

**ROCKINGHAM COUNTY REGIONAL COMMITTEE  
TO END HOMELESSNESS**

*(Balance of State, Continuum of Care)*

**MEETING MINUTES**

**August 18, 2016**



**Members Present: Faye Pierce (Chair), Ellery Blackstock (Past Chair), Marlene Harrison (Regional Lead), Tabitha Cox (Treasurer), Artie Light, (Daymark Recovery), Patricia Settle (PENN Congregational Nursing Program)**

**Welcome** – Chair, Faye Pierce thanked and welcomed everyone for attending.

**Prayer** – Ellery opened the meeting with prayer.

**Meeting Minutes Review/Approval of last meeting** – Prior meeting minutes were reviewed and approved by common consent.

**Treasurer’s Report & Coordinated Assessment / Housing Report** – Please see Attachments A and B. Tabitha read the housing and treasury report.

**Rescue Mission** – Patricia reported that food distribution and services continue to grow and that this Saturday the Dental Bus will be there, expected to serve about 25 people.

**Veterans** - Patricia reported that the PENN Congregational Nurses will be at the Stand Down again this year to do flu shots, blood sugar and blood pressure monitoring.

**Donation** – Ellery reported that the North Carolina Social Service’s Association, Rockingham County Chapter, had some funds allocated for donation to the homeless effort in our county. The Association decided to divide the funds equally between the Rockingham County Help for the Homeless and the Rescue Mission. Each agency received about \$303.00 each.

**Restructuring and Regional Lead Report:** Please see Attachment C. Marlene reported that even though Kim Crawford is no longer working at ACAC, that she still plans to serve on the PRACC Regional Committee and would still like to be considered for Regional Lead. Marlene referenced that she spoke with Nancy Holochwost as well as Kim this morning. Due to a Housing Commission meeting, Kim will not be able to be on the call next Tuesday, August 23, so she would like for us to facilitate it. Ellery agreed to help and we plan to be on the call at the DSS conference room. Marlene went over the names up for vote at the next meeting for Regional officer positions: Kim Crawford – Regional Lead, Marlene Harrison – Alternate Lead, Faye Pierce – PIT Lead, Theadous Carr – CA Lead and Jamal Troublefield – Webmaster.

Further reports: Marlene and Ellery finished the “Questions from the CoC Application for Regional Committees” and submitted to the BoS yesterday. The report was due no later than August 19 – special thanks to Faye for the detailed input. CoC grants were finished on time.

The group agreed by common consent that the ESG grant should be written this year, under our current, one county Regional Committee.

The group discussed the need to create effective discharge planning from facilities, hospitals and penal systems.

**Motion to Adjourn** – Made by Ellery, seconded by DeShanna.

**Next meeting will be on September 15, 2016 at 10:00 am.**

Respectfully Submitted,



Marlene Harrison

Regional Lead

## **ATTACHMENT A**

Housing Report – August 2016

### **Reidsville Housing Authority**

Total number of 40 slots.

Total number of 41 slots taken.

Total number of 15 family slots taken.

Total number of -- individual slots taken.

Total number of 51 adult clients.

Total number of 35 child clients.

Total number of 0 slots available.

Total number of 3 clients in process of entering program.

Total number of 0 clients graduated or left the program this month.

Total housed – 89

### **Help, Incorporated: Center Against Violence**

Total number of 3 slot.

Total number of 3 family slots taken.

Total number of 0 individual slot taken.

Total number of 3 adult clients.

Total number of 4 child clients.

Total number of LIMITED slots available.

Total number of 3 families in process of entering program.

Total number of 0 families that graduated or left the program this month.

### **Rockingham County Help for Homeless**

#### **PERMANENT GRANT PROGRAM**

Total number of 20 slots.

Total number of 20 slots taken.

Total number of 10 family slots taken.

Total number of 10 individual slots taken.

Total number of 27 adult clients.

Total number of 21 child clients.

Total number of 0 slots available.

Total number of 0 clients in process of entering program.

Total number of 0 clients that graduated or left the program this month.

#### **RAPID RE-HOUSING GRANT PROGRAM**

Total number of 14 slots.

Total number of 15 slots taken.

Total number of 7 family slots taken.

Total number of 8 individual slots taken.

Total number of 15 adult clients.

Total number of 15 child clients.

Total number of 0 slots available.

Total number of 0 clients in process of entering program.

Total number of 1 clients that graduated or left the program this month.

**ATTACHMENT B**

August 1, 2016

Previous Balance                      \$2,086.46

End Balance                              \$2,086.46

## **ATTACHMENT C**

- **REGIONAL RESTRUCTURING:** BoS staff will review the timeline for implementation of the new Regional Committee structure that was approved by the Steering Committee.

- Webpage – <http://www.ncceh.org/bos/restructuring/>

### **Expected Timeframes:**

- August 31 – Presentation of Transitional Plan to current Regional Committees for approval
- Sept. 30 – All committees should at least have had an initial meeting of combined counties.
- Oct – BoS are planning a one day meeting with the new committees to discuss a plan for the transition.
- BoS staff will email current Regional Leads this week about scheduling a mandatory call either the week of August 8, or September 12.

- **ESG Update:**

- Should be released in August
- BoS staff will schedule calls via email this week, with ESG Leads
- For additional information: <http://www.ncceh.org/bos/esg/>
- Funding amounts will not be available until grant is released, expected to be the similar to prior year
- Can apply this year as standing Regional Committee, or combined, but must be common consent of Restructured Region.

- **CoC Update:**

- Project applications; supporting letters due by August 12.
- Applicants do not need leverage documentation this year, but must prove a 25% match.
- Regional Leads will be sent a form to collect info for the CoC application, via email, this week.
- Curtis Pierce has agreed to represent Rockingham County on the Project Review Committee (Ranking Committee).
- Time Frames: August 11 – Introductory call; August 18, 19 and 22 – one on one calls with BoS staff to review scores. The final call will be on August 26 to create ranked lists of projects.
- BoS is revamping the APR review process and will send email reminders when they are due.

- **Coordinated Assessment:**

- CA Leads should share quarterly reports with regional committees.
- Calls are still held 2<sup>nd</sup> Tuesday from 3-4pm
- CA Exchange meeting materials:  
<http://www.ncceh.org/bos/subcommittees/caexchange/>
- CA Outcome Report will be a part of the CAC oversight

- **Written Standards:**
  - Revised Standards for Grants posted at:  
<http://www.ncceh.org/bos/subcommittees/writenstandards/>
  - Feedback due by August 12. (Our 3 funded agencies have already submitted the required feedback form).
  - CA will also have updated written standards, sent via email to CA and Regional Leads for feedback by August 12.
  - A **Special Steering Committee Call** will be held on **Aug. 30**, at 10:30.
  - The drafts will be posted on the website by August 31.
  - **The drafts for all written standards will be presented for final approval at the September 6 steering committee call.**
- **Veteran Homelessness:**
  - The Steering Committee approved the creation of a Veterans Subcommittee to implement plans to end Veteran homelessness.
  - Anyone interested in joining this subcommittee should contact:  
[bos@ncceh.org](mailto:bos@ncceh.org).

*Respectfully Submitted,*

*Marlene B. Harrison*

*Marlene Harrison*  
*Regional Lead*