# Southwest Homeless Coalition Regional Committee

# Meeting Minutes

Date: May 4, 2016  
Location: 44 Bonnie Lane, Sylva and via Conference Call

Meeting Facilitated By: Monica Frizzell

**Regional Committee Leadership**

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| **Position** | **First & Last Name** | **Agency** |
| Regional Lead | Monica Frizzell | Smoky Mountain LME/MCO |
| Alternate Lead | Buffy Queen  (absent) | Reach of Haywood County, Inc. |
| Alternate Lead | Mindy Rathbone | The Open Door Ministries |
| Coordinated Assessment Lead |  |  |
| Point In Time Count Lead | Ashley Freeman | REACH of Macon County, Inc. |

**Attendees**

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| **First & Last Name** | **Agency** |
| Laura Bartucca | Smoky Mountain LME/MCO |
| Mia Boyce | Haywood Pathways Center |
| Bob Bourke | Macon County New Beginnings |
| Anise Terry | REACH of Cherokee County, Inc. |
| Christian Blount | REACH of Haywood County, Inc. |
| Cindy Hoyle | Meridian Behavioral Health Services |
| Judith Alvarado | REACH of Clay County, Inc. |
| Ariana DeToro-Forlenza | Veteran’s Administration |

**Standing Agenda Items**

1. Introductions/ Attendance – Monica Frizzell
2. Approval of Minutes – approved
3. Review of Action Items – accomplished

Please continue to turn in applications for RRH via the fax number(s) provided as it was taking about one week to process (but ‘wait on the inspections’). The requested BoS feedback referencing the restructuring was completed and submitted one day early. The Regional Committee’s proposed changes to the VISPDAT administration intake timeframe are currently being reviewed.

1. BoS Steering Committee meeting highlights

The BoS Steering Committee spoke a lot about the restructure. As well as highlighting funding for CoC (Continuum of Care). New funding is available for PSH for the chronically homeless and RRH. The BoS needs scorecard community members. If you are interested in becoming one or to see who got funding, check out the NCCEH website at: <http://www.ncceh.org/bos/>. Please note that if you are a grantee (like of PSH), you are ineligible to be a scorecard community member. Updated written standards will be coming out. BoS want the committee to review our current (written standards). In reference to the PIT count, the numbers are down approximately 2% overall. This statistic reflects an increase in unsheltered and a decrease in sheltered individuals. There will be more updated information posted online soon.

1. Coordinated Assessment—Monica Frizzell

a. Review of monthly numbers --50 for three months (not including Meridian BHS that would make the total approximately 100 all together)

b. Discussion and update of Regional Committee CA plan

Grievances filed- Monica will update referral process on Page 19 of the regional plan and the grievance process will go to the Coordinated Assessment Lead

Gaps in current system-Process gaps explained and “will address gaps as they arise” however that is difficult for our committee due to no CA Lead. So, this will need to be reworded.

How am I accessing homeless individuals in our community (Four Square/ SAFE from Qualla)? There is a list of food pantries, etc. online. Law Enforcement can transport to homeless shelters, DSS agencies are listed as well as Legal Aid of NC.

Update to Regional Committee plan – the draft is due by the 15th.

1. RRH update – Monica Frizzell

Rapid Rehousing Update- working on clarifying the contact person in Southwestern Child Development, now that Ginger and Misty have left. Monica was provided with ‘two names, two phone numbers and a fax number’ in the interim of indicating the replacement person to serve applicants. \*\*On a side note, Four Square in Clay and Cherokee Counties have Section 8 openings, unsure about Swain but please note Hurlbert Johnson Shelter is ‘up and running still’.

1. PSH update – Monica Frizzell

Currently PSH is full with 48 people in slots (one over capacity). There are four in the ‘wait pool’ all with VISPDAT scores of 11 and/or 12.

1. Veteran’s Administration – Ariana DeToro-Forlenza

Upcoming seven county outreach event planned for Hickory in October. HUD VASH- there are no vouchers available at this time; work with ABCCM continues.

1. Agency Report Out:

REACH of Clay County – currently serving 4 women and 5 children with most of the adults working; In April they held a sexual assault training for self-defense and self-awareness to teach how to get out of/escape holds, being familiar and aware of your surroundings, etc. The class is a couple of hours a long and serves groups of women.

REACH of Haywood County – currently serving 4 women and 3 children. On May 7th they will have a booth at Haywood County’s ‘Whole Bloomin’ Thing’ in Frog Level with two showings of the movie, “The Hunting Ground” and providing sexual assault awareness. They will also be selling potted plants, annuals, etc.

REACH of Macon County- currently serving 4 women and 3 children. New shelter has been built , still waiting on appropriate security measures to be in place and training to occur. They are hoping to move this month. The American Girl tea party will take place on May 7th.

REACH of Cherokee County—recently served 4 women/3 children but currently serving one woman and are restructuring shelter staff.

Macon New Beginnings- One individual presented at the agency and within two days was working and had housing. This is a ‘great success story’.

Haywood Pathways Center- Currently serving 23 men and 9 women; recently four individuals secured housing without assistance.

The Open Door Ministries – submitted two RRH applications and need to complete two more. One person is on the PSH waitlist. They will also have a booth on May 7th at the ‘Whole Bloomin’ Thing’. \*\*Reminder—US Postal Service Canned Food Drive is May 14th.

**Other Agenda Items**

a. New Roles – see attachment

b. Coordinated Assessment Lead—if you are interested, please notify Monica.

**ACTION ITEMS:**

4. Monica will email to ask about RRH funding through CoC for interested parties.

5. Monica will reach out to SWCD for contact and process for current RRH.

b. Monica will send out the reworded version of the Regional plan to the team by the 15th and request feedback. Monica will change VISPDAT scores and justify the changes

**Next meeting: June 1, 2016 from 10-11:30am at the Smoky Mountain Sylva Office – 44 Bonnie Lane, Sylva, NC 28779 or join by conference call.**