2015 Scorecard for CoC Funds: New Projects

This scorecard will be used by the Balance of State Project Review Committee to score applications for new projects. This scorecard has four goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one)
- Fund projects that reflect the Balance of State Continuum of Care & HUD's priorities: permanent supportive housing and serving the chronically homeless and veterans
- Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year)
- Ensure that funded projects are being good stewards of BoS CoC funding and performing to BoS CoC standards

The BoS Project Review Committee may ask applicant agencies to provide additional information to determine agency capacity to: implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), and avoid jeopardizing overall agency stability or future funding for the NC BoS CoC.

[References in brackets indicate the section of the application that will be used to score each question. These references will be updated as needed after HUD has released the 2015 application.]

Reviewer:	
Applicant:	
Project Name:	
Project Type (circle one)	PH:PSH PH:RRH SSO
Reviewer Signature:	Date:

PROJECT QUALITY REQUIREMENTS		
New projects must receive at least the minimum score in each section. If a minimum is unmet, further review will be triggered. After further review, the Project Review Committee will determine potential consequences, including whether the project is ineligible for inclusion in the final BoS CoC	**Maximum Score Possible:**	**PSH: 186** **RRH: 171** **SSO: 136**

application.	Project Score:	

Combined Scoring

This section is scored by two reviewers, a member of the NC BoS Project Review Committee and an NCCEH staff person, and these two scores are averaged for each question. Find more information on the Project Review Committee in the NC BoS CoC Governance Charter: www.ncceh.org/bos

Section I: Organizational Capacity

Possible Points	Minimum	Project Score	
0	Standard Met		
Consistency with Mission		Possible Score	Project Score
Does the project fit within the mission of the agency? Does the agency currently serve homeless households in their community? *[Proj. App: 3B]*		Standard (met, unmet)	

Section II: Accuracy

Possible Points	Minimum	Project Score	
15	10		
Accuracy and Appropriateness of Response		Possible Score	Project Score
Is the project description completed and accurate? *[Proj. App: 3B]*		2	
Does the application describe prior experience serving homeless persons that has prepared the agency for administering this grant? *[Proj. App: 3B]*		2	
Are questions regarding services completed and accurate? *[Proj. App: 4A]*		2	

Are questions regarding outreach completed and accurate? [Proj. App: 5C]	2	
Are questions regarding housing for participants completed and accurate? [Proj. App: 4B]	2	
Are the standard performance measures completed? Are the goals appropriate for the project and are the descriptions complete? (Score includes both required Standard Performance Measures and any optional Additional Performance Measures) [Proj. App: 6A & 6B]	4	
Is the overall application complete, accurate, and error-free?	1	

Section III: BoS & HUD Priorities

Possible Points	Minimum	Project Score
PSH: 110 RRH: 95 SSO: 60	PSH: 38 RRH: 15 SSO: Standards Met	
Targeting People with Disabilities		
What percentage of the **adults** served by the project are expected to be people with disabilities? [Proj. App: 5B]	**Possible Score**	**Project Score**
Less than 100%	0	
100%	8	
Targeting Veterans		
What percentage of the **adults** served by the project are expected to be veterans? [Proj. App: 5B]	**Possible Score**	**Project Score**
Less than 25%	0	
Between 25% and 49%	4	

Between 50% and 74%	8	
Between 75% and 99%	12	
100%	16	

Targeting People Who Are Chronically Homeless

What percentage of the people **(adults and children)** served by the project are expected to be chronically homeless? *[Proj. App: 5B]*	**Possible Score**	**Project Score**
Less than 25%	0	
Between 25% and 49%	4	
Between 50% and 74%	8	
Between 75% and 99%	12	
100%	16	

Permanent Housing Projects (PSH and RRH)

