**Randolph County Housing Coalition, Inc**

**Meeting Minutes**

**November 14, 2014**

The meeting was held at 9:30 am at Daymark Building 108 W. Walker Ave. and Donna McCormick, Chairman called the meeting to order and introductions by everyone present were conducted. An attendance sheet was passed around.

**Members Present:** Donna McCormick (Sandhills Center LME); John Evans (City of Asheboro); Bob Lawler (Asheboro Housing Authority); Debbie Cole & Linda Oates (Christians United Outreach Center); Sarah West (Randolph County Family Crisis Center); Brenda Goss (Therapeutic Alternatives); Jeigh Adams (Latino Coalition); Roger King (RCATS); Jeanine Moran (Joy A. Shabazz Center); Kathy Tarlton (Randolph Career Center); Tamika Williams (VA Services Salisbury), Andrea Matute (Family Services of the Piedmont); and Wanda Pegg (Habitat for Humanity of Randolph County);

**Excused Absences:** Myra Gaddy (Community Representative); Phil Hewett & Mary Pat Buie (Sandhills Center LME); Geri Brower (Randolph County Senior Adults Association); Pura Lopez Davila (Family Services of the Piedmont); Gail Bailey (Building Futures); Becky Buxton (Christians United Outreach Center) and Carmen Liberatore (East Side Homes).

**Other Members Absent:**  Teresa Shackleford (Randolph Family Health Care @ MERCE); Laura Chambers (Randolph Family Counseling); Lisa Daniels (Family Endeavors); Joy Ratliffe (RCDSS); Jeff Looney & Angie Looney (Asheboro Shelter of Hope); Steve Saunders, (Simple Our Savior); Bennie Jernigan (Goodwill-Asheboro); Kevin Justice (Salvation Army) and Stephanie Pitts (Building Futures).

**Minutes:**

The minutes from the October 10, 2014 meeting were unanimously approved on a motion by Roger King and seconded by Brenda Goss.

**Old Business:**

There was no old business presented.

**New Business:**

***Treasurer Report:*** Sarah West reported a balance of $652.41.

***Coordinated Assessment Update:***

Debbie Cole reviewed the status of the new Balance of State Coordinated Assessment requirements as mandated by HUD and implemented by the North Carolina Coalition to End Homelessness (NCCEH). Coordinated Assessment is a method of serving the homeless that includes the following:

* Defines Access: Consumers know where to go to get homeless and housing services.
* Standardized Assessment: All people in the system are assessed in the same way.
* Coordinated Referral: The system determines referrals not processes at individual agencies.

On 10/23-24/14 a workshop addressing Coordinated Assessment was held by NCCEH in Raleigh. Debbie Cole, Sarah West, Donna McCormick and Bob Lawler attended. At the workshop the state staff reviewed the new requirements in order to assist regional organizations begin the development of their Coordinated Assessment Plans. Two sample structures were presented and the plan structure for Randolph HC was a combination of the two. The plan will need to be developed by the Program Committee, submitted to the full Housing Coalition membership for approval and sent to the NC Balance of State by 12/8/14 for approval. Implementation of the Coordinated Assessment Plan would take place by the end of March 2015.

Brenda Goss asked how this new process will impact her programs that extend beyond Randolph County. According to Debbie Cole the programs outside Randolph County are administered by other regional councils and those councils have a responsibility to make sure providers and programs know the Coordinated Assessment process for their region.

The Coordinated Assessment Committee will schedule a meeting to finalize the Plan and the Randolph Housing Coalition will hold its monthly meeting on 12/5/14 (a week early) in order to meet the 12/8/14 submission deadline.

***Grantee Updates:***

CUOC and Continuum of Care: Debbie Cole reported the program is currently full. Also, there will be some internal personnel changes at her agency.

Family Crisis Center ESG – Sarah West noted that two families have moved into their own housing via the ESG.

**Committee Reports:**

***Public Awareness & Membership, (John Evans, Chair):*** The revision of the City’s land use and zoning map is underway by the City planning and zoning staffs. The current map is 14 years old. A meeting will be scheduled to receive input from the public.

A member asked is there some way we can get a grant to convert income based property to permanent and temporary housing and mentioned the Value Inn property. Several funding sources were mentioned including Shelter-Plus Care and the CDBG program.

***Program Services & Goals (Debbie Cole, Chair):***  Debbie Cole reminded everyone the committee will meet following this meeting to review the Coordinated Assessment Plan in preparation for finalizing the plan for the 12/5/14 monthly meeting of the Housing Coalition.

***BOS-COC, (Debbie Cole, Chair):*** This report was given earlier in the meeting and addressed Coordinated Assessment.

***Housing Inventory Committee, (Jeigh Adams, Chair):*** The 2014 updated list should be placed on the website. John Evans asked for the information be sent to him.

***Home Repair/Neighbor Helping Neighbor, (Wanda Pegg, Chair):*** The committee is exploring grants and other resources so projects such as ramps and other home improvements for clients can move forward. Possible funding resources includes Critical Home Repair grant via NCHFA. Also, noted the need for a licensed general contractor to oversee repairs and contractors.

***Hospitality Committee:*** ***(Brenda Goss for Pura Lopez):*** For the 12/5/14 meeting all members should bring a Christmas snack.

**Round Robin**

Wanda Pegg: No report

Brenda Goss: Hoped the next few months will be calmer. She had weathered several monitoring reviews over the past few months.

Kathy Tarlton: Still recruiting youth for programs. Received lots of calls for truck driving school but that training is very expensive.

Debbie Cole: Handyman auction/fund raiser this weekend. Carillon Assisted Living helps to sponsor.

Jeigh Adams: Latino festival was held and was very successful even with a misty rain.

Andrea Matute: Plan to begin recruiting new cohort in December. For children ages 3 to 6 it is important for parents to attend.

Jeanine Moran: A special program to be held at Four Seasons Mall in Greensboro 12/4/14.

John Evans: If you have comments on any of the City’s projects please let me know.

Roger King: There has been a resurgent of requests for transportation needs and we meet all requests we can.

Sarah West: The Rape Prevention grant has been submitted and we should hear something by 12/3/14.

Bob Lawler: Due to an increase in funding we are in the process of issuing new vouchers. Several eligibility meetings have been held over the past few months.

Donna McCormick: No report

**Next meeting: December 5, 2014 at 9:30 am at** Daymark Building 108 W. Walker Ave**.**

Respectively submitted by: Bob Lawler