## *Meeting Agenda*

**April 7, 2016, 3pm, 425 S Lexington, Burlington NC**

Introductions (Name/Agency)

* Review & Approve Previous Meeting Minutes
* New Business *(items coming before the group for the first time)*
	+ *Bos Regional Committee Restructuring*
	+ Food Stamp – volunteer hours
	+ NC HMIS Governance Committee Alternate
* Old Business *(items carried over from previous meeting discussion*
	+ *Food Stamp “ABAWD” Clarification – Shea Maplass, DSS*
* ACICHA Subcommittee Reports:
* Development / Advocacy
	+ - * Building Tour update
			* CDBG
			* HB2
* Direct Services
	+ Coordinated Assessment Updates:
* ACICHA Monthly Outcomes Waitlist update – March

# NC Balance of State Steering / NCCEH Data Center (HMIS) Updates:

* HUD announced funding for Tier 1 projects and CoC planning applications on March 9, 2016. All Tier 1 projects for the Balance of State CoC were funded along with a CoC planning grant. Funding announcements will be made at a later date for projects in Tier 2 and the project that straddles Tier 1 and 2. The complete listing of awarded NC projects is here:  <https://www.hudexchange.info/onecpd/assets/File/2015-north-carolina-coc-grants.pdf>
* The Balance of State has 25 out of 26 Regional Committees implementing coordinated assessment. The Steering Committee is expecting one more plan for approval from Rutherford Polk.
	+ Coordinated Assessment Leads: BoS Coordinated Assessment Exchange
		- Tuesday, April 12, 3:00-4:00 p.m.: <http://www.ncceh.org/events/949/>
	+ Coordinated Assessment Leads: BoS Coordinated Assessment Outcome Forms
		- First Quarter Outcome Forms are due April 15, 2016, for data from January, February, and March 2016
* The Steering Committee approved providing a letter of support to the St. John Community Development Corporation for their application for NC Housing Finance Agency funding to develop 16 units of affordable housing in Wilson County.
* The Regional Committee Restructuring Workgroup presented on the Regional Committee Restructuring proposal. The proposal outlines a potential new structure of 13 Regional Committees and a possible timeline for implementation. Participants were able to ask questions about the proposal and offer feedback from their Regional Committees.
* Please visit the restructuring webpage to see the proposal and all restructuring materials: <http://www.ncceh.org/bos/restructuring/>
	+ Regional Committee Leads: Regional Committee Restructuring Feedback forms are due back to the Restructuring Workgroup by April 30, 2016
		- Feedback Form: <http://www.ncceh.org/files/6839/>
		- Submit forms here: <http://bit.ly/1LRcV2k>
* Balance of State staff provided an update on the PIT process. PIT count numbers are due to HUD by May 2nd. As the deadline is coming soon, please be sure to respond to calls from BoS and Data Center staff regarding PIT data questions. The following agencies have not responded to calls:
	+ Samaritans Inn Shelter (Anson)
	+ Caswell Family Services House of Ester Shelter (Caswell)
	+ Pathways Transitional Housing (Yadkin)
	+ Fordham House (Wayne)
	+ Family Services of McDowell (McDowell)
	+ Lenoir Emergency Outreach Shelter (Caldwell)
	+ Advantage Ministries Shelter (Vance)
	+ Family Promise of Carteret County (Carteret)
	+ Hope Mission Shelter (Carteret)
	+ Safe Haven of Person County (Person)
	+ HOPE for Families (Graham)
	+ The Light House (Edgecombe)
* The Steering Committee approved a new slate of representatives for the HMIS Governance Committee. One alternate seat is still open. Anyone interested in participating as a representative on the HMIS Governance committee, please email bos@ncceh.org.
	+ BoS seat: Brian Alexander, Denise Neunaber (alternate)
	+ Region 1: David Jacklin, Trina Hill (alternate)
	+ Region 2: Kim Crawford (alternate seat open)
	+ Region 3: Nicole Dewitt, Branden Lewis (alternate)

# Upcoming Meetings:

* UW Income / Stability Division Career Fair: *Save the date:* May 12th
* 2016 Burlington CDBG Public Hearing, April 19, 7:00pm, Burlington City Council Chambers

Agency Updates / Roundtable:

Adjourn

**Next Meeting Thursday May 5th, 3pm, 425 S Lexington, Burlington NC**