#  uni5 Regional Committee

# Meeting Minutes

Date: 01-17-18
Location: Conference Call

Meeting Facilitated By: Teena Willis

**Attendees**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Agency | Present/Absent | Name | Agency | Present/Absent |
| Angela Battle | Kwanzaa Family Inn | A | Amelia Bostic | Greenway Transportation | A |
| Valerie Brooks | Options Inc | A | Jamie Brown | Sipes Orchard Homes | A |
| David Burleson | BUCM | P | Jennifer Clark | Family Care Center | P |
| Lisa Clontz | Shelter Home of Caldwell Co.  | P | Lisa Cook | ACCESS Care | A |
| Curry Cromer | ABCCM | P | Kim Duncan | WPCOG | A |
| Jane Earnest | Family Care Center | A | Tammy Gray | VAYA | P |
| Kala Guido | WPCOG | A | Stella Guido | Safe Harbor Rescue Mission | P |
| Bonnie Harper | GHCCM | P | Thom Hartman | House of Refuge | P |
| Gail Henson | CVBH | P | Chris Hoover | Meeting Place Mission | A |
| Casey McCall | Salvation Army | A | Leila McMichael | Kwanzaa Family Inn | A |
| John Mills | Community Link | A | Sabra Rock  | McDowell Mission | P |
| Crystal Sweatt | McDowell Mission | A | Teena Willis | Partners BHM | P |
| Guests: |  |  |  |  |  |
| Lexi Benfield | CVBH intern |  |  |  |  |

**Agenda Items**

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Minutes Reviewed** – November and December Minutes were approved by common consent with no changes.
3. **Balance of State**
* Steering Committee update
	+ New steering committee members were introduced
	+ Discussed PIT count
* Elections for leadership positions
	+ The following elections begin this month
		- Regional Lead – Teena Willis (Partners BHM)
		- Regional Alternate – Gail Henson (CVBH)
		- Coordinated Assessment Lead – still need \*\*
			* CA County Leads
				+ Alexander – Tammy Gray (VAYA)
				+ Burke – Chris Hoover (Meeting Place Mission)
				+ Caldwell – Angela Battle (Kwanzaa Family Inn)
				+ Catawba – Casey McCall (Salvation Army)
				+ McDowell – still need \*\*
		- Funding Lead – Sabra Rock (McDowell Mission)
		- Point In Time Count Lead – Curry Cromer (ABCCM)
			* PIT County Leads
				+ Alexander – Tammy Gray & Tracy Effler (VAYA)
				+ Burke – Valerie Brooks (Options) & Elizabeth Norris (BUCM)
				+ Caldwell – Angela Battle (Kwanzaa Family Inn)
				+ Catawba – Jennifer Clark (Family Care Center)
				+ McDowell – Crystal Sweatt and Sabra will assist (McDowell Mission)
		- Webmaster – Jennifer Clark (Family Care Center)
		- Secretary – Chris Hoover (Meeting Place Mission)
* Point In Time Planning –
	+ Point in Time will be conducted on Jan. 31st
	+ Deadline for agencies to have information to County Leads – February 9th
	+ Deadline for County Leads to have information to Regional Lead (Curry Cromer) – February 14th
	+ Trainings for each county will be offered (in person with call in option)
		- January 22nd at 11:30am at McDowell Mission
		- January 22nd at 5:30pm at Burke United Christian Ministries
		- January 25th at 11:00am at Family Care Center
		- January 26th at 10:00am at Shelter Home of Caldwell County
	+ If anyone needs items for distribution for the PIT count, let Curry know. He will check to see if there are things available. Teena also suggested contacting companies in each area to ask for donations.
	+ Teena will send out flyers that can be used for collections and to inform individuals about the point in time count stations. These can be modified to fit each community.
* Coordinated Entry
	+ Everyone reported they have given Chris their information and have received the waitlist access from him.
	+ Stella Guido with Safe Harbor Rescue Mission expressed concern for some of the ladies she has completed VISPDATs on and their number not qualifying them to receive any services. Teena shared that the VISPDAT screens for HUD services and they may not qualify for those but they may need other services that are not currently available in the communities. We need to continue to do the Prevention and Diversion and VISPDATs to collect the data to show where we need resources targeted.
	+ There were no other issues to discuss and no case conferencing that needed to be done at this time.
1. **Agency updates** – There were no agency updates

**Adjourn**

* + **Next meeting – February 21, 2018 - 10am – 12 noon at Burke United Christian Ministries**