**Hertford County Regional Committee – Region 11**

Ahoskie Housing Authority

200 Pierce Avenue, Ahoskie, NC

December 19, 2016 – 10:00am

**Attendance**

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| **Agency** | **Representative(s)** |
| Trillium Health Resources | Melissa EastwoodLakitra Claude |
| NC Works | Paula FloresWayne BrayDerrick Armstead |
| VSO (Veterans Services Officer) | Chad Stephens |
| Roanoke-Chowan Community College | Hayward Humphrey |
| Hampton VA | Curtis L. ShannonLydia Acosta |
| Hertford County Public Health Authority | Cherri Brunson |
| Vidant Roanoke-Chowan Hospital | Sonya Askew-Williams |
| Roanoke Chowan Community Health Center (RCCHC)  | Nicole Boone |
| VVA/SSVF | Tina Rodgers |
| Hertford County Department of Social Services | LaTashia Newsome |

**Minutes**

***Ms. Wendy Futrell, Chairperson, was not present, so the meeting was conducted by Melissa Eastwood, Coordinated Assessment Lead.***

**Call to Order**

* The meeting was called to order by Melissa Eastwood at 10:15am and she thanked everyone for attending the meeting.

**Introductions**

* Everyone went around the room and introduced themselves and told what agency they were from. After the introductions, the committee was informed that the Chairperson was not there and the former secretary resigned at the last meeting.

**Approval of Minutes**

* The committee was asked to review the minutes from the last meeting. After reviewing the minutes, a motion was made by Melissa Eastwood that the minutes from the last meeting be approved and it was seconded by Sonya Askew-Williams.

**Balance of State Updates**

* More participation is needed from the other counties in the region. A map was passed around to show which counties make up Region 11 (Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Northampton, Pasquotank, Perquimans and Tyrrell).
* As of now, the committee has no consistent participation

**ESG/COC Application Update**

* There was no update given on the application. Mrs. Futrell was contacted to see if she could inform the committee as to what was going on with the application. There was no answer and a message was left for her.

**Coordinated Assessment Update**

* There were no numbers to report, Mrs. Avis Spellman was absent

**Point-in-Time Count**

* Point in Time will take place on January 25, 2017
* It was explained to the committee what that the Point-in-Time (PIT) count was all about. The PIT is a count of sheltered and unsheltered homeless persons on a single night in January. The count also includes people who are sheltered in emergency shelter, transitional housing, and Safe Havens. We can count people up to 7 days after the 1/25/17 date – need to ask where the person slept on the night of the 25th
* It was mentioned that anyone interested in volunteering for the Point-in-Time count to watch the online training. The link to the training will be emailed to everyone. The committee was also encouraged to visit the Balance of State website for more information.
* A sign-in sheet was passed around for people to sign-up as a volunteers for the PIT count
* The committee had a discussion on where to go to collect data for the Point-in-Time count and agencies and organization that we could reach out to for help with collecting the data. Potential partners to engage for the PIT count include:
	+ Law enforcement
	+ Veterans organizations
	+ Local DSS offices
	+ Food Banks
	+ Salvation Army
	+ Churches
	+ Soup kitchens

**Regional Restructuring and Election**

* It was first asked if anyone would like to volunteer for any of the available positions which include: Chairman, Co-Chair, Point in Time Chair and members for the Restructuring Planning Committee. After a brief discussion concerning the responsibilities of each position, Mr. Derrick Armstead volunteered to be the Co-Chair. A motion was made to accept Mr. Armstead as the Co-chair. It was voted on and approved.
* After much discussion, a question was asked concerning the Co-Chair position. The group wanted to know if there could be two Co-chairs. If so, Ms. Nicole Boone would also like to be Co-chair. Someone will check with the Balance of State and report back to the group on that decision.

**Agency Reports/Updates**

* Trillium has PSH slots available
* Nicole shared with the group that she attended a workshop in Raleigh on how to better serve the homeless with their health care needs. The agency presenting the workshop was the Lincoln Community Health Center and their number is (919) 808-5643. Lincoln Community Health Center recognizes that homelessness and health are closely linked. Their goal is to improve the overall wellbeing of homeless individuals through primary care and case management services offered on site and in collaboration with other service providers. Lincoln’s Health Care for the Homeless Clinic welcomes men, women, and children (over the age of 6 months) who are living in emergency shelters, transitional housing, domestic violence shelters, on the streets, in cars, in the woods, or doubled up in unstable housing. They also provide services for up to one year after the individual has obtained stable housing, and will assist with transition to another provider at that time if necessary.
* The BoS CoC Region 11 will host a Veterans Meeting at 10:30am on January 12, 2017 at the Chowan Arts Council in Edenton, NC

**Adjournment**

* The members of the committee will continue to reach out to other agencies to get more people involved.
* The meeting was adjourned at 10:49am and the next meeting is scheduled for 10:00am on Monday, January 23, 2017 at the Ahoskie Housing Authority.

Submitted by:

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*Secretary for Hertford County Regional Committee – Region 11*