## *Meeting Agenda*

**October 6, 2016, 3pm, 425 S Lexington, Burlington NC**

Introductions (Name/Agency)

Review & Approve Previous Meeting Minutes

Old Business *(items carried over from previous meeting discussion)*

New Business:

* **ESG RFP – (see BoS notes below for additional info)**
	+ ***Agencies intending to apply for ESG funds this year must send in all contract certifications by October 7th.***  Who has submitted?
	+ **ACICHA ESG Review / Approval meeting: Monday Oct 17, 2:00p, 425 S Lexington**
* Point In Time Count – January 25, 2017
	+ Establish ACICHA lead. Per BoS we should begin planning now. PIT will be rolled up to or through PRACC this year.

ACICHA Subcommittee Reports:

* Development / Advocacy
	+ - * Regional Restructure – PRACC / Meeting, full day, Wed Oct 19, 9a-3p
* Direct Services
	+ Coordinated Assessment Updates:
* ACICHA Monthly Outcomes / Waitlist update - Sept #s & YTD 2016
* CA Quarterly Report submission Oct 15 – **PRESENT TO ACICHA Oct 6th** (prior to submitting to NCCEH). Discussion to include responses to:
	+ What gaps have you identified in your homeless system?
	+ What efforts is your Regional Committee making to address these gaps?
	+ What side doors have you identified in your homeless system? \*
	+ How is your Regional Committee addressing side doors? \*
	+ What is going well with your Coordinated Assessment system?
	+ What are the challenges with your Coordinated Assessment system? \*
	+ Do you have any amendments for your current Regional Committee plan?
	+ Other feedback for the Coordinated Assessment Council:
* ESG Update: **(NEW – see Shawna Tillery email Tues Sept 13)**
	+ - * FAS / Shelter Ops: Award: \_\_\_\_\_ Expended thru Sept: \_\_\_\_\_
			* ACAC / Shelter Ops: Award: \_\_\_\_\_ Expended thru Sept: \_\_\_\_\_
			* ACAC / RRH: Award: \_\_\_\_\_ Expended thru Sept: \_\_\_\_\_

NC Balance of State Steering / NCCEH Data Center (HMIS) Updates: **Steering Committee Short Summary**

October 4, 2016

*Targeting Program/Key Rental Assistance*

·         NC Housing Finance Agency created a new video explaining the programs.  To view the video, go to:  <https://www.youtube.com/watch?v=7fDfpj8Mhac>

·         BoS staff and NCHFA staff explained the programs, which provide housing and rental assistance for people with disabilities and very low incomes. For more information, contact Ellen Blackman, Community Living Specialist at the NC Housing Finance Agency.  Email:  epblackman@nchfa.com.

***Collaboration with Public Housing Authorities***

·         HUD sponsored a meeting with PHAs on September 21st to connect them to local CoC leaders and understand how to get involved with ending homelessness.

·         BoS staff explained ways to start a connection with PHAs that include:

o   Create a relationship, taking the time to get to know one another.

o   Identify respective needs

o   Develop strategies together that could be mutually beneficial:

§  PHAs develop a homeless preference, general or specific

§  PHAs set aside a certain number of public housing units or Housing Choice Vouchers

§  Providers offer case management to homeless households moving into public housing

§  Project-based rental and supportive service assistance

***Governance Charter***

·         BoS staff introduced an update to the CoC Governance Charter to include:

o   Inclusion of new written standards

o   Description of Regional Committee restructuring process with map and list of new committees

o   Description of new Regional Committee leadership roles

o   Added new subcommittees (CA Exchange and veterans)

o   Updated terms and dates for accuracy

·         The Steering Committee approved the updated CoC Governance Charter, which will be posted at [www.ncceh.org/bos/](http://www.ncceh.org/bos/).

***2017 Point-in-Time Count and HIC***

·         Count will occur the night of Wednesday, January 25th

·         2017 count will happen under the new Regional Committee structure

o   RCs can tweak existing process or create a new one

o   Create a PIT/HIC committee to plan and prepare for the count and select a lead contact

o   Email PIT Lead information to bos@ncceh.org by Friday, October 28th

·         NCCEH will create forms for collecting PIT/HIC data

o   Forms will be posted at [www.ncceh.org/pitforms/](http://www.ncceh.org/pitforms/)

·         NCCEH had created a short pre-recorded training for RCs.  RCs are asked to show this at October meetings.  The link for the training is at: <http://bit.ly/2dDRJm2>

·         Further training will happen closer to the PIT date. Information will be posted at [www.ncceh.org/pointintimehowto/](http://www.ncceh.org/pointintimehowto/).

***ESG Competition***

·         Application was released Friday, September 23rd.  All materials can be found at <http://www.ncceh.org/esgapplication/>

·         Two deadlines in this year’s competition:

o   Intent to apply and contract certifications for projects:  October 7th.

o   Full regional application with corresponding project applications:  October 21st

·         BoS staff will prepare answers to questions regarding the CoC as a whole.  All answers will be posted to:  <http://www.ncceh.org/bos/esg/>

***Coordinated Assessment***

·         Next Coordinated Assessment Exchange call is October 11th at 3 PM

o   Register at:  [www.ncceh.org/events/965/](http://www.ncceh.org/events/965/)

·         Next CA quarterly report is due  October 15th

·         Updated CA Outcome form posted:  <http://bit.ly/2dcoQeK>

***Regional Committee Restructuring***

·         Transition Committees that still need to schedule a planning call with Balance of State as soon as possible:

o   Randolph/AHRMM/Lee-Harnett/Johnston

o   Kerr-Tar/Northampton/Twin County

o   Schedule these calls at:  brian39.youcanbook.me

·         1-day planning meetings have been scheduled.  Please have your Transition Committee members register for the appropriate meeting per the schedule below.

o   Burlington:  Wednesday, October 19th

§  Alamance, Person, Chatham, Caswell, Rockingham

§  Randolph, AHRMM, Lee-Harnett, Johnston

§  Kerr-Tar, Twin County, Northampton

§  Southeast

§  Register: [www.ncceh.org/events/1002/](http://www.ncceh.org/events/1002/)

o   Attendees should be full transition teams, including leadership and reps from all regions, as possible (approximately 6-8 people per region).

·         New Regional Committees should submit their new elected leadership:  <http://goo.gl/forms/Fj9ZYYsP4jZ8iIWz1>

*AHAR Update*

·         Time to prepare the Annual Homelessness Assessment Report for October 1, 2015 through September 30, 2016.

o   NCCEH Data Center will be in touch with timeline and instructions about data corrections for individual agencies.

§  Please be responsive

§  Run and review reports

§  Work with staff to correct errors each week until AHAR submission

o   Draft AHAR due to HUD on October 31st

o   Final AHAR due to HUD on December 1st

# Upcoming Meetings:

Agency Updates / Roundtable:

* Membership Renewals will be sent out for 2017. Renewals due Dec 2016.

Adjourn

**Next Meeting Thursday November 3rd, 3pm, 425 S Lexington, Burlington NC**