Welcome

• Your line is muted to reduce background noise
• We’ll unmute the line during Q & A pauses
• The chat box is available – we invite you to use it!
  • Chat is a great way to pose a question or share ideas during the presentation.
• This webinar will be recorded
How to edit your name/email information:

1. Click on "Edit Your Name and Email" in the GoToMeeting interface.

2. In the Attendees list, find the name you wish to edit (e.g., BAGE SHADE) and click on it.

3. Open the "Edit Your Name and Email" window.

4. Amend your name and email address as desired.

5. Click "OK" to save changes.
Slides & resources will be available!

• We’re covering brand new material today!

• We'll post these slides and companion resources on the website. https://www.ncceh.org/datacenter/pointintimehowto/

• This information will be good to share with your team, so everyone is starting from the same place.
- Introducing the PIT Count
- Inside the Counting Us App
  - PIT Questions
  - Beta Testing
### Data Collection for Point-in-Time Count

<table>
<thead>
<tr>
<th>Unsheltered</th>
<th>Sheltered Count</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HMIS ES + TH</td>
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<tr>
<td>Counting Us App</td>
<td>HMIS Reports</td>
</tr>
<tr>
<td>Night of Count: Jan 29</td>
<td>Work with NCCEH Data Center to finalize data and submit reports</td>
</tr>
<tr>
<td>Service Based Counts: Jan 29-Feb 5</td>
<td></td>
</tr>
</tbody>
</table>
Counting Us App

Improvements from last year’s App
• Includes expert technical support
• Use on phones, tablets, or computers
• Low-barrier access and use (does require sign-up)
• Available for agencies and volunteers to practice with starting in mid-November

Other awesome features
• Used nationwide
• Already includes all questions required by HUD
• Data submitted will be immediately able to be viewed, allowing for quicker response and reporting
Tips for Good Etiquette During PIT:

General tips:

• Explain your role as a volunteer with the annual one-night homeless census of people experiencing homelessness.
• Use open-ended questions when asking demographic questions: “What is your gender?” or “What is your race?”
• It’s ok to refuse questions! It’s up to us to ask them.
• Remember you are asking for someone’s time. Thank folks for their help.
  o Offering socks, hygiene products, or gift cards may help incentivize participation.
Tips for Good Etiquette During PIT:

Unsheltered Count:
• Keep mobile device held down or hidden when approaching someone.
• Do not wake someone up if they are sleeping. Calling out “hello” should be enough to determine if they are awake.
• Make plenty of noise as you approach an individual or camp. Try not to surprise anyone with your presence.

Sheltered Count:
• Survey individuals in private spaces whenever possible.
• Reinforce that answering PIT survey is not required to receive shelter services.
Inside the App
A look inside the App

• We will give you access to the App for testing at the end of this training

• For now, we’re skipping past the steps:
  1. Download the app
  2. Tap Register
  3. Register
  4. Log In and select “Choose Count”
  5. Join the Count
  6. Click “Get Started”
Unsheltered Survey
Select the Survey activity

Let’s look at the different options in the app!
Counting Us
Because Everyone Counts

Get Started!

Sheltered Homeless Survey

Unsheltered Homeless Person Observation Tally

Individual or Household?

Individual
Household

Unsheltered Homeless Survey

Change Count

Surveys Drafts Map Help
Add your location

Add the location of this conversation

• Use your device’s location OR
• Use an address or intersection
Enter the street address, city, and state. Press 'Submit' when done.
Screen for previous interviews

Next question

• We want to make sure we’re not double-counting folks!
• If someone has already taken the survey, thank them for their participation and continue to the next person.
Have you already been interviewed today for the Point in Time Count?

Submit Survey

Save Draft

Success

Response 1089983094 successfully submitted!
Now let’s see the screen for a household

Start with the correct Survey Activity

• Select Sheltered, Observation, or Unsheltered
This Count Is In Test Mode

Individual or Household?
- Individual
- Household

Set Location
- Salisbury

How Many People?
- Enter Number

Next Step

Enter Address

How many adults and children are there in this household, who are sleeping in the same location on the night of the count?

Unsheltered Homeless Person Observation Tally

Done
Now we’re getting to the main PIT questions!

• Only required questions included
• 1st screen for PIT is if the person has been interviewed already
• 2nd screen for PIT is if the person slept in a HUD Homeless situation

<table>
<thead>
<tr>
<th>Unsheltered/ Places not meant for human habitation</th>
<th>Sheltered locations / housing / other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street/sidewalk</td>
<td>Bus, train station, airport</td>
</tr>
<tr>
<td>Vehicle (car, van, RV, truck)</td>
<td>Under bridge/overpass</td>
</tr>
<tr>
<td>Park</td>
<td>Woods/outdoor encampment</td>
</tr>
<tr>
<td>Abandoned building</td>
<td>Other unsheltered location</td>
</tr>
<tr>
<td></td>
<td>Emergency shelter</td>
</tr>
<tr>
<td></td>
<td>Transitional housing</td>
</tr>
<tr>
<td></td>
<td>Motel/hotel</td>
</tr>
<tr>
<td></td>
<td>House/apartment</td>
</tr>
<tr>
<td></td>
<td>Jail, hospital, treatment program</td>
</tr>
</tbody>
</table>
You are editing a household
You are on member 1 of 3

Relationship to Head of Household
Self

Have you already been interviewed today for the Point in Time Count?
No

Where are you sleeping on the night of the Count?*
Under bridge/overpass

What is your first name?

