

NC HMIS

2017 HUD Data Standards

Updates for SO, ES and TH Projects

The Data Center at NCCEH



North Carolina Coalition to End Homelessness

securing resources • encouraging public dialogue • advocating for public policy change

919.755.4393 • www.ncceh.org

Quick Overview of Updates

- Data Collection Stages
- When to conduct Annual Assessment
- Drop down menus
- Minor changes to wording

Data Collection Stages

The HMIS Data Collection Stages- UPDATED

Record
Creation



When client record
is created

Project
Start



At every project
start

Update



At multiple points
during project
enrollment

Annual
Review



Recorded no more
than 30 days before
or after the
anniversary date of
the HoH's Project
Start Date

Project Exit



At every project exit

Post Exit



Project Start Replaces Project Entry

Client Information				Service Transactions					
Summary	Client Profile	Households	ROI	Entry	Exit	Case Managers	Case Plans	Measurements	Assessments
<p><i>i</i> Reminder: Household members must be established on Households tab before creating Entry / Exits</p>									
<p>Entry / Exit</p>									

NEW NAME  **Project Start**

Note: HMIS will not be updated to reflect this change.

Street Outreach Project Start= Date of 1st contact



4/14/17

Contact 1

Outreach worker makes contact with Henrietta to learn more about her needs

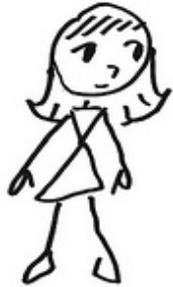
4/30/17

Contact 2

Outreach worker provides ES information to Henrietta

Emergency Shelter and Transitional Housing Project

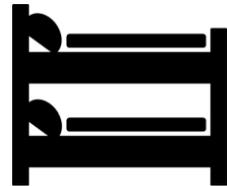
Start = 1st night in a bed



4/14/17

Client Presents

Henrietta comes to agency get info about services offered



4/30/17

Project Start

1st night Henrietta is in a ES/TH bed

Post Exit is a NEW Data Collection Stage

Relevant for project types that provide aftercare/follow-up services

The services don't extend the length of the client's enrollment

Services provided "post exit" will fall after the client's Project Exit Date

Post Exit = After Exit



4/14/17

Project Start

Project staff met with Henrietta to assess her needs

4/30/17

Service Provided

Assisted Henrietta with housing search

5/8/17

Project Exit

Henrietta exits to Permanent Housing with a subsidy

5/15/17

Post Exit

Met with Henrietta to follow up and assess stability

Post Exit Data- Entered in HMIS as an Interim

Entry / Exit Type	HUD
Interim Review Type *	-Select- -Select- Update Annual Assessment Follow-up Aftercare (Post Exit)
Review Date *	9 : 32 : 55 AM



Annual Assessment

Changes in when to conduct Annual Assessments

Required for clients that are in a project for 365 days or more.

Usually completed by projects with longer stays: **TH**, RRH, PSH, etc.

HUD has changed when Annuals are conducted for clients

To illustrate the change, we'll look at Henrietta's Household



Henrietta
HoH



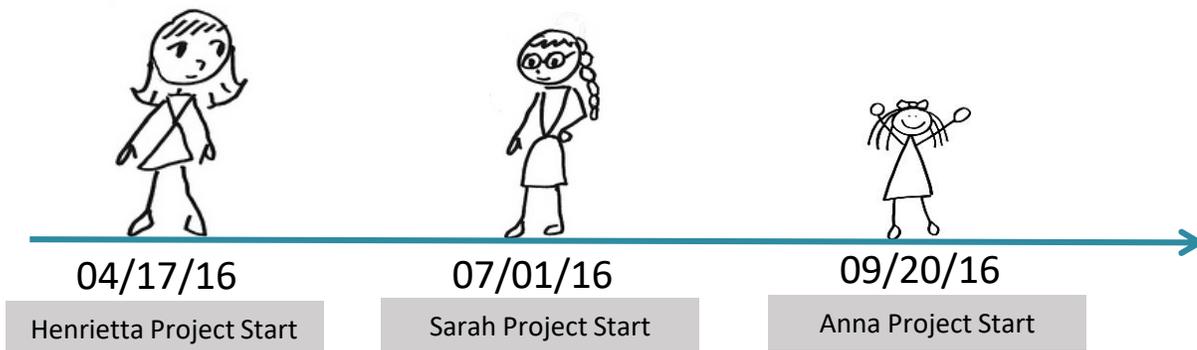
Sarah
Adult



Anna
Child

Annual Assessment – the OLD way

Conducted no more than 30 days before or 30 days after the anniversary of the **Client's Project Start Date**.

