## July 7, 2016, 3pm, 425 S Lexington, Burlington NC

## ACICHA Meeting Minutes

Introductions were made. Present Included: *see names on sign-in sheet*

***Review & Approved of Previous Meeting Minutes:***

Reviewed & approved previous meeting minutes, a motion was made by Debra, seconded by Shawna- passed unanimously by the voting members present.

***Old Business:***

* None

***ACICHA Subcommittee Reports:***

Development/Advocacy

* Building tour update: email sent by Kim to all who participated in the Building Tour requesting feedback/comments
* Subcommittee met to debrief the tour and work on recommendations and a summary report

Direct Services

* Coordinated Assessment outcome report for provided- see handout

***NC Balance of State Steering/NCCEH Data Center (HMIS) Updates:***

Regional Committee Restructuring

* Vote to restructure passed
* Link for FAQ’s are on NCCEH website
* Meeting of the 5 counties (Alamance, Caswell, Chatham, Person and Rockingham) will be held on 7/14/16 from 10-2pm at Cardinal Innovations- Heidi and April from United Way will facilitate

ESG Update

* ESG application projected to be released in August.
* Regional Committees were asked to send BoS the name of the person who will lead their ESG competition committee.  If you have not done so, please submit right away at:  <http://bit.ly/1spUpWr>
* BoS staff will have calls with ESG Leads and committees in August.  Staff will email instructions for scheduling calls.
* BoS staff have posted information on how to run a transparent funding process at:  <http://www.ncceh.org/bos/esg/>

Coc Competition Update:

* HUD released the CoC NOFA on June 29th.  The CoC application will be due to HUD on September 14th.

o   The application asks for System Performance Standards for the first time, which are:

-Length of homeless episodes

-Returns to homelessness

-Number of homeless and first time homeless

-Placement in and retention of permanent housing

-Employment and income growth

o   Permanent housing bonus funds are available for:

-Permanent supportive housing projects for 100% chronically homeless people.

-Rapid rehousing projects for literally homeless individuals and families.

-BoS staff will be sending application instructions soon.  Two dates to remember:

o   July 29th:  HMIS reports, threshold materials for new projects due!

o   August 12th:  Project applications and attachments/supporting materials due!

-Regional Committees need to choose their Project Review Committee representative by July 22nd.  Submit this information at:  <http://bit.ly/2933fmi>

* New and renewal scorecards for the CoC competition were approved by the Steering Committee.  To see the scorecards that will be used this year, go to:

o   Renewal scorecard:  <http://www.ncceh.org/files/7179/>

o   New scorecard:  <http://www.ncceh.org/files/7178/>

* S+C Cardinal grant- still no update- grant continuing until we hear differently
* All grantees should start working on securing their match letters

Coordinated Assessment:

* BoS staff have created a visual outcome report for each Regional Committee based on their quarterly reports.  Staff have sent the first quarter visual reports to committees who submitted first quarter reports.  Coordinated assessment leads should share these reports with their Regional Committees.

Written Standards:

* BoS staff provided an overview of the written standards revision process.

o   Once drafts are posted to the website, staff will send an email to Regional Leads and CoC, ESG, and SSVF grantees to provide feedback by August 12th.

* Kim emailed the written standards to ACICHA members. Send her your feedback.

o   The written standards workgroup will review feedback from HUD, ESG, and grantees to finalize drafts by the end of August.

* o   The drafts will be presented for final approval at the September 6th Steering Committee meeting

HMIS Update

         The Steering Committee approved the 2016-2017 slate of representatives and alternates for the HMIS Governance Committee:

o   Staff: Brian Alexander, alternate Denise Neunaber

o   Region 1: David Jacklin, alternate TBD

o   Region 2: Amy Steele, alternate Kim Crawford

o   Region 3: Nicole Dewitt, alternate Branden Lewis

 Reminders

         Send in your ESG Lead representative at:  <http://bit.ly/1spUpWr>.  Due now!

         Send in your Project Review Committee representative at:  <http://bit.ly/2933fmi> by July 22nd.

         Meeting for all BoS Permanent Supportive Housing programs on July 12th from 10 AM to 3 PM.  Register at:  [www.ncceh.org/events/987/](http://www.ncceh.org/events/987/)

         Next Coordinated Assessment Exchange call on Tuesday, July 12th from 3 – 4 PM.  Register at:  <http://www.ncceh.org/events/962/>

         Second Quarter CA outcomes due on July 15th.  Please submit these at:  <http://goo.gl/forms/QESzakx4xH>

**Next Steering Committee meeting: August 2, 2016 at 10:30am.**

*Announcement Roundtable:*

* ACAC- HMIS is making changes- will make it more user friendly
* RTSA- no update
* CTI: no update
* Cardinal (Debra)- none
* Second Harvest- none
* Cardinal (Joel)- none
* WRC: Financial literacy workshop coming up- open to all
* CrossRoads: Volunteer training for the 24-hour crisis line scheduled for 7/12/16, please refer those interested
* BDC- none
* HFH- thanks for conducting the housing tour and stopping by the HFH home
* VFA: none
* Kearah’s house: none
* Shawna-
* UW: donations made from Honda Aero for PHC (gift cards, toiletries and paper products)
* ACAC (LaTonya)- please forward any names and contact info of private landlords
* BDC: HOPE- 1 slot available, STEPS- 2 slots available. Currently in housing search stage with a HOPE and STEPS referral received through coordinated intake.

Adjourned at 4:15pm???

Next Meeting: 3:00pm, August 4, 2016, 425 S Lexington, Burlington