

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

2.5.13

Regional Leads Present:

Brian Alexander, Chris Battle, Susan Bellew, Ellen Blackman, Michael Bloomer, Cheryl Wilkins (for Kristi Case), Debbie Cole, Nicole Dewitt, Jennifer Flood, Joe Marks (also for Teena Willis), Amy Modlin, Jane Motsinger, Faye Pierce, Kristi Pitchford, Candice Rountree, Jackie Sheffield, Nickie Siler

Regional Leads Absent:

Spencer Cook, Karen Holliday, Joel Rice, Gus Smith, Michele Steele, Paulette White, Shari Wright

Interested Parties Present:

Maseta Dorley, Monica Jones, Shanna Poole, Sarah McBrayer, Laura McDuffee, Larry McMullen, Whitney Morton, Janice Sauls, Lori Watts, Talaika Williams

NCCEH Staff Present:

Emily Carmody, Nancy Holochwost, Denise Neunaber

Approval of January Minutes

There being no changes needed, the minutes were approved by common consent.

CoC Application Overview

- The Steering Committee reviewed a summary of the 2012 application.
 - The BoS requested a total of \$5,335,222 (\$983,190 in new projects and \$4,352,032 in renewals). The BoS was eligible to apply for more based on its pro rata amount, but did not because HUD indicated that they would not have enough funding to cover additional project applications.
 - The BoS applied for \$3,856,162 in permanent housing projects (\$983,190 in new projects and \$2,872,972 in renewals), \$959,761 in transitional housing projects (all renewals), and \$519,299 in HMIS projects (one renewal).
 - The application included 28 permanent supportive housing projects (4 new and 24 renewals) for a total of 371 units. We anticipate these projects will serve 378 households with 677 people (415 adults and 262 children). The application also included 6 transitional housing projects (all renewals) for a total of 58 units. We anticipate they will serve 195 people (77 adults and 118 children).

- Since the BoS was created in 2006, it has been awarded a total of \$32,698,682 in CoC funding.
- NCCEH staff walked the Steering Committee through portions of the Collaborative Application (formerly called the Exhibit One) and the Project Priority List. Steering Committee members were encouraged to read through the entire application on their own. It is posted on the NCCEH website at www.ncceh.org/2012CoCApps.
 - The Project Priority List includes each project application and its rank. The new project application from Homeward Bound had to be split into two separate grant applications (one that used the reallocated funds from the HMIS renewal and one that used available pro rata funding) because HUD did not allow these two funding sources to be mixed in a single project application. Because of this, the numerical rank for other projects moved down by one, but the ranked order remained the same.
 - Section 1 of the Collaborative Application describes the CoC's structure and governance. It asks specific questions, including our plan to implement coordinated assessment, how we interact with ESG, and what our process is for project application review and selection.
 - Section 2 includes information about HMIS and the Point-in-Time Count.
 - Section 3 includes the CoC's strategic planning objectives and our numerical goals for the next 1, 5, and 10 years.
 - Section 4 include the CoC's 2011 Achievements.
- During the application process, NCCEH staff identified several areas on the scorecard where applicants did not meet threshold. The Steering Committee reviewed a list of these areas. NCCEH staff will send out scorecards to applicants in the next couple of weeks. Applicants should review their scorecards and schedule a consultation with NCCEH to discuss any concerns and areas for improvement.

Performance Goals

- The Steering Committee reviewed the strategic performance measures from the Collaborative Application and the numerical goals that the BoS set for next year's application.
 - Create new permanent housing beds for chronically homeless individuals: 157
 - The number of beds will come from the Point-in-Time Count, so we should know soon if we have met this goal.
 - Increase percentage of homeless persons staying in permanent housing over 6 months: 87%
 - The percentage comes from the aggregate APRs of all grantees in the BoS. Our actual number this year was 83%.
 - Steering Committee members were asked for feedback on how we can increase performance on this measure. Responses included re-housing people who are not able to remain in their particular unit or program instead of discharging them from the program, assessing all program options and matching clients to the most appropriate one, and connecting clients to services that reduce their