Is this a permanent supportive housing (PSH) project requesting any funds for housing? *[Proj. App: 3A, question 4 (should say PH); 3B, question 7 (should say PSH); 7J (should have leasing or rental assistance funds)]*	**Possible Score**	**Project Score**
Yes	20	
No	0	
Is this a rapid re-housing (RRH) project that is requesting any funds for housing? *[Proj. App: 3A, question 4 (should say PH); 3B, question 7 (should say RRH); 7I (should have leasing or rental assistance funds)]*		
Yes	5	
No	0	
Rental assistance projects are preferred to leasing projects as rental assistance projects adjust to FMR and provide tenants with a lease in their name. Projects that wish to provide leasing must submit a written statement that explains why the project is not applying as a rental assistance project.	Standard (met, unmet, N/A)	
For rapid re-housing projects: Applicants must be currently receiving Emergency Solutions Grant (ESG) RRH funds and in good standing	Standard	

with the ESG office.	(met, unmet, N/A)	
Supportive Services Only (SSO) Projects	**Possible Score**	**Project Score**
For SSO projects: Applicants must submit a statement demonstrating that the region has developed sufficient permanent supportive housing resources. The statement must clarify what elements of the SSO project make it preferable to a permanent supportive housing project.	Standard (met, unmet, N/A)	
Housing Over Services		
Total $ request for housing activities (acquisition, rehab, construction, rental assistance, leased units, and/or leased structures): *[Proj. App: 7J]*		
Total $ budget request: *[Proj. App.: 7J, line 8 or 9]*		
Percentage of total budget devoted to housing activities (housing activities request ÷ total request x 100):	**Possible Score**	**Project Score**
Less than 35%	0	
Between 35% and 54.9%	5	
Between 55% and 74.9%	10	
Between 75% and 84.9%	20	
Between 85% and 100%	30	
While services are an important component of supporting households in maintaining their housing, HUD prioritizes using CoC program funds for housing and using other sources of available funding to provide services. Projects requesting HUD funding to provide supportive services must provide a plan on how these services will be funded in the future from alternate sources. Please include these elements: - Other potential sources of funding that the project is working to secure to fund supportive services. - A plan for when the project will reduce its use of CoC funds for services.	Standard (met, unmet, N/A)	

Housing First	Possible Score	Project Score
Is this a Housing First project? *[Proj. App: 3B, 5d]*	20	
Key Elements of Permanent Supportive Housing		
If this project is a permanent supportive housing (PSH) project, does it include the following key elements of permanent supportive housing as defined by the Substance Abuse and Mental Health Services Administration (SAMHSA)[1]? *[Program, eligibility requirements, sample lease, program rules, house rules (if any). NCCEH will provide a form for applicants to list services and indicate if they are required or optional.] If the standards are unmet, the applicant will have six months from the date of the CoC Application submission to comply with the all of the standards to the satisfaction of the BoS Steering Committee or its appointed subcommittee.*		
Leases or rental agreements do not have any provisions that would not be found in leases held by someone who does not have a disability.	Standard (met, unmet, N/A)	
Participation in services is voluntary and tenants cannot be evicted for rejecting services.	Standard (met, unmet, N/A)	
House rules, if any, are similar to those found in housing for people who do not have disabilities and do not restrict visitors or otherwise interfere with a life in the community.	Standard (met, unmet, N/A)	
Housing is not time-limited, and the lease is renewable at tenants' and owners' option.	Standard (met, unmet, N/A)	
Tenants have choices in the support services that they receive. They are asked about their choices and can choose from a range of services, and different tenants receive different types of services based on their needs and preferences.	Standard (met, unmet, N/A)	
As needs change over time, tenants can receive more intensive or less intensive support services without losing their homes.	Standard (met, unmet, N/A)	

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[1] US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Mental Health Services. (2010) Permanent Supportive Housing: Building Your Program (Evidence- Based Practices KIT). Retrieved from http://store.samhsa.gov/shin/content//SMA10-4510/SMA10-4510-06-BuildingYourProgram-PSH.pdf

Section IV: Scope of Services

Possible Points	Minimum	Project Score	
8	6		
Service Needs		**Possible Score**	**Project Score**
Do services adequately and appropriately meet anticipated service needs? *[Proj. App: 4A]*		4	
Employment Services		**Possible Score**	**Project Score**
Does the project provide or link participants to employment services? Does the program have employment goals? *[Proj. App: 4A]*		2	
Access to Mainstream Benefits		**Possible Score**	**Project Score**
Does the project include services to help participants access mainstream benefits, including but not limited to using SOAR trained caseworkers? *[Proj. App: 4A]*		2	