Steering Committee Meeting
December 5, 2019
10:30 AM
Welcome

Reminders

Your line is muted.
We will unmute the line during Q&A pauses.

The chat box is available to use anytime.
Roll Call

• We will conduct Roll Call for Regional Leads and at-large members to confirm quorum for voting.

• Other participants should enter their full names so we know they are here and included in the minutes.
Agenda
Agenda

• Consent Agenda
• New CoC Staff
• Governance Charter Updates
• Steering Committee At-Large Member Elections
• 2020 Point-in-Time/Housing Inventory
• FUP voucher MOA request
• ESG Debrief
Review & approve consent agenda

Consent agenda:
https://www.ncceh.org/bos/steeringcommittee/

• The consent agenda was sent to the Steering Committee prior to the meeting as part of a board packet.
• The consent agenda will be voted on as a whole at the beginning of each meeting.
• Steering Committee members may request to remove an item from the consent agenda for additional discussion.

Changes or discussion?
New CoC Staff
Governance Charter Updates
The NC BoS CoC Governance Charter has been updated to reflect changes in 2019

• Annual update is required by HUD

• NCCEH staff have made updates to reflect:
  • Code of Conduct
  • Racial Equity Subcommittee
  • Adding alternate/proxy for at-large members
  • Small typos

• Draft charter: https://www.ncceh.org/bos/steeringcommittee/
Code of Conduct Policy

- NCCEH staff will set of Code of Conduct framework for all Regions. Based off this framework, Regions will develop a Code of Conduct to include specific needs of the region.

- The policy shall cover conflict of interest in regard to serving on funding review and selection committees and abstaining from voting when there is a conflict of interest presents.

- The policy will be updated annually, and approval of the policy will be recorded in Regional Committee minutes.
Racial Equity Subcommittee

Responsibilities of the subcommittee include:

- Regular meetings throughout the year. The meeting schedule is determined by subcommittee members.

- Oversees implementation of the annual Racial Equity Assessment and analyzes data collected to create a final report for the CoC Application.

- Recommends data-informed action steps to the NC BoS CoC Steering Committee to improve equity across the CoC.

Statement of inclusion

The NC BoS CoC believes that inclusion is a critical part of developing and providing best practice homeless services. For this reason, we are intentional that the members of the Racial Equity Subcommittee reflect the diversity of homeless service networks in regard to race, ethnicity, gender and gender identity, sexuality, age, education, ability, and lived experience with homelessness.
Racial Equity Subcommittee

We are hosting an open-call for members with a passion for Racial Equity to join us! Membership on the subcommittee is open to all stakeholders in the CoC. Regular meetings throughout the year. The meeting schedule is determined by subcommittee members.

- Submit your interest here: https://forms.gle/ufE5r5MghKhdek5z5
Questions? Comments?

• Discussion?

• Motion?
Steering Committee At-Large Member Elections
# Nominations Subcommittee

## Membership

<table>
<thead>
<tr>
<th>Region</th>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Region 1</td>
<td>Monica Frizzell</td>
<td>Vaya Health</td>
</tr>
<tr>
<td>Region 6</td>
<td>LaTonya Penny</td>
<td>Alamance Family Abuse Services</td>
</tr>
<tr>
<td>Region 12</td>
<td>Jim Cox</td>
<td>United Way of Pitt County</td>
</tr>
<tr>
<td>At-large</td>
<td>Paullett Wall</td>
<td>NC Homeless Education Program</td>
</tr>
</tbody>
</table>

## Purpose

The Steering Committee needs at-large members that will provide collaboration between their agency/sector and the NC BoS CoC to better serve people experiencing homelessness.
### At-large Members Come From 3 Distinct Categories

<table>
<thead>
<tr>
<th>Type of Seat</th>
<th># of seats</th>
<th>Sectors/Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lived experience</td>
<td>1-2</td>
<td>n/a</td>
</tr>
<tr>
<td>State government</td>
<td>3-6</td>
<td>Department of Health and Human Services, Department of Public Safety, Housing Finance Agency, Department of Education, Department of Military and Veteran Affairs, Department of Commerce</td>
</tr>
<tr>
<td>Other at-large</td>
<td>3-5</td>
<td>Health care sector, Business sector, Public housing agency, Domestic violence services or advocacy sector, Legal services, Youth services or advocacy sector</td>
</tr>
</tbody>
</table>
## Renewals

