**Transylvania County** **Homeless Coalition**

**Meeting Minutes**

**Location: Brevard Housing Authority**

**133 W. Morgan Street**

**Brevard, NC 28712**

**Date: June 4, 2015**

Attendees:

Jennifer Molliere, The Haven Parker Sloan, Pisgah Legal

Kaitlin Huggins, TC Dept. of Health Ron Schieve, Project Connect

Erica Edwards, SAFE Emily Lowery, The Haven

Shawn Miller, Brevard PD Rhodney Norman, Brevard Housing Authority

Ariana Detoro-Forlenza, , VA Sarah Lancaster, Smokey Mountain LME

* Meeting called to order 9:00 am
* Introductions
* Minutes Approved
* Agency Updates
  + Haven
    - Empty beds at the Haven and one room open at the Family House
  + TRAIN
    - Barbara Jean Sorenson will no longer be the program administrator as of June 30th
    - The position will become a United Way position, full time, and no longer contract.
    - The focus for the new position will be recruiting and training new users for Charity Tracker. Direct assistance for problems, and coordination with other systems.
    - Health Department
      * No updates with the TCHD at this time
* Connect
  + Had 18 new cases in the month of May
  + Have served over 300 children over the past 2.5 years
* SAFE
  + Very busy
  + Hiring a new shelter manager
* Brevard Housing Authority
  + HUD requires 90 occupancy
  + 4/One bedrooms will be online the end of June
  + Waiting list is moving
* Pisgah Legal
  + Parker Sloan is in the Community Services Building each Monday to assist TC residents with Health Insurance through the marketplace
  + He can make referrals for SOAR, Landlord disputes, etc
  + They want to expand their presence in TC
* Brevard Police Dept.
  + The Haven and BPD are going to work together for emergency intakes
  + BPD will run a background check and verify sobriety before calling The Haven to check bed availability
  + Then Haven is going to train volunteers to admit individuals brought in after hours, when approved by Haven Staff
* VA
  + HUD/VASH vouchers are available
  + They are hoping to do more outreach in TC
* Smokey Mountain LME
  + - New Housing assistance position
    - They are planning to have a TC representative soon
* Coalition Discussion
  + Coordinated Assessment needs to be completed and approved
  + CA plan reviewed by committee, all agreed to use Charity Tracker
  + New Train Coordinator to be in charge of HIPPA compliancy issues, and agency ROI, MOU’s and maintenance of CA plan
  + NCHIMS – streamlined intakes for programs, waitlists, and referrrals
* Next Meeting: July 2, 2015
* Adjourning 9:35am