

**Homeless Coalition of Transylvania County
Meeting Minutes**

Location: Brevard Housing Authority
133 W. Morgan Street
Brevard, NC 28712

Date: August 9, 2012

- **Welcome and sign in**
- Erika Gonzales called to order the meeting of the Homeless Coalition of Transylvania County called the meeting to order at 10:00 am, Jennifer called in by telephone.
- **Attendees:**

Erika Gonzales, Brevard Housing Authority	Jennifer Kerr, The Haven (by phone)
Teesie Townsend, SAFE	Megan Hare, TRAIN
- **Introductions**
- **Business Discussion:**
- **Work on the ESG Application**
 - The additional application attachments were discussed and completed.
 - Jennifer Kerr Flood provided answers for additional homeless and PIT questions
 - The application and attachments were completed and packaged for shipment by: Erika Gonzales, Megan Hare and Teesie Townsend
 - The following changes were made during the application process, and need to be presented at the next meeting:
 - Erika Gonzales is now the lead
 - Jennifer Kerr Flood is not the co lead
 - Brevard Housing Authority is now the Lead Agency as well as the Fiscal Sponsor
 - opened the application and the group went over it line by line
- **Agenda for next meeting:**
 - Changes to ESG application
 - Status of application
 - Moving forward as a Committee
- **Next Meeting:** August 17, 2012 at 2:00pm