**ACICHA: Alamance County Interagency Council on Homelessness Association**

**Meeting Minutes**

June 4, 2015

Present Included: Kim Crawford, ACAC; Lynn Rousseau, FAS; Cathrine Cooper, VOA; Anne Cassebaum, HRC; April Durr, UWAC; Amy Nelson, City of Burlington; Nikki Ratliff, BHA/BDC; Shawna Tillery, City of Burlington; Heidi Norwick, UWAC; Wendy Lewis, SA; Kennth Hall, DAV; Jim Christoperh, DAV; Joel Rice, Cardinal Innovations; Robin Wintringham, Habitat for Humanity; Jan Bowman, ACAC; Cheryl Manuel, RTSA; Donna Hodges, ACAC; Timothy Summons, Cardinal Innovations; Tammy Smith, FAS; monika Gautheir, ACAC; Samatheo Marrellus, ACAC; Nicole Enouch, Ebenzer UCC; Janie Bainbridge, UNC-CTI; Suellyn Dalton, ACC; Tanya Jisa, Benevolence Farm; Jimmy Taylor, SA.

Kim Crawford called the meeting to order at 2:02 PM.

Meeting Minutes were reviewed; a motion was made by Heidi to approve as written, a 2nd was made by Jan.

Introductions:

Kim asked each meeting attendees to introduce themselves and the agency/organization they represented.

Announcements:

Kim announced the July 15-17 National Homeless Conference and the attendees from ACICHA that would be attending.

The date for the Project Connect was established for July 23, 2105 from 9-2 at Holy Comforter Church. A small committee has begun working on preparations.

**Discussion**:

Amy Nelson-City of Burlington/Comprehensive Plan

Kim reviewed from the last meeting that Amy had presented a presentation on the Comprehensive Plan. A discussion had ensured and a request was made to table the support/non-support of the Comprehensive Plan by ACICHA until the plan had been reviewed. Between the last meeting Amy had prepared a one-page summary of the main section and points of the comprehensive plan. Amy review the summary/cliff notes version of the plan with ACICHA. Review of the topic areas (Character & Identity, Livability, Land Use, Park & Open Space, Infrastructure & Public Resources, Transportation, Economic Development, and Redevelopment) was conducted by Amy. She also informed ACICHA the Comprehensive Plan needs to be approved to continue with the UDO to development a holistic plan for the community. In order for the plan to be approved the City Council needs to hold a public hearing to receive public comments and then adopt the plan after a public hearing is held.

Kim asked if group members of ACICHA would advocate to create a message to go to City Council for supporting the Comprehensive Plan. Robin made a motion and Lynn seconded. Abstain: Shawna Tillery and Amy Nelson. April, Robin, and Kim would work on a committee to craft a message to City Council. After discussion it was determined the best action step would be to send a written message before making an appearance at City Council.

Cardinal Innovations + Critical Time Intervention Initiative

Janice from CTII gave a presentation on this new service that would be offered in Alamance County. A Block grant from the State had been received and four managed care agencies had received it. Currently this was only happening in Orange and Chatham County but has now been expanded to Pearson, Cassell, and Alamance. People are eligible for services that have a mental issue and some type of critical issue this would be for example someone who is homeless and unsheltered. It is a nine month program with three month phases. The new program should serve around 20 people this year in Alamance County. There will be three Licensed Social Works and one Peer Support Specialist working with clients. The work will begin in Alamance County in July and referrals will be funneled through the Coordinated Assessment. There was a discussion between ACICHA members on the details of CTII between the different organizations regarding the specific requirements of the program.

ACICHA Governance Work Group Update

Kim said they group had met. April gave an update and informed group members the review of old paper files had begun. There was a plan to divide these among the work group members to review. The group was actively looking at updates to the by-laws, terms, and membership roles. Lynn mention the changing in the definition of partner agency to expand it to include any agency receiving HUD funds, COC, or emergency shelter funding. This is a work in progress and the plan is to have something in place by July.

BoS Steering Minutes

Kim said they minutes were attached to the agenda but the last meeting included review of the PIT data, and regional committee’s CA plan. Only 9 of the 26 plans have undergone an initial review and ACICHA is one of them. The CoC grant application is moving forward with applicants. ACAC put in a intent to apply. The scorecard committee has been meeting and progress is moving forward. If you enter HMIS Beth Bordeaux at NCCEH has to identify the agency’s system administrator. Migration Taining will begin and one will be held in Jun 23 at Impact Alamance Training Room. ACICHA portion of NCCEH’s website has been updated thanks to Jan Bowman’s efforts.

Coordinated Assessment

Kim reported that the number is up and running.  Marketing materials have been drafted for the public and providers, your feedback is welcomed.  MOU’s are still pending for a few agencies, please get these in asap.  Within the next month the service providers will be meeting to discuss waitlist and referral process, then they will be updating everyone monthly at ACHICA meetings.  Everyone is encouraged to review the final plan and become familiar with it.

Roundtable

Agencies had one minute to provide any relevant updates to the group:

UWAC/ACAC – Heidi reported that they will be hosting a House-warming event showcasing the expansion of the Rapid Re-Housing Program. Allied Churches of Alamance County, United Way of Alamance County, and DeBoer & Gabriel Properties have begun an innovative partnership to make safe housing more affordable for those without a place to call home. As part of the Rapid Rehousing Program, each tenant will have continued support in the form of case management and tenant education courses. The best part of all: each tenant has their own lease, and is guaranteed that their rent with not increase as long as they live there.  Please plan to join us for this exciting event on: Thursday, June 11th 4PM At Oak Pointe Apartments 131 Salvet Street Burlington, NC 27215

ACAC – Monica reported that 8 shelter guests have moved to Oak Pointe Apartments so far, some with children 2 and under and some with Elementary aged children!

Salvation Army – Wendy reported that Captain Jimmy Taylor will be leaving to take a post in the DC area, in addition Wendy will be out of the office on travel, if we need anything from SA please let them know asap, as there will be some transition time.

Benevolence Farm – Tanya explained that they recently hosted a Horticulture therapy program for ACAC residents and it went well!

ACC – Suellyn reported that they have a new literacy program with the libraries geared around GED.

BHA/BDC – Nikki reported that STEP has one vacancy.

RTSA – Cheryl reported that no side door referrals have occurred since Coordinated Assessment began.

No other business, Captain Jimmy Taylor made a motion to adjourn. 4:00 PM Adjourned

Respectfully Submitted, Shawna Tillery, City of Burlington