Save Draft
Submit Survey

Save Draft
Submit Survey

Save Draft
Submit Survey
Where are you sleeping on the night of the Count?*
Under bridge/overpass

What is your first name?
Male

What is your last name?
Roosevelt

What are your initials?

What is your gender?

What age range do you fall into?*

What is your date of birth?
Do you have any substance abuse issues?
- Alcohol Abuse

Is this a long-term disability that impairs your ability to hold a job or live independently?
- Yes

Do you have a chronic health condition?
- No

Do you have a mental health diagnosis?
- No

Do you have a physical disability?
- No

Do you have a developmental disability?

Do you receive disability benefits?
- No

Do you have AIDS or an HIV related illness?
- No

Are you currently experiencing homelessness because you are fleeing domestic violence, dating violence, sexual assault or stalking?

Are you a veteran? (served in the US Armed Forces OR been called into active duty as a member of the National Guard or as a Reservist)
- Yes

Notes

Submit Survey

Save Draft
Submitting the survey

• Submissions are per person
• If you are out of cell-service or don’t have data, use Save Draft
  • Make sure you remember to submit all your drafts once you’re back in range!
  • You can view drafts from the home page
• Notes are available if anything else is needed
You are editing a household
You are on member 2 of 3

Relationship to Head of Household
Child

Have you already been interviewed today for the Point in Time Count?
No

Where are you sleeping on the night of the Count?*
With a friend or family in their house,

Submit Survey

What is your first name?
Maria

Relationship to Head of Household
Spouse/Partner

Have you already been interviewed today for the Point in Time Count?
No

Where are you sleeping on the night of the Count?*
Bus, train station, airport

What is your last name?
Semple

What are your initials?
MS

What is your gender?

“Semple” Senile Sen please
Let’s look at how to submit Saved Drafts
Survey Drafts

Survey Type: Unsheltered Homeless Survey
Date Created: Nov 11, 2019, 12:38 pm
Household ID: 800a8e08-5e95-48fa-9d9b-1bae124b420a

Are you currently experiencing homelessness because you are fleeing domestic violence, dating violence, sexual assault or stalking?

No

Are you a veteran? (served in the US Armed Forces or been called into active duty as a member of the National Guard or as a Reservist)

Yes

Notes

Submit Survey
Unsheltered Observation Tally
Black or African American
Other
Don't Know
Refused

Are they Hispanic/Latino?
Don't Know

Please enter any additional notes
sleeping in car

Submitting Survey, please wait...

Response 1125901346 successfully submitted!

OK
Sheltered Survey
Are you a veteran? (served in the US Armed Forces OR been called into active duty as a member of the National Guard or as a Reservist)

Yes

Please remember to thank the person for their time. Use the notes field below to record any additional information that you may feel may be important to collect.

Notes

Age may need to be double checked

Submit Survey

Save Draft

Response 1773731373 successfully submitted!
Beta Testing
Help us test the App!

You can now login to practice!

- Please submit as many individual or household surveys as you’d like
- Try out different survey activities
- No pressure, if you’d like to test the survey later it will be available

Send questions and feedback at hmis@ncceh.org
Getting Started with the Point in Time App

Step 1: Download the Counting Us mobile app from Google Play or the App Store. Search for the term “Counting Us” or use the QR code to the right to find the app.

Step 2: Tap Register
This will bring you to the registration form.

Step 3: Register
Enter your info and tap “Submit Registration”

Step 4: Enter your info
Tap “Log In”, “Choose Count”, and then “Join New Count”

Step 5: Join a Count
Enter the Setup Key of NCBOS2020 and tap “Join Count”

Step 6: Get Started
Tap “Get Started” and you are ready to start the count!
Getting Started with Counting Us Website

**Step 1:** Visit [counting.us](https://counting.us) from your web browser and click “Register”

**Step 2:** Register
Fill in the required information and click “Submit Registration”

**Step 3:** Login
Enter your info to Log In and the click “Choose Count”

**Step 2:** Join New Count
Click Join New Count and Enter Setup Key: NCBOS2020

**Step 5:** Select a Region
Click on the region with your county listed

**Step 5:** Get Started!
You are ready to start the count!
NCCEH Trainings and Open Office Sessions

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Focus</th>
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</thead>
<tbody>
<tr>
<td>November 13</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App</td>
</tr>
<tr>
<td>November 20</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
<tr>
<td>November 25</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App</td>
</tr>
<tr>
<td>December 11</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
<tr>
<td>December 18</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App</td>
</tr>
<tr>
<td>January 15</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
</tbody>
</table>

Trainings: Conducting the Count & Orientation to the App

Trainings open to all: Regional Team members, Agency Staff, and Volunteers. Cover basics of participating in a count and orientation to the App.

Virtual Open Office Sessions

Virtual Open Office Sessions are for anyone involved in the count can join the call and ask questions about the App, conducting surveys, etc.
Stay Connected

https://www.ncceh.org/datacenter/pointintimehowto/

This page on the NCCEH website is the go-to place to find regular updates, trainings, and other important information.
Contact Us!

Contact NC Balance of State CoC Staff
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919.755.4393

Contact NCCEH Data Center Help Desk
hmis@ncceh.org
919.410.6997