- barriers to housing. Steering Committee members indicated that lack of client income and lack of needed services were common reasons clients could not stay in housing longer than 6 months.
- Increase percentage of homeless persons moving from transitional housing to permanent housing: 82%
 - The CoC's actual performance was 79%, which is below the CoC's goal, but is still fairly high and exceeds HUD's goal. This is partially because several of the CoC's transitional housing programs are transition-in-place models, in which people are placed in a unit that can become permanent housing when assistance from the program ends. Steering Committee members discussed ways to improve performance on this goal.
 - Increase percentage of persons employed at program exit: 28%
 - The CoC's actual performance this year was 22%. Grantees have indicated that finding employment continues to be difficult and this goal is not a good fit for some disabled persons that PSH programs are serving.
 - Emily noted that the Department of Mental Health is creating a Supported Employment Program for individuals with mental health issues as part of the DOJ Olmstead Settlement. Over the next 8 years, it will be open to 3000 individuals statewide. It will provide part-time employment and supports (such as coaching) to help people maintain their jobs. NCCEH will send out more information about the program as it becomes available.
 - Decrease the number of homeless households with children: 340
 - This comes from the Point-in-Time Count, so NCCEH staff will be able to report the CoC's actual performance within the next couple of months.
 - The BoS subcommittees will look at these performance measures in more depth during their meetings this year, including looking at agency-level performance.
 - NCCEH asked grantees to look at their programs' performance on their APRs and QPRs and to devise their own plans for improvement on these measures. Regional Leads should plan how they and the Regional Committees can support agencies' plans for improvement.
 - NCCEH staff will continue to review APRs and QPRs to work with grantees on improvement. The performance measures will also be part of the reallocation scorecard this year.
 - HUD added two new performance goals and one additional performance measure to the 2012 CoC application.
 - The BoS had to report on its average length of stay while homeless. The average stay in emergency shelter was 5 months and in transitional housing was 10 months. These averages include all programs in the CoC (not just those that receive CoC funding). No goal was required to be set for next year, but we expect to be asked to report on this measure in next year's application.
 - Increase percentage of participants in all CoC-funded projects that obtained mainstream benefits at program exit to 20% or more.

- 2012 actual performance = 74%. The majority of these benefits were food stamps, so improvement can be made in connecting people to other types of benefits.
- 2013 goal = 75%, 5-year goal = 77%, 10-year goal = 80%
- Steering Committee members were asked for feedback on how their programs are performing on this measure. It was noted that some communities have had success connecting people to Work First and SSI/SSDI benefits and these will be discussed at future meetings.
- Intent of the CoC to reallocate SSO and TH projects to create new PH projects.
 - The BoS application predicted it may reallocate 3 projects in 2013, 3 in 2014, and 2 in 2015. These numbers include three transition-in-place TH projects that we plan to switch to rapid re-housing PH projects, one SSO project that is services for PH, and any projects the CoC decides to change after doing the reallocation scorecard.

BoS Subcommittees

- NCCEH has revised the schedule for the quarterly BoS subcommittee meetings so that they don't all fall within the same month. The new schedule for 2013 is:
 - Permanent Supportive Housing: February, May, August, November (quarterly)
 - Rapid Re-Housing: March, June, September, December (quarterly)
 - Data Quality: March, May, July, September, November (every other month)
- Interested participants should register for the calls on the NCCEH website calendar. The next scheduled meeting dates are:
 - [PSH Subcommittee](#): February 12, 2013 at 10:30 AM
 - [Rapid Re-Housing Subcommittee](#): March 12 at 10:30 AM
 - [Data Quality Subcommittee](#): March 26 at 10:30 AM

Regional Lead Elections

- Each Regional Committee must elect its Regional Lead during its January or February meeting. Regional Committees that want to hold their elections at another time must contact bos@ncceh.org to apply for a waiver. Meeting minutes documenting the election must be turned in to bos@ncceh.org by March 4th. NCCEH wants to provide training to Regional Leads and needs to have all leads elected prior to being able to do so.
- To date, NCCEH has only received minutes documenting Regional Lead elections from three Regional Committees (Johnston, Henderson, and Wilson/Greene).

Regional Committee Updates

- Surry/Davie/Stokes/Iredell/Yadkin: The region's rapid re-housing program has started and has accepted five families so far. The program is targeting homeless families with children who are coming out of shelter.

- Onslow: The region has started its rapid re-housing program focusing on homeless families with children.
- Transylvania: Because of the inspections requirements that are part of ESG, the region's rapid re-housing program has moved all clients into HUD-approved housing. Jennifer asked for feedback on how to address the inspections requirements.
 - Brian noted that the agency can do its own inspections using guidance from the housing authority or can have the housing authority do it. HUD offers an online training for the lead-based paint inspection. Resources can be sent to NCCHEH to share.
 - Denise noted that NCCHEH will advocate with the ESG office to ensure needed guidance is given to grantees. If grantees have concerns about information they need, they can directly ask the ESG office or they can send them to Denise at denise@ncceh.org.

Reminders

- **Point-in-Time Count Leads:** Turn in PIT forms to data@ncceh.org by Friday, February 8th.
- **Regional Leads:** Turn in meeting minutes from January or February documenting Regional Lead election by March 4th. Continue to send all Regional Committee agendas, minutes, and meeting info to bos@ncceh.org. Share all BoS CoC Steering Committee information pertinent to Regional Committee members with all RC participants. Make sure bos@ncceh.org is on your Regional Committee email list.
- **CoC grantees:** Don't forget to turn in APRs and QPRs to bos@ncceh.org.
- **Everyone:** Look out for an action alert
 - One regarding advocacy for ICCHP funding, which funds the BoS coordination that NCCHEH does. NCCHEH will be asking BoS stakeholders to contact their legislators to advocate for the ICCHP to be fully funded in this year's budget.
 - One regarding the General Assembly's measure to reduce the amount of unemployment benefits and the length of time that unemployed people can collect benefits.

Next Meeting: Tuesday, March 5, at 10:30.