NC Balance of State Continuum of Care

Steering Committee Meeting
October 3, 2017
10:30 AM
Welcome

- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold

- Roll Call
Agenda
Today’s agenda

- Consent Agenda
- Steering Committee Workgroup Update
- 2017 CoC Competition
- 2017 ESG Competition
- Significant Change Policy
- November Leadership Meeting
- Upcoming Meetings & Reminders
Consent Agenda
Review & approve consent agenda

• The “consent agenda” was sent to the Steering Committee one week prior to the meeting as part of a “board packet”.

• The consent agenda will be voted on as a whole at the beginning of each meeting.

• Steering Committee members may request to remove an item from the consent agenda for additional discussion.
Review & approve consent agenda

- Consent agenda:
  www.ncceh.org/files/8653/

- Changes or discussion?
Steering Committee Workgroup
Update
The Steering Committee Workgroup met in September.

- The Workgroup is putting together a plan to implement its proposal.
The Steering Committee Expansion and Improvement proposal included four changes:

1. Add at-large seats to the Steering Committee
2. Add a Funding and Performance Subcommittee and a Policy and Advocacy Workgroup
3. Enhance Steering Committee meeting content and the process for information-sharing
4. Develop additional training for Regional Leads and Steering Committee members
The Workgroup is testing the board-packet and consent agenda process this month.

- The board packet was sent to Regional Leads and Alternates one week before the meeting and posted at www.ncceh.org/bosminutes
- Steering Committee members are expected to read the packet thoroughly before each meeting.
- Items in the board packet will no longer be addressed during the Steering Committee meeting itself.
What do you think about the board packet process?

- What went well?
- What didn’t work?
- What would you like changed?
The Workgroup is starting to recruit at-large Steering Committee members.

<table>
<thead>
<tr>
<th>Type of Seat</th>
<th>Number of seats</th>
<th>Sectors/Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lived experience</td>
<td>1-2</td>
<td></td>
</tr>
<tr>
<td>State government</td>
<td>3-6</td>
<td>DHHS, Public Safety, HFA, DoE, Dept of Military &amp; Vets Affairs, Commerce</td>
</tr>
<tr>
<td>Other at-large</td>
<td>3-5</td>
<td>Health, business, PHAs, DV, legal services, youth</td>
</tr>
</tbody>
</table>
The Workgroup is starting to recruit at-large Steering Committee members.

- The Steering Committee will vote on new members at the December meeting.
- NCCEH staff will hold a training for at-large members in December.
The Workgroup is designing the Funding and Performance Subcommittee.

- The Workgroup will help set some parameters for the Subcommittee’s work.
- Subcommittee will likely convene in January. Members will need Steering Committee approval.
- Anyone interested in serving on the Funding and Performance Subcommittee should email bos@ncceh.org.
The BoS CoC application was submitted to HUD on September 26.

<table>
<thead>
<tr>
<th>Total Request</th>
<th>$9,154,124</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renewal Projects</td>
<td>$7,986,143</td>
</tr>
<tr>
<td>29 PSH</td>
<td>$6,891,521</td>
</tr>
<tr>
<td>3 RRH</td>
<td>$575,323</td>
</tr>
<tr>
<td>1 HMIS</td>
<td>$519,299</td>
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<tr>
<td>New Projects</td>
<td>$840,597</td>
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<tr>
<td>3 RRH</td>
<td>$680,830</td>
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<tr>
<td>1 SSO-Coordinated Entry</td>
<td>$159,767</td>
</tr>
<tr>
<td>CoC Planning Grant</td>
<td>$327,384</td>
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</tbody>
</table>
4 of the 8 new projects received were included in the final application.

- New projects experienced problems meeting thresholds on the scorecard
  - Submitting required materials on time
  - Meeting program design standards
    - PSH Key Elements/RRH Program Standards
    - Housing First

- 5 of the 7 agencies had never applied for CoC funding before

- NCCEH staff are available to discuss projects throughout the year
NCCEH staff will send scorecards to applicant agencies.

- Expect to receive email in the next week

- Applicants may schedule calls with staff to discuss specific issues, answer questions
The BoS reallocated funds for the first time in the 2017 competition.

- 3 projects reallocated due to low performance/low spending
  - 1 project fully reallocated
  - 2 projects partially reallocated (25%)

- HUD encourages CoCs to reallocate to improve homeless services system
  - Shift funds from low-performing projects
  - Shift unused funds to projects that can utilize them

- Expect reallocation to be on the table in future competitions
The BoS held an appeals process for the first time in the 2017 competition.