### Current At-large Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deena Fulton</td>
<td>North Carolina Coalition Against Domestic Violence</td>
</tr>
<tr>
<td>Parker Smith</td>
<td>Pisgah Legal Services</td>
</tr>
<tr>
<td>Jessa Johnson</td>
<td>DHHS</td>
</tr>
<tr>
<td>Ellen Blackman</td>
<td>North Carolina Housing Finance Agency</td>
</tr>
<tr>
<td>Angela Harper King</td>
<td>DHHS</td>
</tr>
<tr>
<td>Todd Rosendahl</td>
<td>PointSourceYouth</td>
</tr>
<tr>
<td>Lisa Phillips</td>
<td>NC Homeless Education Program</td>
</tr>
<tr>
<td>Eric Edwards</td>
<td>Lived experience</td>
</tr>
</tbody>
</table>
## Open Slots

<table>
<thead>
<tr>
<th>Category</th>
<th>Open Seats:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Government</strong></td>
<td>2</td>
</tr>
<tr>
<td>Department of Public Safety</td>
<td></td>
</tr>
<tr>
<td>Department of Military and Veteran Affairs</td>
<td></td>
</tr>
<tr>
<td>Department of Commerce</td>
<td></td>
</tr>
<tr>
<td><strong>Other Sectors with state-wide Focus</strong></td>
<td>2</td>
</tr>
<tr>
<td>Business</td>
<td></td>
</tr>
<tr>
<td>Public Housing</td>
<td></td>
</tr>
<tr>
<td>Healthcare</td>
<td></td>
</tr>
<tr>
<td><strong>Lived Experience</strong></td>
<td>1</td>
</tr>
</tbody>
</table>
# Nominations Subcommittee Recommendations

<table>
<thead>
<tr>
<th>Healthcare</th>
<th>Brooks Ann McKinney</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Moses Cone Health</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Public Housing</th>
<th>Michael Dineen</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Public Housing Authority of the City of Lenoir</td>
</tr>
<tr>
<td></td>
<td>NC PHA Director’s Association member</td>
</tr>
</tbody>
</table>
2019 At-large Members Slate

<table>
<thead>
<tr>
<th>Lived Experience</th>
<th>1 seat</th>
<th>Eric Edwards, Transylvania Association for Disabled Citizen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner Sectors</td>
<td>6 seats</td>
<td>Deena Fulton, North Carolina Coalition Against Domestic Violence</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ellen Blackman, NC Housing Finance Agency</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Brooks Ann McKinney, Moses Cone Healthcare</td>
</tr>
<tr>
<td>Government</td>
<td>3 seats</td>
<td>Angela Harper King, NC DHHS, Division of MH/DD/SA Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jessa Johnson, NC DHHS, Supportive Housing Policy Director</td>
</tr>
</tbody>
</table>
Questions/Discussion?

- Discussion
- Motion to approve 2020 at-large members?

- 2020 Steering Committee Member Orientation
  - December 12, 10:00 A.M.
    
    Presentation: [https://global.gotomeeting.com/join/791696621](https://global.gotomeeting.com/join/791696621)
    
    Audio: (646) 749-3112 Access Code: 791-696-621
Regional Committee should elect 2020 leaders by December 31, 2019!

