**Randolph County Housing Coalition, Inc**

**Meeting Minutes**

**June 13, 2014**

The meeting was held at 9:30 am at 108 W. Walker Ave. Donna McCormick, Chairman called the meeting to order and introductions by everyone present were conducted. An attendance sheet was passed around.

**Members Present:** Donna McCormick & Phil Hewett (Sandhills Center LME); Bob Lawler (Asheboro Housing Authority); John Evans (City of Asheboro); Wanda Pegg (Habitat for Humanity of Randolph County); Jeigh Adams (Latino Coalition); Sarah Hancock (Randolph County Family Crisis Center); Tamika Williams (Salisbury VA Medical Center); Brenda Goss (Therapeutic Alternatives); Pura Lopez, (Family Services of the Piedmont), Debbie Cole (Christians United Outreach Center); Audrey Trogdon (Goodwill-Asheboro) and Joy Ratcliff (Randolph DSS).

**Excused Absences:** Myra Gaddy (Community Representative); Audrey Trogdon & Bennie Jernigan (Goodwill-Asheboro), Gerri Brower, (Randolph County Senior Adult Assn.); Reesa Warren & Vickie Odom (Job Link); Bennie Jernigan (Goodwill-Asheboro) Mary Pat Buie (Sandhills Center LME); Toni Welch (Randolph County DSS); Becky Buxton & Linda Oats (Christians United Outreach Center), Jeanine Moran (Joy A. Shabazz Center), Roger King (RCATS) and Courtney Chavis (Randolph County Family Crisis Center).

**Other Members Absent:**  Carmen Liberatore (East Side Homes); Teresa Shackleford, (Randolph Family Health Care @ MERCE); Jeff Looney & Angie Looney, (Asheboro Shelter of Hope) and Steve Saunders, (Simple Our Savior).

**Minutes:**

The minutes from May 9, 2014 meeting were approved following a motion by John Evans seconded by Wanda Pegg. Regarding membership it was noted that Debbie Toler was no longer with the Salvation Army and Paul Trotter was on longer in the area representing Easter Seals.

**Old Business:**

Time Sheets: Randolph County Housing Coalition (RCHC) members need to take time to document time spent on RCHC projects and activities. This documented time can be used as “in-kind resources and/or match for future grant applications. There is space on the right hand side of the monthly attendance list for documenting time worked.

**New Business:**

***Treasurer Report:***

* Sarah Hancock reported there was no change in the $442.41 in the Coalition’s account.
* Dues: Members were reminded to pay their dues set at $50 for organizations and $25 for individuals. According to the Treasurer invoice will be sent out.
* A discussion ensued regarding 2013 taxes owed by the RCHC for its 501c3 IRS non-profit designation. Following the discussion it was decided the Program Services and Goals Committee would meet and resolve the matter.

By acclimation it was approved that there would be no RCHC meeting in July 2014.

*Election of Officers:* Debbie Cole made a motion seconded by Jeigh Adams and adopted unanimously to maintain the current Board members including: Chairman, Donna McCormick; Myra Gaddy, Vice Chairman; Bob Lawler, Secretary and Sara Hancock, Treasurer.

***Presentation:***

Sarah Hancock gave a PowerPoint presentation regarding Coordinated Assessment System developed by HUD and drafted by the NC Balance of State Continuum of Care.

The presentation summarized coordinated assessment as a system that allows for a coordinated entry into your local homeless services. Coordinated assessment increases the efficiency of a homeless assistance system by standardizing access to homeless services and coordinating program referrals. Coordinated assessment assists the NC BoS CoC to end homelessness by increasing housing opportunities, decreasing length of time homeless, and reducing returns to homelessness. Consumers will quickly access appropriate services to address housing crises through a right-sized, well-coordinated agency network.

Guiding Principles: Across the NC BoS, all locally designed and operated coordinated assessment systems will be sustainable, flexible, transparent and accountable, housing focused, client focused, collaboration focused and easy to use – localization and customization is allowed based on community needs, resources, and services available

Following the presentation there was a general discussion. Debbie Cole said the Coordination Assessment system was required if HUD funds are received. She said there are basically two models and we need to determine the best model for RCHC. She made a motion, seconded by Jeigh Adams that the Program Services and Goals Committee review the models and make a recommendation to the organization in August. The motion carried unanimously.

**Committee Reports:**

***Public Awareness & Membership, (John Evans, Chair):*** John will be meeting next week regarding housing and needs of our student population. He will also contact the city & county school systems regarding participation on the RCHC.

***Program Services & Goals (Brenda Goss, Chair):*** The committee will meet in June to review the BoS Coordinated Assessment system and the non-profit tax issue. In addition, a goal of the committee is to obtain a full, or part time housing specialist.

***BOS-COC, (Debbie Cole, Chair):*** Reported that the Coordinated Assessment system is a Continuum of Care focus. In addition, she also reported on grant funds (Emergency Solution Grant).

***Housing Inventory Committee, (Jeigh Adams, Chair):*** Housing inventory report is drafted and will be distributed.

***Home Repair/Neighbor Helping Neighbor, (Wanda Pegg, Chair):*** Reported that the committee is assessing the committee’s needs and funding is an issue. There is a great deal of need for services and a challenge to get resources.

***Hospitality Committee:***  Plenty of refreshments were available at the meeting.

**Round Robin**

Pura Lopez, (Family Services of the Piedmont): A Women’s Empowerment Summit will be held in Greensboro Saturday June 21 at their offices on 315 E. Washington St.

Debbie Goss: No report.

Donna McCormick & Phil Hewett (Sandhills Center): No report.

Wanda Pegg (Habitat for Humanity of Randolph County): Students from Illinois are in town and assisting at the job sites including 20 students ages 14 to 18 years.

Jeigh Adams, (Latino Coalition): No report.

Tamika Williams (Salisbury VA Medical Center): No report.

Sarah Hancock (Randolph County Family Crisis Center): No report.

John Evans (City of Asheboro): Announce there will be a tour of the Asheboro Lofts sometimes in October and more details will be forth coming.

Audrey Trogdon, (Goodwill, Asheboro): In house job fairs are scheduled for Wednesday, June 18 @ 9:00 to 11:00 am. and Friday, June 20 @ 9:00 am to noon.

Joy Ratcliff, (Randolph DSS): The Elder Abuse Walk is scheduled for June 21 @ 9:30 am at the Triad Park in Kernersville.

Debbie Cole, (Christians United Outreach Center): No report.

**Next meeting: August 8, 2014 at 9:30 am at the regular location Daymark, 110 Walker Ave. on second floor.**

Respectively submitted by: Bob Lawler.