## March 3, 2016, 3pm, 425 S Lexington, Burlington NC

## ACICHA Meeting Minutes

Introductions were made. Present Included: *see names on sign-in sheet*

Proposed New Business:

ACICHA Subcommittee reports: Development

Food Stamp/SNAP benefits changes

Second Harvest Food Bank

Reviewed & approved previous meeting minutes, a motion was made by Robin, seconded by Heidi, passed unanimously by the voting members present.

New Business:

* ACICHA Development Committee: Guest speaker- Brett Byerly (Executive Director of the Greensboro Housing Coalition) shared information on their annual Healthy Homes Bus Tour. He also shared best practices on how to organize a bus tour, who riders should be (stakeholders) and places/houses to target for the tour. There was discussion on how the city of Greensboro manages the housing complaints (Minimum Standards Commission, Repair or Demolish Order, Tax liens for repairs made by the city). Shawna will email out the current housing codes for Burlington. ACICHA will explore the possibility of hosting a home tour.
* Alamance County Healthy Homes – Kenneth Greene from Environmental Health shared information about their services and may be a potential partner in identifying un-healthy housing locations. He will email out the brochure.
* SNAP/Food Stamps- Discussed changes in benefits. Robin reported that Alamance County DSS has notified all persons expected to be affected by the changes. April encouraged everyone to refer clients seeking volunteer hours to [www.VolunteerAlamance.org](http://www.VolunteerAlamance.org)

ACICHA Subcommittee Reports:

* Direct Services – 9 people were housed last month, 1 grievance received. Kim emailed out the Coordinated Assessment updates/waitlist figures – there are 48 people on the waitlist and the 16 should be a 46 (correction on report) a new one will be emailed out.

NC Balance of State Steering/NCCEH Data Center (HMIS) Updates:

* Possible regional re-structuring in future.
* Kim attending regional meeting on Friday.

# Please refer to the information on the agenda. Kim will send notes from BofS CoC to ACICHA.

Announcement Roundtable:

* Mayor’s Book Club: Mar 22, 7pm at May Memorial Library
* United Way Community Council’s Income/Financial Stability Division will be hosting a Spring Career Fair on May 12th at Allied Churches.
* Allied Churches was awarded the opportunity to apply as a finalist to Robert Wood Johnson Foundation Healthy Cities Grant, full application is due by March 29th.
* Burlington Housing Authority (BDC) has 2 slots available in both HOPE and STEPS.
* United Way of Alamance County reminded everyone of VITA (free tax assistance services for elderly and low income) and appointments are available at several sites in community, check website for more information and to make an appointment <https://uwalamance.org/our-work/programs-services/> (Veronica with Burlington Housing Authority expressed an interest in hosting a VITA site next year).
* City of Burlington / Legal Aid holding another Landlord & Tenant Workshop on April 7th.
* Ala. Co. Community Services Agency has a new case manager.
* Women’s Resource Center encouraged everyone to refer clients seeking jobs to their office.
* Family Abuse Services is still working on shelter renovations and is starting a new Women’s Empowerment Group, Allied Churches also has one.
* Salvation Army is seeing clients for food assistance in the afternoon and money/clothing in the morning; they are also amidst several staffing changes.
* 2nd Harvest Food Bank grateful to now be part of the group!

Adjourned at 4:30pm

Next Meeting: 3:00pm, April 7, 2016, 425 S Lexington, Burlington