2020 Regional Committee Elections should happen in 4th quarter meetings!

Regional Lead
Regional Alternate
Webmaster

To promote coverage, a single agency should not fill more than 2 leadership positions on the Regional Committee

Coordinated Entry Lead
PIT Lead (starts in 4th quarter of 2019)
ESG Funding Process Lead
CoC PRC Representative

All Regional Committees are asked to submit names and contact info for their leadership positions to NCCEH staff by December 31:
https://forms.gle/papqWv4qzXEZZ4jq8
2020 Point-In-Time/Housing Inventory Count
Our goal for 2020

The NC Balance of State CoC will complete an accurate and comprehensive Point-In-Time and Housing Inventory Count in 2020 throughout all of our regions.
PIT/HIC data is an important tool and resource for your communities

Inclusive count of homeless populations
- Includes non-HMIS agencies
- Includes unsheltered homeless populations

Can use local and regional data to:
- Understand size/scope of homeless populations
- Assess system for gaps (do your programs match your populations needs?)
- Track increases/decreases
- Locate and engage unsheltered homeless populations
- Raise community and political awareness of homelessness
"Snapshot" of our system

The count is a snapshot of homelessness on a given night. (January 29, 2020)
What we're counting:

January 29, 2020

Beds and Units
How much capacity does our system have?

People
How many people are experiencing homelessness?
Key Terms

Point-In-Time Count (PIT)
Count of people experiencing homelessness on one night

Housing Inventory Chart (HIC)
Count of the beds in the homelessness system

Temporary: Shelters and Transitional Housing
• While here, people are counted as experiencing literal homelessness in the PIT

Permanent: Rapid Rehousing and Permanent Supportive Housing
• While here, people are not counted as experiencing homelessness – but we still use the surveys to inform our reports!
Point-in-Time Count (PIT)

Snapshot count of people experiencing homelessness (HUD Definition)

Unsheltered Count

People staying in places not meant for human habitation

- Outdoors (streets, park benches, under bridges, etc.)
- Tents/Encampments
- Vehicles
- Bus or train stations
- Abandoned buildings

Sheltered Count

People staying in emergency shelter or transitional housing dedicated to people experiencing homelessness
Data Collection for Point-in-Time Count

<table>
<thead>
<tr>
<th>Unsheltered</th>
<th>Sheltered Count</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HMIS ES + TH</td>
</tr>
<tr>
<td>Counting Us App</td>
<td>HMIS Reports</td>
</tr>
<tr>
<td>Night of Count: Jan 29</td>
<td>Work with NCCEH Data Center to finalize data and submit reports</td>
</tr>
<tr>
<td>Service Based Counts: Jan 29-Feb 5</td>
<td></td>
</tr>
</tbody>
</table>

Service Based Counts: Jan 29-Feb 5
Counting Us App

- New/Improved from last year
- Used nationwide
- Includes expert technical support
- Includes all questions required by HUD
- Use on phones, tablets, computers
- Low-barrier access and use (does require sign-up)
- Ongoing training dates for everyone starting in November
- Available for agencies and volunteers to practice with starting in mid-November.
- App will "go live" on the night of the count
- Data submitted will be immediately able to be viewed, allowing for quicker response and reporting
Housing Inventory Chart (HIC)

Snapshot inventory of resources to shelter or house experiencing homelessness

Beds + Units

Temporary Sheltered
  Emergency Shelter (ES)
  Transitional Housing (TH)

Permanent Housing
  Rapid Rehousing (RRH)
  Permanent Supportive Housing (PSH)
  Other Permanent Housing (OPH)

People in Beds + Units

Summary of people served
## Data Collection for Housing Inventory Chart

<table>
<thead>
<tr>
<th>Temporary Sheltered</th>
<th>Permanent Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HMIS ES + TH</strong></td>
<td><strong>Non-HMIS ES + TH</strong></td>
</tr>
</tbody>
</table>
| **HMIS Reports:**  
  Work with NCCEH Data Center to finalize data and submit reports | **HMIS RRH + PSH + OPH**  
  **People Count:**  
  Counting Us Survey App  
  (Due 2/5/2020)  
  **Bed + Unit survey**  
  with NCCEH staff  
  (Due 2/28/20) | **Non-HMIS RRH + PSH + OPH**  
  **People Count:**  
  Counting Us Survey App  
  (Due 2/5/2020)  
  **Bed + Unit survey**  
  with NCCEH staff  
  (Due 2/28/20) |

