**Balance of State Region 7 Committee Meeting**

**Sandhills Community College**

**Pinehurst, NC**

**December 7, 2017**

Donna McCormick welcomed members and called the meeting to order at 9:40 a.m. at the Sandhills Community College Van Dusen Hall, Room 103. Members present introduced themselves.

Members Present: Donna McCormick – Sandhills Center; Karen Kennedy – City of Sanford; Shanita Harris – Family Endeavors; Tawanda Bennett ; Debbie Cole – Christians United Outreach Center – Asheboro; E. Marie Watson – Johnston-Lee-Harnett Community Action, Inc – (Johnston); Jeffery Rawlings – Johnston-Lee-Harnett Community Action, Inc. (Lee-Harnett); Angela Jones – Johnston-Lee-Harnett Community Action (Johnston); Nina Walker – Sandhills Community Action Program; Robert Lawler - Asheboro Housing Authority; Tonya Greene(Therapeutic Alternatives) and Catrina Martin(SAFE of Harnett).

Minutes – E. Marie Watson made the motion to approve the October 19, 2017 minutes, seconded by Karen Kennedy and the motion carried.

Balance of State-Update: Donna McCormick gave an update on the 11/7/17 BOS Steering Committee Meeting:

* Regional elections for Regional Lead, Regional Alternate and other officers must be held (Region 7 held elections on 10/19/17).
* Coordinated Assessment Plan must be completed and submitted for review (Region 7’s Plan was presented and approved for submission to NCCEH later in the meeting).
* The 11/8/17 Regional Committee Leadership meeting was discussed. Several Region 7 representatives attended including E. Marie Watson, Regional Lead, Linda McFadden Alternate Regional Lead and Debbie Cole, PIT Coordinator.
* The next BoS Steering Committee call will be 12/12/17

Coordinate Assessment Updates: the draft Coordinated Assessment Plan was discussed presented by Nina Walker who described the Plan as a “living document” which can be changed to meet the needs of the region. She distributed copies and explained how the Committee completed the plan and how it addresses each county in Region 7. Following a discussion of the draft Plan a motion was made by Marie Watson and seconded by Debbie Cole to approve the Coordinated Assessment Plan and to submit it to NCCEH for review and approval.

* Coordinated Assessment & Homeless Shelters: A list of Homeless shelters in the region was distributed and will be made available on Google Docs. Each month the shelter bed count will be updated in the system and will assist in future grant applications.
* Education will be required for organizations to understand the system and keep it updated to better serve the homeless.

Grantee Updates:

* JLHCA received funds for Hurricane Matthew relief and these funds must be spent by 12/31/17.
* Friend-To-Friend was not present to report. Donna will contact them to remind them they are required to report at Region 7 meetings.

New business: none

Region 7 ESG Grants: Donna McCormick discussed the new ESG grantees as follows:

* Friend-to-Friend will receive $23,153 for shelter operations.
* JLHCA will receive $182,031 (Rapid Rehousing).
* SAFE of Harnett County will receive $41,997 for shelter operations.
* Of the available grant funds $48,885 was not awarded.
* Harbor, Inc. in Harnett County was not awarded
* A $28,885 request by Friend-to-Friend was also not awarded.

Other Grants:

* Volunteers of America will take over the Asheboro Housing Authority’s Continuum of Care Rapid Rehousing Grant beginning 1/1/18

Point-In-Time Count: Debbie Cole, Point-In-Time Coordinator for Region 7 discussed the upcoming count in January 2018. There was some confusion regarding the date of the count; however, it is on Wednesday, 1/31/18. She reviewed the shelters that will be involved in the count by county explained the count activities. No forms or instructions have been posted yet by HUD or NCCEH; however, this information should be available by the next Region 7 meeting on 1/4/18. Finally, Debbie said a PIT representative was needed for Randolph County.

Marie Watson suggested that due to lengthy travel times that other meeting locations, or conference calls be considered for future meetings. The committee agreed to consider this suggestion.

Following the Agency Update session, the Region 7 Committee adjourned at 11:35 am. The next meeting will be 1/4/2018 at the Sandhills Community College Van Dusen Hall, Room 103.

Submitted by Robert Lawler, Secretary