**Randolph County Housing Coalition, Inc**

**Meeting Minutes**

**December 11, 2015**

The meeting was held at 9:30 am at the Randolph County Senior Adult Association Building 347 W. Salisbury Street. Bob Lawler, Chairman called the meeting to order and introductions by everyone present were conducted. An attendance sheet was circulated.

**Members Present:** Bob Lawler (Asheboro Housing Authority); John Evans (City of Asheboro); Jeigh Adams (Community Rep); Brenda Goss (community rep); Jeanine Moran (Joy A. Shabazz Center); Myra Gaddy (community rep.); Debbie Cole (CUOC); Kim Green (Family Endeavors); Donna McCormick (Sandhills Center LME/MCO); Wanda Pegg (Habitat for Humanity); Amanda Varner, Roger King (RCATS); Barbara McMasters & Sarah West (Randolph Family Crisis Center); Terry Van Vliet (Veterans Services).

 **Excused Absences:** Phil Hewett (Sandhills Center LME/MCO)

**Minutes:**

The minutes from November 13, 2015 meeting were unanimously approved on a motion made by John Evans, seconded by Myra Gaddy.

**Old Business:**

The movie “Time Out of Mind” was tabled to January. The group thinks someone should watch the movie first before we know whether to have it as a public or private event. Our newly formed Homeless Committee may want to have it as their project.

**New Business:**

Treasury Report: Jeigh Adams informed us of our current balance of $948.41. She also brought in some Partnership For Children resource booklets for us to have.

Balance of State/Coordinated Assessment: Debbie reports they are getting close to transferring the Rapid Re-housing grant to Asheboro Housing Authority.

Emergency Response Forms: Debbie reminded us to remember to fill out these forms and direct the person where to go next. None were turned in today.

Point-in-Time Count: We are getting ready to have the PIT count on the night of January 27th. Bob Lawler was nominated by Debbie Cole to be the Lead person, seconded by Myra Gaddy. The group voted Bob to be the Lead for the PIT count. We will discuss this further at our January meeting.

**Grantee Updates:**

CUOC: Bob Lawler says the amendments are signed and the grant is being transferred soon. They do not have access to funds yet and are going to get on to the HMIS system.

Bob says he listened in on the Project/Scorecard conference call recently and wanted to note that the Rapid Re-Housing grant ranked high on the list. Congratulations to CUOC!

Family Crisis Center-Emergency Solutions Grant: Sarah West says they are in the last month of the grant. Not sure yet if they will get the new grant.

**Presentation:** The Program Services and Goals committee met recently. They reviewed the By-laws for the Committees and restructured them. Debbie Cole gave us handouts of what was proposed to the committees. Debbie informed us that the reason for the change was to have more specific goals that are defined and focused as well as to cut down on how many committees we have. She reminded us that we don’t just work with homeless people. Everyone needs to read over the handouts and be ready to vote on them and to sign up for a committee at the January meeting.

**Committee Reports**

***BOS/Coordinated Assessment Update:*** As stated earlier.

***Housing Inventory Committee, (Jeigh Adams, Chair):*** Nothing new to report.

***Public Awareness & Membership, (John Evans, Chair):*** John informed us that they had 12 applications for the Urgent Repair Program. They may only be able to fund 7 of them due to limitation of funds. They need volunteer laborers from agencies to assist with smaller projects. John made us aware that the facebook page is being viewed and if we’d like to put any agency/community news on our facebook page, to do so.

John talked about membership and would like to see the attendance sheet at each meeting so he can see who he needs to contact to come back.

***Program Services & Goals/BOS-COC (Debbie Cole, Chair):***  Debbie thanked us for responding to the 2 families that needed help recently.

***Home Repair/Neighbor Helping Neighbor, (Wanda Pegg, Chair):*** Wanda said they are working on 30 cases with the Neighbors Helping Neighbors.

***Hospitality Committee:*** A sign-up sheet was passed around for everyone to sign their name by a month to bring snacks. Everyone needs to bring their own drink. I have attached the sign-up sheet to the minutes for your review. If anyone wants to add their name, please let me know.

**Unmet Needs:** None to report.

**Round Robin:**

CUOC: The biggest thing is transferring their Rapid Re-Housing grant over to Asheboro Housing Authority. It is temporary housing, up to 9 months. The difficulty they’ve had is getting utilities turned on initially.

Asheboro Housing Authority: They are opening their waiting list up sometime in January. A lot of public housing is available, just not Section 8.

RCATS: Roger says they have a lot of transportation needs that they cannot fulfill. RCATS goes to Salisbury now. Stay Well Senior Care now has their own transportation.

Family Endeavors: Kim reports the Shelter of Hope has 2 of their homeless veterans.

Terry Van Vliet: There is a new VA Medical Center to open in Kernersville soon. May be between January and March. The outpatient centers will close in Winston-Salem.

Sandhills Center LME/MCO: We are in the process of developing a Housing Plan for the State. It is a comprehensive plan. We are looking at coordinating with landlords and realtors in helping us to provide affordable housing to people with behavioral disabilities.

Being no further business, the meeting was adjourned at 10:40am.

Respectively submitted by Donna McCormick

***Next meeting is Friday, January 8, 2016 at 9:30 am at the Randolph County Senior Adult Association Building 347 West Salisbury Street in Asheboro.***