People Count: Counting Us Survey App  
(Due 2/5/2020)
## Regional Teams

<table>
<thead>
<tr>
<th>Date</th>
<th>Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>Regional Committees identify Regional Count Team Leads</td>
</tr>
<tr>
<td>Nov 8</td>
<td>Confirm who the Regional Count Lead is with NCCEH</td>
</tr>
<tr>
<td>Nov 8-Nov 20</td>
<td>Regional Lead assembles a Regional Count Team</td>
</tr>
<tr>
<td>Nov-Jan</td>
<td>Regional Count Team meets regularly to prepare for the count</td>
</tr>
<tr>
<td>Nov-Jan</td>
<td>Keep NCCEH and Regional Committee informed of progress and participate in planning calls with other Regional Teams.</td>
</tr>
<tr>
<td>February</td>
<td>Wrap Up: Regional Committee works with Regional Count Team to thank team members, agencies, donors, and volunteers</td>
</tr>
</tbody>
</table>
Several Regional Committees still need an elected PIT/HIC Lead

<table>
<thead>
<tr>
<th>Regional Committee</th>
<th>Elected PIT/HIC Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Emily Lowery</td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Emily Locklear</td>
</tr>
<tr>
<td>9</td>
<td>Melissa Elliott</td>
</tr>
<tr>
<td>10</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Erica McCloud</td>
</tr>
<tr>
<td>12</td>
<td>Jim Cox/Linda Mandell</td>
</tr>
<tr>
<td>13</td>
<td>Lenize Patton</td>
</tr>
</tbody>
</table>

Please send name and contact information for your elected PIT/HIC Lead ASAP to: http://bit.ly/2miDTKj
NCCEH Trainings and Open Office Sessions

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 13</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App (<em>Recording posted</em>)</td>
</tr>
<tr>
<td>November 20</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
<tr>
<td>November 25</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App (<em>Recording posted</em>)</td>
</tr>
<tr>
<td>December 11</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
<tr>
<td>December 18</td>
<td>1:30-2:30</td>
<td>Conducting the count &amp; Orientation to the App</td>
</tr>
<tr>
<td>January 15</td>
<td>1:30-2:30</td>
<td>Virtual Open Office Session</td>
</tr>
</tbody>
</table>

**Trainings: Conducting the Count & Orientation to the App**
Trainings open to all: Regional Team members, Agency Staff, and Volunteers. Cover basics of participating in a count and orientation to the App.

**Virtual Open Office Sessions**
Virtual Open Office Sessions are for anyone involved in the count can join the call and ask questions about the App, conducting surveys, etc.
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6 – 1:30-2:30</td>
<td>Orientation <em>(Recording posted)</em></td>
</tr>
<tr>
<td>December 4 – 1:30-2:30</td>
<td>Review Progress/Volunteer Recruitment</td>
</tr>
<tr>
<td>January 8 – 1:30-2:30</td>
<td>Review Progress/Problem Solving</td>
</tr>
<tr>
<td>January 22 – 1:30-2:30</td>
<td>Last Minute Prep</td>
</tr>
</tbody>
</table>

NCCEH is hosting calls for Regional Leads and members of Regional PIT/HIC Teams.
Stay Connected

https://www.ncceh.org/datacenter/pointintimehowto/

This page on the NCCEH website is the go-to place to find regular updates, trainings, and other important information.
Family Reunification Vouchers MOA
2019 Family Reunification Program (FUP) NOFA has been released.

- For PHAs to serve:
  - Families for whom the lack of adequate housing is a primary factor in the imminent placement of a family’s child in out-of-home care or the delay in the discharge of a child to the family from out-of-home care.
  - Youth between 18-24 who left foster care or will leave foster care within 90 days and are homeless or at-risk of becoming homeless.

- Applications due December 17, 2019.
Requires a MOA with the Public Housing Authority, FUP Liaison, and CoC

- Details responsibilities to collaborate with
  - PHA
  - FUP Liaison: DSS, foster homes, etc.
  - CoC

- Requires
  - PHA to work with CoC and FUP Liaison to develop data tracking systems
  - PHA to attend CoC meetings (at least quarterly)
  - Participation in the CE process
Questions/Discussion?

