

“Down East” Regional Committee

NC Balance of State Continuum of Care

Meeting Minutes from Wednesday, June 14, 2017

Location: Goldsboro Housing Authority

11:30am

In Attendance:

LaTasha McNair, Eastpointe (Regional Lead/CA Lead)
Janice Saul, Salvation Army
Jackie Caron, Salvation Army
Deniece Cole, Spiritual Destiny
Sue Proctor, SAFE in Lenoir Co.
Jonathan Rogers, Volunteers of America
Lisa Wooten, Friends of the Homeless
Zachary Branch, NC Works
Thomas Rice, MLFL
Leigh Hardee, U Care
Michelle Gooding, Eastpointe
Gloria McDuffie, Community (Phone)

1. **Welcome and Call to Order:** The meeting was called to order at 11:38am. LaTasha welcomed everyone for attending and thanked new attendees for joining.
2. **Introductions:** Introductions were made. There was 1 attendee by phone.
3. **Review and Approval of Minutes from May 10, 2017:** Minutes were reviewed. A motion to accept and approve the minutes as presented was made by Michelle Gooding and second by Deniece Cole. The motion carried.
4. **Agency Spotlight – N/A:** There was no Agency Spotlight.
5. **Review of Balance of State Steering Committee Meeting (June 6, 2017):**
 - a. **See Short Meeting Summary:** Committee members reviewed the printed short summary from the June 1st BoS meeting attached to the meeting’s agenda.
6. **Coordinated Assessment Update:** Candice Rountree (CA Lead) and LaTasha has been working on the CA Plan. They are currently making revisions per the CAC and BoS staff. The revisions have been submitted and it is expected to be reviewed and approved by the CAC in June. It will then go before the Steering Committee for a final approval during the July BoS call. There will be a CA training for all agencies that will be participating in the CA process. LaTasha reiterated that all ESG and CoC grantees should be utilizing the CA process to identify households that will be served with allocated funds.

7. **ESG Update:** The ESG application has not yet been released but is expected to be in upcoming weeks. New agencies interested in applying for ESG funds are encouraged to speak with existing grantees about the process as there will likely be a short turnaround once the application is released. LaTasha stated that per the Funding Workgroup they are recommending that Regional Committees carefully look at how existing ESG grantees are performing and spending funds before recommending them for continued funding.

ESG recipient were asked to give an update on their projects, challenges, expenditures, people served, etc.

UCare: Leigh Ann reported that they are having problems with finding households a place to stay and identifying landlord. They are having challenges with households being able to sustain housing after RRH funds has ended even in cases where case management has been implemented. They often end back up where they were.

They projected to serve 30 people through case management or financial assistance. They have served 18 people to date. The agency was awarded \$29,375, they have spent \$14,658. They have submitted a budget amendment to move money around. They are awaiting the approval.

Salvation Army: The agency has new staff that will work with the program. Janice reported that they projected for Operations to serve 110 individuals. To date they have served 62. They were awarded \$30,000. To date they have spent \$12,946.

For their RRH program, they projected to serve 12. To date they have served 3. They are having challenges in identifying landlords to house individuals. They were awarded \$20,000 for RRH. They are having challenges obtaining the license and completing the HMIS training for new staff. 93 households presented for shelter and emergency services; 73 were assessed with the Prevention and Diversion tool; 23 completed the VI-SPDAT.

Janice reported that individuals that they are serving as having hard time finding employment to maintain housing. Thomas shared a program that will help individuals experiencing homelessness find and get jobs coupled with them attending school. That program is with the city and is expected to begin July 1st.

Friends of the Homeless: The agency has a new Case Manager on staff as of April 1st. Lisa reported. To date, the agency has served 72 individuals. There are 6 residing at the shelter now. The total grant award was \$32,000; the total spent today is around 7-8 thousand.

There challenge is individuals have to leave the shelter during the day and they have not where to go. They leave at 8am and must be in by 7pm. Sue said they are working on getting the hours at the shelter changed so it will be a 24 hour shelter. Sue report that they are having challenges with HMIS training

Safe in Lenoir Co.: The agency requested \$45,000. They projected to serve 15-20 households. They have not yet spent money. Sue report that they are having challenges with HMIS training – they have not yet had any training.

8. CoC Competition

- a. **Scorecard/Project Review Representatives:** LaTasha identified the representatives for our region.

9. Veteran Plan Update (Plan Approved). LaTasha reported that the Veteran Plan has been approved.

10. Agency Updates: There were no agency updates.

11. Adjournment: The meeting adjourned at 1:15pm.

Next Meeting: Wednesday, December 14, 2016 –Goldsboro Housing Authority
Time: 11:30am.