**HMIS AGENCIES: SHELTERED COUNT of HOMELESS PERSONS**

**Emergency Shelters and Transitional Housing**

**North Carolina Point-in-Time Count – January 25, 2017**

**This form is only for agencies that use HMIS.** Please submit this form along with the following HMIS reports:

* 0629 Housing Inventory Count
* 0630 Sheltered-Unsheltered PIT
* Institutional Discharge

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| **PROGRAM INFORMATION** |
| Agency: |       | Program Name: |       |
| County: |       | Contact Person: |       |
| Phone: |       | Email: |       |
| Address: |       |
| Is this program under development (is fully funded, but is not yet operational)? [ ]  Yes [ ]  NoIf yes, is the program expected to begin operation within the next 12 months? [ ]  Yes [ ]  No |
| Does this program receive funding from any of the following federal sources (check all that apply): |
| Emergency Shelter:[ ]  Emergency Solutions Grants (ESG)[ ]  VA Community Contract Emergency Housing (HCHV/EH)[ ]  VA Community Contract Residential Treatment Program (HCHV/RT)[ ]  HHS RHY Basic Center Program (BCP) [ ]  HOPWA Hotel/Motel Vouchers[ ]  HOPWA Short-Term Supportive Facility  | Transitional Housing:[ ]  Continuum of Care (CoC)[ ]  VA Grant and Per Diem (GPD)[ ]  VA Compensated Work Therapy-Transitional Residence (CWT/TR)[ ]  HHS RHY Transitional Living Program (TLP)[ ]  HHS RHY Maternity Group Homes (MGH)[ ]  HOPWA Transitional Housing[ ]  Other (specify):        |
| Does this program target one of the following populations (at least 75% of clients fall into the category):[ ]  Victims of domestic violence [ ]  Veterans [ ]  People with HIV/AIDS |

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| **BED INVENTORY (see definitions at the end of this form)** |
| **How many beds does your program have?**  |
|  | # of beds for families | # of units for families | # of beds for adults | # of beds for households of only children | # of overflow beds | # of hotel/motel voucher beds **used** |
| **Emergency Shelter Beds** |       |       |       |       |       |       |
| **Seasonal Shelter Beds**Dates open: from       to       |       |       |       |       |  |       |
| **Transitional Housing Beds** |       |       |       |       |  |  |
| **Out of your total beds, do you have any beds that are dedicated for:** |
| Veterans |       |       |       |  |       |       |
| Youth under age 18 only |  |  |  |       |       |       |
| Youth age 18-24 only |       |       |       |  |       |       |
| Youth up to age 24 (under 18 and 18-24) |       |       |       |       |       |       |
| Has your bed inventory changed since the 2016 count?[ ]  Increased by       beds (explain:)      [ ]  Decreased by       beds (explain:)      [ ]  No change |
| Housing type: [ ]  Site-based: single site [ ]  Site-based: clustered/multiple sites [ ]  Tenant-based: scattered siteIf housing type is scattered-site, in what zip code are most of the beds located?       |

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| **DEFINITIONS OF TERMS** |
| **Program Types*** ***Emergency Shelter*** provides temporary overnight shelter for homeless persons for up to 90 days.
	+ Programs include publicly and privately funded emergency shelter programs, domestic violence shelters, hotel/motel vouchers, VA Health Care for Homeless Veterans Community Contract Emergency Housing & Residential Treatment Programs, HHS Runaway and Homeless Youth Basic Center Programs, HOPWA Hotel/Motel Vouchers and Short-Term Supportive Facility Programs
* ***Seasonal Shelter*** provides temporary overnight shelter for homeless persons on a planned basis, with set start and end dates, during high-demand times of the year (usually cold-weather months).
* ***Transitional Housing*** provides temporary housing and supportive services for homeless persons for 12 to 24 months.
	+ Programs include publicly and privately funded transitional housing, HUD CoC-funded transitional housing, HHS Runaway and Homeless Youth Transitional Living Programs/Maternity Group Homes/Support System for Rural Homeless Youth, VA Grant and Per Diem, VA Compensated Work Therapy-Transitional Residence, HOPWA Transitional Housing

**Beds and Units*** ***Beds for Families*** are designated for households of adults and children.
* ***Units for Families*** are separate rooms, units, or buildings designated to each house one family.
* ***Beds for Adults*** are designated for households in which everyone is an adult age 18 or over (single adults, adult couples without children, adults with adult sons/daughters).
* ***Beds for Households of Only Children*** are designated for households in which everyone is under 18 (unaccompanied children, adolescent parents and their children, adolescent siblings, etc.)
	+ If beds are not designated exclusively for a particular type of household, record the beds according to how they were used on the night of the PIT. If the program is not at full capacity on the night of the PIT, pro rate the empty beds based on the distribution of the beds that were occupied.
* ***Overflow Beds*** are available on an ad hoc or temporary basis in response to demand that exceeds planned bed capacity. They can include cots, roll-aways, etc. that are only used when the “regular” beds are full. Record the total number of overflow beds available on the night of the PIT Count. If there is no fixed number, record the number of overflow beds that were occupied.
* ***Hotel/Motel Beds*** are beds located in a hotel or motel that are paid for by a program (shelter, DSS, church, etc.) either because the program has no beds of its own or its beds are full. All hotel/motel beds are considered emergency shelter beds regardless of what program provides them. Only record the number of hotel/motel beds that were occupied on the night of the count.
* ***Seasonal Beds*** are available on a planned basis during high-demand times of the year (usually cold-weather months). Seasonal programs should record the dates their beds are available in the Bed Inventory chart (ex. open Dec. 15 to April 15).
* ***Beds dedicated to veterans*** are beds that are reserved for homeless veterans (and their families, if applicable). These beds must be filled by veterans unless there are no homeless veterans within the program’s service area.
* ***Beds dedicated to youth*** are beds that are reserved for homeless youth up to age 24. These beds must be filled by youth unless there are no homeless youth within the program’s service area. In the Bed Inventory chart, the program must indicate if the dedicated beds are reserved only for youth under age 18, only for youth ages 18-24, or for all youth up to age 24.
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