## July 7, 2016, 3pm, 425 S Lexington, Burlington NC

## ACICHA Meeting Minutes

Introductions were made. Present Included: *see names on sign-in sheet*

***Review & Approved of Previous Meeting Minutes:***

Reviewed & approved previous meeting minutes, a motion was made by Lynn, seconded by Joel- passed unanimously by the voting members present.

***Old Business:***

* None

***New Business:***

* FAS Shelter update: Clients relocated due to bed bugs. Some refused relocation options and called the media claiming they had been kicked out of the shelter. Intake criteria reviewed: must be victims of DV who are fleeing (must be a current situation), actively involved in a DV relationship and trying to leave. Considering changing the policy to one of a 30-day stay with the possibility of an extension. This would be a change from the current 90-day practice.
* DQ reporting: Data will be reviewed by Region. Partner agencies are to bring a DQ report to the next ACICHA meeting. BOS may run a report for the entire county.
* Cardinal match letter: since leverage is no longer needed, letters are not required by partner agencies.
* Economic Development Plan: currently reviewing/keeping tally of available property, land and buildings that may be used to bring various industries to the area.

***ACICHA Subcommittee Reports:***

Development/Advocacy

* Building tour update: press conference held on 7/22/16. Times News reporter interested in covering this issue more. Summary report distributed. Smaller work group to look at properties to rehab (“flip” for affordable housing)

Direct Services

* Coordinated Assessment outcome report for provided- see handout for July numbers

***NC Balance of State Steering/NCCEH Data Center (HMIS) Updates:***

* NC Balance of State Steering / NCCEH Data Center (HMIS) Updates:

Regional Committee Restructuring

* Frequently Asked Questions document is on the website at: <http://www.ncceh.org/files/7137/>
* BoS staff are available to have phone calls with Regional Committees about the restructuring. Send your request at [bos@ncceh.org.](mailto:bos@ncceh.org)
* BoS staff will email current Regional Leads this week about scheduling a mandatory call with each Transition Committee during the week of either August 8th and September 12th to get updates, answer questions, and talk about next steps.

ESG Update

* ESG application projected to be released in August.
* Regional Committees were asked to send BoS the name of the person who will lead their ESG competition committee. If you have not done so, please submit by Wednesday, August 3rd at: <http://bit.ly/1spUpWr>
* BoS staff will have calls with ESG Leads and committees in August. Staff will email instructions for scheduling calls this week.
* BoS staff have posted information on how to run a transparent funding process at: <http://www.ncceh.org/bos/esg/>

CoC Competition Update

* HUD released the CoC NOFA on June 29th. The CoC application will be due to HUD on September 14th.
* Two deadlines for application materials this year:
  + July 29th: HMIS reports, threshold materials for new projects due!
  + August 12th: Project applications and attachments/supporting materials due!
* Esnaps opened on July 25th to enter project applications.
* Applicants do not need to do leverage letters this year, but still must document 25% match!
* BoS staff will send Regional Leads a form to collect information for the CoC Application this week – there will be a tight turnaround time.
* If your Regional Committees has not chosen their Project Review Committee representative, they need to submit this information by Friday, August 5: <http://bit.ly/2933fmi>. Reps must be able to make all meetings:
  + August 11: introductory call
  + August 18, 19, 22: one-on-one calls with BoS staff to review scores
  + August 26: final call to create ranked list of projects
* New APR review process: CoC grantees were sent an email with process on July 22nd – contact BoS staff with questions.

Coordinated Assessment

* If your Regional Committee did not submit CA outcomes on July 15th, please send those in ASAP at: <http://goo.gl/forms/QESzakx4xH>
* BoS staff have created a visual outcome report for each Regional Committee based on their quarterly outcomes. Staff have sent the second quarter visual reports to committees who submitted second quarter outcomes. Coordinated assessment leads should share these reports with their Regional Committees.

Written Standards

* BoS staff provided an overview of the written standards revision process and introduced Coordinated Assessment Written Standards.
  + BoS staff will send an email to Regional Leads and individuals on CA Exchange email list to provide feedback on CA Written Standards by August 12th.
  + The drafts of all written standards will be presented for final approval at the September 6th Steering Committee meeting.

Veteran Homelessness

* The Steering Committee approved the creation of a Veterans Subcommittee to implement plans to end Veteran homelessness. Anyone interested in joining the subcommittee should contact [bos@ncceh.org.](mailto:bos@ncceh.org)

Reminders

* Send in your ESG Lead representative at: <http://bit.ly/1spUpWr>. Due August 3!
* Send in your Project Review Committee representative at: <http://bit.ly/2933fmi>by August 5th.
* Feedback on Written Standards due August 12th.
* Next PSH Subcommittee meeting is Monday, August 15th from 10:30-11:30 AM: [www.ncceh.org/events/956/](http://www.ncceh.org/events/956/)
* Next Coordinated Assessment Exchange call on Tuesday, August 9th from 3:00-4:00 PM. Register at: <http://www.ncceh.org/events/963/>
* Second Quarter CA outcomes due now! Please submit these at: <http://goo.gl/forms/QESzakx4xH>

# Special Steering Committee meeting: August 30 at 10:30 AM

**Next Regular Steering Committee meeting: September 6th at 10:30 AM**

*Announcement Roundtable:*

* FAS- none
* SA- none
* Kearha’s House- still seeking funding
* CrossRoads- none
* ACCSA- new intake person hired
* COB- waiting on CDBG money from HUD. RFPs will go out in October for next year’s allocation.
* Cardinal- working on renewal applications (2 for this region)
* ACAC- gave update on clients housed
* RTSA- no update
* CTI: no update
* VOA- none
* BDC- HOPE has 2 slot available, STEPS slots being filled through CA

Adjourned at 4:15pm

**Next Meeting: 3:00pm, September 1, 2016, 425 S Lexington, Burlington**