# Southwest Homeless Coalition Regional Committee

# Meeting Minutes

Date: June 1, 2016 at 10 am   
Location: Conference Call and Smoky Mountain Sylva office

Meeting Facilitated By: Monica Frizzell

**Regional Committee Leadership**

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| **Position** | **First & Last Name** | **Agency** |
| Regional Lead & webmaster | Monica Frizzell | Smoky Mountain LME/MCO |
| Alternate Lead | Buffy Queen (absent) | Reach of Haywood County, Inc. |
| Alternate Lead | Mindy Rathbone | The Open Door Ministries |
| Coordinated Assessment Lead |  |  |
| Point In Time Count Lead | Ashley Freeman | Reach of Macon County, Inc. |

**Attendees**

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| **First & Last Name** | **Agency** |
| Judith Alvarado | Reach of Clay County, Inc. |
| Cecilia Crawford | Reach of Cherokee County, Inc. |
| Christan Blount | Reach of Haywood County, Inc. |
| Reba West | Reach of Haywood County, Inc. |
| Matt Gaunt | Children’s Hope Alliance |
| Cynthia Hoyle | Meridian Behavioral Health Services - Macon County |
| Kristi Case | Analenisgi Behavioral Health/Cherokee Indian Hospital Authority |
| Christina Smith | Clean Slate Coalition/JNIN |
| Karen Underwood | Hurlburt Johnson Friendship House, Inc. |
| Mia Boyce | Haywood Pathways Center |
| Bob Bourke | Macon New Beginnings |
| Sheila Hoyle | Southwestern Child Development Center |
| Jessica Swink | Southwestern Child Development Center |

**Standing Agenda Items**

1. Introductions/ Attendance – Monica Frizzell
2. Approval of Minutes for May. January 2016 approved with modifications
3. Coordinated Assessment- Updated regional plan and flow charts submitted to BoS.
   1. Discussed households with scores that were exceptions or special circumstances. Some households’ score do not accurately reflect the need. One household scored very high but would do well with RRH; one household scored very low but seems to need PSH support. Discussed how to handle these circumstances.

Regional committee formed smaller committee with Mindy, Christina S, Christan B, Reba and Cyndi H to staff these exceptions. When you have an exception, this group will staff to go over if an exception can and should be make. Right now 2 households need to be staffed.

1. RRH update – SWCDC completed some required RRH training. HMIS accepted their application and after HMIS training is complete, RRH should be closer to implementation. RRH has 7 applications. Clarified that highest VI SPDAT score would have the highest priority. Kristi Case did 2 hour training with Mindy and Ginger on RRH, but both staff have now left. Kristi or Brian Alexander might be able to do training on RRH process and program running for current SWCDC staff.

SWCDC request that a small committee that is familiar with RRH be formed to feedback on prioritizing funding and giving the slots to the right order in the right amount. The committee would determine how much the household would need. Ashely volunteered for the committee. Monica will be there for at least the first meeting.

Process determined in Regional Committee for RRH applications:

1. Application is received and complete
2. Need (priority and assistance) is determined
3. Given approval to go ahead with finding a place, filling out the lease and completing the inspection
4. Submit rest of paperwork for funding and release of payment.

Please send applications to Ginger Hill’s email. This is an RRH mailbox. For questions, call Sheila Hoyle at 828-586-5501 and leave message with Chrystal Smith or call Jessica Swink at 828-354-0481.

Local offices of SWCDC:

Sylva /Webster – Behind the old Webster School and in Quinn Theatre complex.

Waynesville – near Stereo Innovations – 1078 N. Main Street, Waynesville

Franklin – behind the BP gas station in Franklin

Murphy- in the Valley Shopping Center – in back with a red canopy

1. PSH update – Monica Frizzell – PSH is full with 48 households. This is 1 over

the 47 grant slots. There are 8 on the waiting pool.

1. Agency Report Out:

**REACH of Clay County**- 4 women and 3 children are in shelter. Recently relocated mother and

daughter to a different state and a single mother to another county.

**REACH of Haywood County** – 4 women and 4 children in shelter. June fundraiser in Canton –

the Main Event.

**REACH of Macon County**- In brand new building! 5 in shelter with 1 moving out this week.

**REACH of Cherokee County**- 5 women and 2 children are in shelter

**Macon New Beginnings** – Completed first year of service! Helped 172 people in the past year. Most was prevention.

**Haywood Pathways Center** – 25 men and 7 women in shelter. 1 family at The Lodge

**Hurlburt Johnson Friendship House, Inc**. - no report today

**Children’s Hope Alliance**- 4 youth are staying at Bryson City.

**The Open Door Ministries**- submitted 5 RRH applciations.

**Clean Slate** – 4 women in the home and 2 are being admitted.

**JNIN**- assisting a family living in a car

**Other Agenda Items**

**Tasks**

1. Christiana Smith will set up the first meeting with the vi spdat score special circumstance committee.
   1. please give her your cases after the roi (to allow for the regional committee to look over INFORMATION) is completed.
2. Monica will put together a list of those who have the COORDINATED assessment training and send out
3. Monica will also update and send the contact list for the regional committee.
4. SWCDC will schedule the first RRH review committee to review applications.

**DUE TO SCHEDULING CONFLICTS, THE JULY MEETING IS CANCELED. NEXT MEETING IS AUGUST 3, 2016 AT 10 AM at Smoky Mountain Sylva Office, 44 Bonnie Lane, Sylva, or join by conference call; 1-877-885-3221. Passcode: 4318258**