- Projects that were reallocated or rejected could appeal to Project Review Committee
  - Since reallocation was new – gave applicants option to address the decision

- Appeals process put in place towards end of application process
- Expect to have pre-planned appeals process for 2018 competition
HUD will announce application results later in the year.

- HUD is expected to announce funding awards in December

- Contracting with agencies will begin early 2018
  - Renewals first
  - New projects second
Staff would like to hear input about the 2017 application process.

- Soliciting new agencies/new projects
- Feedback from renewal applicants – anything challenging, anything helpful
- Funding priorities
- Any other input you’d like staff to know
ESG Update
ESG application released September 12th

- Regional Committees will need to submit:
  - ESG Regional Application
  - ESG Regional Budget
  - ESG Fiscal Sponsor Application (if applicable)
  - ESG Project Applications with Budgets
  - All attachments

- All blank materials are posted at: [www.ncceh.org/esgapplication/](http://www.ncceh.org/esgapplication/)

- Answers to CoC-wide questions in the Regional Application are posted at: [www.ncceh.org/bos/esg/](http://www.ncceh.org/bos/esg/)

- Applications are due October 30th!
NCCEH staff have developed an ESG scorecard.

- Scorecard posted at: [www.ncceh.org/bos/esg/](http://www.ncceh.org/bos/esg/)
  - Similar to CoC competition scorecard
  - Contains thresholds (things that grantees must do in order to apply) and points
  - General sections for all activity types
  - Separate activity sections for eligible activities

- Final Score = General section scores + Activity section score
- Scorecard tracks the project application
- Voluntary
CoC Significant Change Policy
BoS CoC has a policy requiring CoC approval for significant changes to CoC grants.

- Change of recipient (grant transfer) or subrecipient
- Change of project site (location)
- Addition/elimination of budget line items
- Shift of more than 10% from one budget line item to another
- Permanent change in subpopulation served
- Permanent reduction in number of units
- Closure of project or voluntary relinquishment of funding
Steering Committee is asked to vote to add the policy to the Governance Charter.

- HUD has advised staff that the policy should be included in the charter
- Would be added as an appendix (like the written standards)

- Discussion? Questions?

- Motion to approve
A workgroup is being formed to discuss options for grant transfers.

- In CoC’s best interest to have an open process:
  - Grantee/NCCEH staff don’t need to scramble to find an interested agency
  - CoC has opportunity to identify the agency with the most capacity and best prospects of high performance
Goal is to create transparency and oversight for grant transfers

- Notification that grants are available
- A method for agencies to inform the CoC they are interested in the grants
- A process for CoC reps to review agencies
  - Have capacity to run grants
  - Will meet BoS and HUD expectations
  - Will be effective & have good outcomes for participants
The workgroup will meet this fall to develop a process.

- Discuss options and develop a process for transfers
- Present process for Steering Committee review and approval

- Expect about 2 meetings this fall

- Interested participants: email bos@ncceh.org by Friday, October 14
November Leadership Meeting
What topics would you like the November Regional Leadership meeting to cover?
Remember to register!

- [http://www.ncceh.org/events/1193/](http://www.ncceh.org/events/1193/)

- 2018 Regional Leadership should also attend, even if they haven’t been elected yet.
Meetings & Reminders
Upcoming Meetings & Reminders

- Resources for BoS communities completing the 2017 Regional ESG Application are here: www.ncceh.org/bos/esg/
- All 2017 ESG Application Materials are posted here: www.ncceh.org/esgapplication/
- Register for Nov. 8 in-person regional leadership meeting: www.ncceh.org/events/1193/
- 3rd quarter Coordinated Assessment Outcomes are due October 15th. Submit outcomes here: https://goo.gl/forms/a5tCMilvA2X2V92l2
- The October Coordinated Assessment Exchange call is TODAY, October 3, at 2:00 p.m. Register here: www.ncceh.org/events/1068/
Upcoming Meetings & Reminders

- Anyone interested in serving on the grant transfers workgroup should email bos@ncceh.org
- Anyone interested in serving on the Funding and Performance Subcommittee should email bos@ncceh.org.
Wrap Up

• Next meetings:
  • Next Steering Committee meeting: Tuesday, November 7, 10:30 am – 12:00 pm
  • In-person Regional Leadership meeting: Wednesday, November 8, 10:00 a.m. – 4:00 p.m. in High Point

• Keep in touch
  • bos@ncceh.org
  • (919) 755-4393