain Input ☑️ Make Decisions  
**Formal Approval Needed?** ☑️ Yes ☐ No

**Background Information:** CoCs must update their governance charters on an annual basis. BoS staff have made updates to the BoS governance charter, which was last updated in November 2015. The updated charter will be presented for Steering Committee approval.

**Action Items & Supporting Materials:**
- Summary of Updates to Governance Charter: [www.ncceh.org/files/7568/](http://www.ncceh.org/files/7568/)

### 2017 POINT-IN-TIME COUNT

**Presenters:** Nancy Holochwost  
**Estimated Time:** 10 min

**Goal:** ☑️ Share Info ☐ Obtain Input ☑️ Make Decisions  
**Formal Approval Needed?** ☐ Yes ☑️ No

**Background Information:** The 2017 Point-in-Time Count will be held the night of Wednesday, January 25. HUD has released data collection guidance for the count. BoS staff created a prerecorded training for Regional Committees.

**Action Items & Supporting Materials:**
- NCCEH PIT Count resources: [www.ncceh.org/pointintimehowto/](http://www.ncceh.org/pointintimehowto/)

### ESG UPDATE

**Presenters:** Brian Alexander  
**Estimated Time:** 10 min

**Goal:** ☑️ Share Info ☐ Obtain Input ☑️ Make Decisions  
**Formal Approval Needed?** ☐ Yes ☑️ No

**Background Information:** The ESG application was released on September 23. Staff will review next steps in the application process.

**Action Items & Supporting Materials:**

### COORDINATED ASSESSMENT

**Presenter:** Emily Carmody  
**Estimated Time:** 5 min

**Goal:** ☑️ Share Info ☐ Obtain Input ☐ Make Decisions  
**Formal Approval Needed?** ☐ Yes ☑️ No

**Background Information:** Staff will present an update on coordinated assessment in the CoC.

**Action Items:**
- **Coordinated Assessment Leads:** BoS Coordinated Assessment Outcome Forms  
  - Third Quarter Outcome Forms are due October 15, 2016 from July, August, and September 2016  
- **Coordinated Assessment Leads:** BoS Coordinated Assessment Exchange  
  - Tuesday, October 11, 3:00-4:00 p.m.: [http://www.ncceh.org/events/965/](http://www.ncceh.org/events/965/)

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**FOUR**

**FIVE**

**SIX**

**SEVEN**
**REGIONAL COMMITTEE RESTRUCTURING**

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<th>Presenter: Brian Alexander</th>
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**Background Information:** Staff will review the timeline for implementation of the new Regional Committee structure that was approved by the Steering Committee, including available TA from staff. Three regional in-person meetings have been scheduled for October. Regional Committees are asked to submit contact information for new leadership as these roles are chosen.

**Supporting Materials:**
- Regional Committee Restructuring Webpage: [www.ncceh.org/bos/restructuring/](http://www.ncceh.org/bos/restructuring/)
- Restructuring FAQs: [www.ncceh.org/files/7137/](http://www.ncceh.org/files/7137/)
- Registration for Regional Committee Planning Meetings:
  - Burlington, October 19: [www.ncceh.org/events/1002/](http://www.ncceh.org/events/1002/)
  - Greenville, October 20: [www.ncceh.org/events/1003/](http://www.ncceh.org/events/1003/)
  - Morganton, October 25: [www.ncceh.org/events/1004/](http://www.ncceh.org/events/1004/)
- Contact information form for new Regional Committee leadership: [https://goo.gl/forms/Fj9ZYYsP4jZ8iWz1](https://goo.gl/forms/Fj9ZYYsP4jZ8iWz1)

**HMIS UPDATE**

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<th>Presenter: Tia Sanders-Rice</th>
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**Background Information:** The Annual Homeless Assessment Report (AHAR) must be completed and submitted to HUD over the next few months. NCCEH Data Center staff will work with BoS agencies to complete this process.

**Supporting Materials:**

**UPCOMING MEETINGS & REMINDERS**

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**Action Items:**
- **Coordinated Assessment Leads:** BoS Coordinated Assessment Exchange
  - Tuesday, October 11, 3:00-4:00 p.m.: [www.ncceh.org/events/965/](http://www.ncceh.org/events/965/)
- **Coordinated Assessment Leads:** BoS Coordinated Assessment Outcome Forms
  - Third Quarter Outcome Forms are due October 15, 2016 from July, August, and September 2016

**12:00 ADJOURN**

**Next Meeting:** Tuesday, November 1, 2016, at 10:30 a.m.