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| Alamance County Interagency Council on Homelessness Association |
| 11.6.2014 | 3:30 pm – 5:00pm | United Way |
| Type of meeting | Monthly Meeting |
| Facilitator | Kim Crawford |
| Note taker | Monika Gauthier |
| Attendees | Kim Crawford, ACAC; April Durr, UWAC; Bob Holdren, Community Rep; Cheryl Manuel, RTSA; Monika Gauthier, ACAC; Nikki Ratcliff, BDC , Nicole Enoch, Lynn Rousseau, Jan Bowman, Tammy Smith, Suellyn Dalton |
| Items to Add to Agenda |
|  | Suellyn D wanted to add to have a brief discussion of 501©3 status due to missing some of the meetings and she know that there was a dissolution of the Articles of Incorporation. |
| Review of October Meeting Minutes | Motion was approved by Ms. Heidi, 2nd motion approved by Ms. Jane. All in favor and accepted |
| Announcements / Roundtable |
| Legal Aid | Will be starting Affordable Care Act 11/15 – 12/15 three locations in Alamance County M-W-F  |
| Salvation Army  | Application are completed for the Christmas Program. Toy for Tots are still accepting applications. Give a kid a Coat will be 11/17/14 – 11/21/14. Must shoe photo ID to receive a coat.  |
| BDC | * Grant Amendment has been submitted and we are awaiting the contract – this will reprogram Steps into a PH-RRH program.
* Steps – (TH-SHP) 3 participant families; 1 family has been approved for S+C and is in the housing search w/ Cardinal’s housing Specialist.
* Hope: PH –SHP 4 participants 2 slots available.
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| Discussions |
| BoS Steering Committee Update | * Alamance County had 7 applications that were late, Cardinal Innovations Grants. Effect Alamance Grant (1) Late, Hope Renewal 4 out of 41, St. Care Cardinal Grant 40 out of 41, RT 19 out of 41 and Step 31 out of 41. All applications that were submitted are given a score card; based on that score is where they end up in the ranking. Applications that were late will require a detailed conversation on why they were submitted late. The Project Connect Committee will have a dilemma because applications that didn’t meet the deadline it effects a lot of families, like Shelter + Care have 40 people. Cardinal’s application was bumped to the last. There are 2 tiers – tier 1 funded, tier2- if there is money will get funded. Cardinal picked $80,000 Cur-Tar to get into tier 2. The Ramifications of late applications will be discussed. Three e-mails were sent to Joel to come to the meetings because the jeopardy of losing funding to 40 + people close to $200,000. Joel with Cardinal Innovations cover 5 regions, the application was submitted but this is the 2nd year Shelter + Care is in jeopardy- lost another grant in Graham Housing.
* 2014-2014 ESG Awards listed online, full funded were homeless Vets and Chronic Homelessness
* PC Recap - Point in time Count – in January very important accurate count for Alamance County. % of funding for the Regional Committee. Jackie Sheffield was the point in count person, we may need to pick someone else. We will be tracking all different areas in Alamance County. January 28 – 29, 2015. We will try and get Representative from BPD or Sheriff’s office. Project Connect Event will be Thursday 1/29/15 9-3 at Holy Comforter.
* PC next meeting will be 12/11/14 @ 2:00pm at Holy Comforter.
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| **Coordinated Assessment**  |
| Discussion | There is continued challenges of consistency within the housing department among the shelter advocates. There was noted frustration that decisions made may be overruled by upper management. The consensus is from this day forward, the Allied Churches Handbook revision date 10/14/14 will become the advocate “bible” of rules and regulations in regards to our shifts of work. Although there may be exceptions made, those needs to be exceptions and explained in detail. When documenting decisions it is advised that shelter advocates use the manual to support their decision. Example: Monika verbally threatened Sally May, per the handbook page 28, #10 this is a major violation and Monika was exited from ACAC shelter the next morning by 8:30 am.  |
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| Conclusions | We as a staff need to achieve the standards that are expected of us by our executive director. This includes documentation, record keeping, consistency and resident relations. In order to have a fair argument about our concerns we first must achieve these goals.  |

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| Discussion | * Kim presented a PowerPoint for the Coordinated Assessment. The HEARTH ACT comes down from HUD and every CoC must participate. Some of us attended the required training on 10/20 & 10/21 in Raleigh. This will be the same assessment throughout each region. The first part will be the Prevention / Diversion – is this person really homeless according to HUD’S homeless definition. It will be determined if an intervention can be done before the individual enters into the homeless system.
* There were two separate models Model A – Front Door; Model B- no wrong door. The Committee came up with Model A due to not a lot of homeless shelter in Alamance Co.
* ACICHA – will need to go out to the community to inform where someone goes if they are homeless or are going to be homeless.
* The balance of State Steering Committee will be approving the Coordinated Assessment.
* Everything will need to be completed by 12/8/14. ACICHA will developing a criteria to flush things out. Each program will maintain their own grievance policies but ACICHA will have an overall grievance policy for Coordinated Assessment. Allied Churches will complete the assessments and referrals will be made for the appropriate housing program type identified by the VISPDAT. Each program will need to submit handbooks and as a committee we need to discuss side door entries.
* Committee will need to set aside time to complete adobe form. Kim will send out meeting dates and times to see who is available on what days.
* Allied Churches does not have a staff person but trying to see if the City will help fund Coordinated Assessment with the block grant funding.
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| **Reservation:** |  |  |
| Discussion | * Ms. Suellyn wanted to discuss the reason why ACICHA will not apply for non -profit status again. The committee discussed that they do not want to take on the Fiscal Responsibility, and they now have an agencies that can apply for grants themselves. The committee discussed the concerns Ms. Ellen has but assured her that the problems in the past will not reoccur and they all feel confident the ACICHA is moving in the right direction especially with the Coordinated Assessment.
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| Conclusions | No non – profit status.  |
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| **Next meeting**  |
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|  | Thursday 12/4/14 @ 3:30pmMeeting Adjourned at 4:49pm |