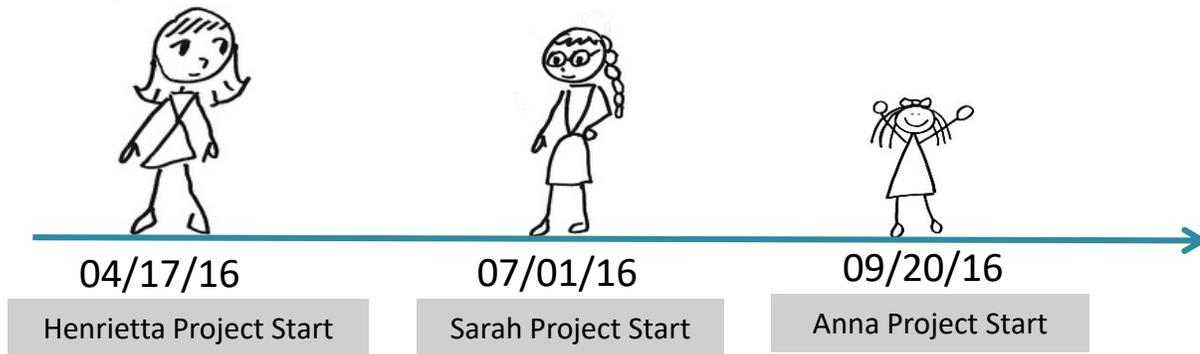


Name	R-H	Project Start	Anniversary
Henrietta	HoH	04/17/16	04/17/17
Sarah	Adult	07/01/16	07/01/17
Anna	Child	09/20/16	09/20/17

In this example, because household members joined at different times, there are 3 different anniversaries
The old way could result in different anniversary dates for a single household!

Annual Assessment is now based on HoH Start Date

Conducted no more than 30 days before or 30 days after the anniversary of the **Head of Household's Project Start Date**.



Name	R-H	Project Start	Anniversary
Henrietta	HoH	04/17/16	04/17/17
Sarah	Adult	07/01/16	04/17/17
Anna	Child	09/20/16	04/17/17

Annual assessments are based **solely** on the head of household's anniversary date.

The annual assessment must include updating both the head of household's record and any other family member's at the same time

Updates to Drop-Down Menus

Gender- Wording Changes to Drop-Down List

- Trans Female (MTF or Male to Female)
- Trans Male (FTM or Female to Male)
- Gender Non-Conforming (i.e. not exclusively male or female)

Note: This item must be self-reported by every client. Staff observations should never be used to collect information on gender.

Destination- Wording Changes to Drop-Down

Destination	When to Use
“Rental by client, with RRH or equivalent subsidy”	<p>Use this response category only if the client is moving directly into a unit.</p> <ul style="list-style-type: none">• CoC Rapid Re-Housing• ESG Rapid Re-Housing• SSVF Rapid Re-Housing• VA GPD Transition In Place• Locally-funded Rapid Re-Housing
“Permanent Housing (other than RRH) for formerly homeless persons”	<ul style="list-style-type: none">• CoC Permanent Supportive Housing• HOPWA facility/TBRA permanent housing (when moving from non-HOPWA projects)

Living Situation- Changes to Drop-Down

Destination	When to Use
“Rental by client, with RRH or equivalent subsidy”	<ul style="list-style-type: none">• Any subsidized rental housing other than CoC PSH, GDP TIP, or VASH.• Includes any RRH (CoC, ESG, SSVF, GPD TIP, or locally-funded)
“Permanent Housing (other than RRH) for formerly homeless persons”	<ul style="list-style-type: none">• CoC Permanent Supportive Housing• HOPWA facility/TBRA permanent housing (when moving from non-HOPWA projects)

Questions?

Data security depends on all of us



Do not leave your computer logged in & unattended



Do not share passwords



Alert us when staff with access to HMIS leave your agency

ncceh.org/hmis

access local support for Balance of State, Wake, Durham, & Orange CoCs

919.410.6997 or hmis@ncceh.org

helpdesk for local support



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