### North Carolina
Balance of State Continuum of Care

**bos@ncceh.org** 919.755.4393  www.ncceh.org/BoS

**Steering Committee Meeting**
April 2, 2013
10:30 AM - 12:00 PM
1-712-432-3100 conference code 963789#
Online Presentation: https://join.me/nccehrocks

<table>
<thead>
<tr>
<th>START</th>
<th>10:30 Welcome &amp; Call to Order</th>
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<tbody>
<tr>
<td><strong>ONE</strong></td>
<td><strong>Agenda Item: Roll Call</strong></td>
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<tr>
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<td><strong>Presenter:</strong> Nancy Holochwost</td>
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<td><strong>Estimated Time:</strong> 5 min</td>
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<td><strong>Background Information:</strong></td>
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<td>Roll is called for elected Regional Leads. Regional Leads’ active participation is required for their Regional Committee to be eligible for funding.</td>
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<td>After roll call for elected leads, other callers should identify themselves. If this is your first time calling in to a BoS Steering Committee, please send an email to <a href="mailto:bos@ncceh.org">bos@ncceh.org</a> to ensure we have your contact information.</td>
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<td><strong>Supporting Materials:</strong></td>
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<td></td>
<td>• Regional Lead Contact List</td>
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| **TWO** | **Agenda Item: Approval of Minutes** |
| | **Presenter:** Denise Neunaber |
| | **Estimated Time:** 5 min |
| | **Goal:** ☒ Share Information ☐ Obtain Input ☐ Make Decisions |
| | **Formal Approval Needed?** |
| | ☒ Yes, by common consent |
| | **Background Information:** |

| **THREE** | **Agenda Item: CoC Renewals Announced** |
| | **Presenter:** Denise Neunaber |
| | **Estimated Time:** 5 min |
| | **Goal:** ☒ Share Information ☐ Obtain Input ☐ Make Decisions |
| | **Formal Approval Needed?** |
| | ☐ Yes ☒ No |
| | **Background Information:** |
| | HUD announced the Tier One Renewal Projects. All BoS Tier One renewal applicants were awarded funds. However, some project amounts were increased or decreased due to Fair Market Rent (FMR) changes. |
| | Tier Two Renewals and Tier One New and Renewal Projects should be announced within the next two months. |
| | **Supporting Materials:** |
| | • List of Tier One Renewal Awards |
| | **My Action Items:** |
| | • Tier One Renewal Grantees: You should receive a new grant agreement for your renewed
Agenda Item: Regional Lead Elections
Presenter: Denise Neunaber
Estimated Time: 10 min
Goal: ☒ Share Information ☒ Obtain Input ☐ Make Decisions
Formal Approval Needed?
☒ Yes ☐ No

Background Information:
Regional Committees should have elected Regional Leads during their January or February meeting. Minutes reflecting Regional Lead elections should have been turned in to NCCEH by March 4th. Regional Committees who wanted to elect a Regional Lead at another time were instructed to email bos@ncceh.org to apply for a waiver. As of 3.4.13, NCCEH had received meeting minutes documenting Regional Lead elections from AHRMM, Alamance, Burke, Caswell, Catawba, Chatham, Craven, Henderson, Iredell-Yadkin, Johnston, Kerr-Tar, Piedmont, Pitt, Randolph, Rockingham, Surry, and Wilson-Greene. At the March 5th Steering Committee meeting, the BoS Steering Committee approved that list of Regional Committees and approved an extension to other areas that elected a Regional Lead and submitted minutes by March 31st. As of 4.1.13, the following Regional Committees have also turned in minutes documenting Regional Lead elections: Beaufort, Down East, Foothills, Northeast, Onslow, Person, Southeast, Southwest, Transylvania, and Twin County.

The Steering Committee will approve the amended official list of Active Regional Committees for the Balance of State CoC.

NCCEH will be in touch with all new and renewing Regional Leads to plan a Regional Lead training and in-person Balance of State meeting.

Supporting Materials:

My Action Items:
• Regional Leads: Respond to NCCEH requests for date availability for in-person meeting.

Agenda Item: PIT Count and CoC Outcomes
Presenter: Nancy Holochwost
Estimated Time: 15 min
Goal: ☒ Share Information ☒ Obtain Input ☐ Make Decisions
Formal Approval Needed?
☐ Yes ☒ No

Background Information:
Point-in-Time Count numbers for the Balance of State have been finalized. Final numbers will be reviewed, alongside outcomes that were set in the 2012 BoS CoC application to HUD.

Supporting Materials:
• Balance of State Point-in-Time Count Report

My Action Items:

Agenda Item: Letter of Consistency Request
Presenter: Denise Neunaber
Estimated Time: 20 min
Goal: ☒ Share Information ☒ Obtain Input ☐ Make Decisions
Formal Approval Needed?
☒ Yes ☐ No

Background Information:

grants. Once you receive this, contact NCCEH and send us a copy so we can ensure we have the correct operating dates for your renewed grant.
Benevolence Farm has submitted a funding application for the NC Housing Finance Agency’s Supportive Housing Development Program to develop a transitional house in Alamance County. The applicant is seeking a letter of consistency from the BoS CoC. The application will be discussed and the Steering Committee will be asked to vote on the project’s consistency with the BoS CoC.

**Supporting Materials:**
- Benevolence Farm Application

**My Action Items:**

### SIX

**Agenda Item:** ICCHP/BoS Advocacy  
**Agenda Item Completed:** ☐

**Presenter:** Denise Neunaber  
**Estimated Time:** 15 min

**Goal:** ☒Share Information ☐Obtain Input ☐Make Decisions  
**Formal Approval Needed?** ☐Yes ☒No

**Background Information:**
Funding for the NC Interagency Council for Coordinating Homeless Programs, including Balance of State CoC coordination funding, was not included in DHHS’s budget request. The State Senate and House will need to include funding in their budgets in order for funding to be restored. The Steering Committee will discuss the implications of the loss of this funding, and will discuss actions to advocate for funding to be restored.

**Supporting Materials:**

**My Action Items:**
- All: Contact legislative leaders as directed.

### SEVEN

**Agenda Item:** Regional Committee Updates  
**Agenda Item Completed:** ☐

**Presenter:** Denise Neunaber  
**Estimated Time:** 10 min

**Goal:** ☒Share Information ☐Obtain Input ☐Make Decisions  
**Formal Approval Needed?** ☐Yes ☒No

**Background Information:**
Each Regional Lead is asked to give an update from their Regional Committee.

**Supporting Materials:**

**My Action Items:**

### EIGHT

**Agenda Item:** Reminders  
**Agenda Item Completed:** ☐

**Presenter:** Denise Neunaber  
**Estimated Time:** 5 min

**Goal:** ☒Share Information ☐Obtain Input ☐Make Decisions  
**Formal Approval Needed?** ☐Yes ☒No

**Background Information:**
- CoC Grantees: Don’t forget to turn in your QPRs!

**Supporting Materials:**

**My Action Items:**

**END**  
12:00 Adjournment

**NEXT MEETING:** April 2, 2013 @ 10:30 via conference call