- Discussion
- Motion to approve all MOA requests for FUP voucher applicants?
ESG Debrief
## ESG Conditional Funding

<table>
<thead>
<tr>
<th>Region/LPA</th>
<th>Total*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$124,850</td>
</tr>
<tr>
<td>2</td>
<td>$116,741</td>
</tr>
<tr>
<td>3</td>
<td>$158,148</td>
</tr>
<tr>
<td>4</td>
<td>$107,900</td>
</tr>
<tr>
<td>5</td>
<td>$284,827</td>
</tr>
<tr>
<td>6</td>
<td>$107,007</td>
</tr>
<tr>
<td>7</td>
<td>$361,130</td>
</tr>
<tr>
<td>8</td>
<td>$166,920</td>
</tr>
<tr>
<td>9</td>
<td>$0</td>
</tr>
<tr>
<td>10</td>
<td>$182,573</td>
</tr>
<tr>
<td>11</td>
<td>$107,727</td>
</tr>
<tr>
<td>12</td>
<td>$149,911</td>
</tr>
<tr>
<td>13</td>
<td>$147,032</td>
</tr>
<tr>
<td>NC BoS CoC total*</td>
<td>$1,580,028</td>
</tr>
</tbody>
</table>
Resources

• ESG Office Website
ESG FPL Survey

• Received results from 8/13 Regions
• Asked about satisfaction with the following CoC Staff support:
  • Technical Assistance: Status Calls and other correspondence
  • ESG Scorecard Webinar and Q & A Session
  • Staff feedback on ESG Applications
  • Overall Impressions
What did we get right?

• Staff was responsive to questions asked either during status calls, webinars, or through one-on-one contact.

• Staff created collaboration with regional partners to make sure it all got done.

• Staff posted materials to the website to be referred back to later.

• Phone calls and benchmarks created by staff helped regions to stay on a tight timeline.
Issues and Questions Raised

• Scorecard
  • Some found wording and jargon confusing
  • Lack of nuance and ability to negotiate points

• Staff Review of applications
  • Long turn-around time
  • Felt like running to separate competitions

• Overall Impression
  • Conflicting information from ESG and NC BoS CoC
  • Lack of Steering Committee input on the review process
Open Discussion

• What feedback do you have?
• What questions does this raise for you?
• Does the process need to evolve next year in the NC BoS CoC?
Meetings and Reminders
Meetings & Reminders

• 2019 Family Reunification Program (FUP) NOFA has been released.
  • For PHAs to serve:
    • Families for whom the lack of adequate housing is a primary factor in the imminent placement of a family’s child in out-of-home care or the delay in the discharge of a child to the family from out-of-home care.
    • Youth between 18-24 who left foster care or will leave foster care within 90 days and are homeless or at-risk of becoming homeless.
  • Applications due December 17, 2019.
Meetings & Reminders

• 2020 ESG Grantee Orientation Webinar
  • Recording:  
    https://transcripts.gotomeeting.com/#/sessionId/4146400588332623898

• 2020 Steering Committee Member Orientation
  • December 12, 10:00 A.M.
    Presentation: https://global.gotomeeting.com/join/791696621
    Audio: (646) 749-3112 Access Code: 791-696-621
Meetings & Reminders

• Funding and Performance Subcommittee Meeting
  • December 16, 9:30 A.M.
  • We are accepting new members to serve on this committee. Please email bos@ncceh.org, if interested.
    Presentation: https://global.gotomeeting.com/join/791696621
    Audio: (646) 749-3112 Access Code: 791-696-621

• Coordinated Entry Council Meeting
  • December 16, 10:00 A.M.
    Presentation: https://global.gotomeeting.com/join/791696621
    Audio: (646) 749-3112 Access Code: 791-696-621
Adjournment

Next Steering Committee Meeting:
Tuesday, January 7, 10:30 AM – 12:00 PM

Keep in touch
bos@ncceh.org
919.755.4393
Roll Call

- Other participants should enter their full name so we know they are here and included in the minutes.