NC Balance of State Continuum of Care

Steering Committee Meeting

June 2, 2015

10:30 AM

Meeting Intro, Logistics, Minutes

Thanks for joining us this morning

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
    - Hold music is disruptive

Today's agenda

- Point-in-Time Count & Housing Inventory Chart
- Coordinated Assessment
- CoC Grant Competition Update
- 2015 Regional Committees
- NCCEH Data Center & HMIS Update
- Upcoming meetings
- Regional Committee updates

Review & Approve Minutes

- May minutes
  - nicceh.org/files/5623

Point-in-Time Count & Housing Inventory Chart

Thanks to extensive hard work, PIT and HIC submitted by deadline

- NCCEH staff submitted BoS PIT Count and Housing Inventory Chart to HUD on May 15

- Thank you to all agencies who turned in PIT info and worked with staff on data corrections!

- PIT/HIC numbers broken down by County and Regional Committee to come

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Overall, 2015 PIT numbers reduced by 5%

2015 NC BoS Point-in-Time Count			
Location	Count	# Change Since 2014	% Change Since 2014
Emergency Shelter	1827	+ 14	+ 1%
Transitional Housing	534	- 161	- 23%
Unsheltered	660	- 27	- 4%
TOTAL	**3021**	**– 174**	**– 5%**

2015 PIT numbers reduced for all household types

2015 NC BoS Point-in-Time Count

Household	Count	# Change Since 2014	% Change Since 2014
Adults & Children	1099	- 69	- 6%
Adults Only	1897	- 90	- 5%
Children Only	25	- 15	- 38%
TOTAL	**3021**	**– 174**	**– 5%**

2015 PIT count reduced for almost all measured subpops

2015 NC BoS Point-in-Time Count

Subpopulation	Count	# Change Since 2014	% Change Since 2014
Chron. Homeless – Fam.	50	-12	- 19%
Chron. Homeless – Indv.	310	-43	- 12%
Veterans – in Families	3	-2	- 40%
Veterans - Individuals	134	-44	- 25%
Mental Illness	426	-5	- 1%
Substance Use	515	-92	- 15%
HIV/AIDS	7	-27	- 79%
Domestic Violence	*422*	*+22*	*+ 6%*

Coordinated Assessment

Coordinated Assessment plans are in process of development & implementation

- Expecting 26 plans
  - 19 plans reviewed by CAC
    - 9 approved by Steering Committee/implementing
    - 4 recommended for approval after changes
    - 6 will be re-reviewed
  - 7 plans for initial review
    - 4 in process of passing threshold
    - 3 working on initial submission

There is one plan for Steering Committee review this month: AHRMM

- Positive points from CAC review
  - Good coverage for prevention & diversion screen
  - Thoughtful responses re: connecting to resources
  - Thorough grievance processes
  - Good example of oversight process
- Discussion, questions
- Potential motion to approve AHRMM coordinated assessment plan

CoC Grant Competition Update

FY 2015 CoC Grant Competition activities continue

- HUD Headquarters finalized the Grant Inventory Worksheet (GIW)
- NCCEH staff submitted CoC registration
  - NCCEH as collaborative applicant
- Next steps
  - HUD will release Notice of Funding Availability (NOFA)
    - Expected in June
    - HUD provides competition details in NOFA
      - Funding landscape
      - Timeline

2015 Scorecard Committee began work on new and renewal scorecards

- Revised timeline with additional Steering Committee meeting
  - Tues. June 16, 1-2:30 p.m.
  - Discuss and potentially approve scorecards
  - If Regional Leads are current or potential grantees, they have a conflict of interest
  - Regional Leads and alternates without conflicts of interest can vote on funding issues, including scorecards

It's time for Regional Committees to appoint Project Review Committee members

- Responsibilities of Project Review Committee
  - Reviews and rates each project application according to the current scorecard
  - Recommends ranked list of project applications to the Steering Committee
  - Project applicants may not serve on this committee
  - Good to have someone with experience, homeless/housing background to make these important decisions

Please send Project Review Committee member contact info to NCCEH

- Time Commitment
  - 3-5 phone meetings
    - With full committee
    - With NCCEH staff re: project applications
  - 2-4 project applications to score
- Each Regional Committee can appoint one member
- Submit contact information by June 30
  - http://goo.gl/forms/o7uwZm1vtP

CoC Intent to Apply form is active and receiving submissions about new projects

- Agencies interested in applying for NEW projects
  - Complete FY2015 CoC Intent to Apply form
    - http://bit.ly/1LEJDzO
  - Renewal projects do not need to complete this form
  - New projects are 1 year contracts
  - Funding options to be discussed on CoC Application call

2015 BoS Regional Committees

26 Regional Committees for 2015

- In March, the Steering Committee gave three Regional Committees three months to meet basic requirements
  - Harnett – merged with Lee
  - Southeast – now meeting requirements
  - Rutherford – decided to postpone
- Current list of 26 Regional Committees for 2015
- Discussion, motion to approve
- Regional Committee structure workgroup continues work
  - Potential proposal for Steering Committee review late 2015

Regional Committee web masters trained, uploading files

- Regional Committees now responsible for updating content
  - Agendas
  - Minutes
- File uploading instructions: ncceh.org/files/5586
- Once basic requirements are working well, we can talk about further options with Regional Committees who want to expand web presence
- Contact bos@ncceh.org with questions or for back files

NCCEH Data Center & HMIS Update

Every agency using HMIS will have an Agency Administrator to lead and support HMIS

- Many BoS agencies have not appointed NC HMIS Agency Admin
  - Need this info ASAP
- BoS staff emailed agencies without Agency Admins on file
  - If you received this email, please fill contact form by Thursday June 4

Migration training with Agency Admins will setup NC HMIS functionality

- All Agency Admins will attend
- Choice of six trainings – SAVE THE DATE
  - June 23, 2015, Alamance County (Burlington)
  - July 8, 2015, Pitt County (Greenville)
  - July 21, 2015 Buncombe County (Asheville)
  - July 23, 2015, Wake County (Raleigh)
  - July 28, 2015, Cabarrus County (Concord)
  - July 30, 2015, Pitt County (Greenville)
- Registration info will be sent to Agency Admins

There is work to do before the migration training

- If have not already, appoint Agency Admin
  - Submit contact info using this form
  - ASAP if received email earlier this week
- Preparation for Migration Training document
  - ncceh.org/files/5598
- If Agency Admin not current user
  - Notify NCCEH Data Center

6/2/2015

There is work to do before the migration training

- Sharing agreements currently in place with other agencies or projects
  - Notify NCCEH Data Center
  - Forms need to be signed for these to remain in place after migration
- Attend online trainings
  - Listed top of pg. 2 of Preparation document
    - ncceh.org/files/5598
- Send to NCCEH Data Center
  - Training certificates
  - Verification of Agency Admin appointment
  - Afterwards: NCCEH can adjust license level

Contact NCCEH Data Center with questions about data and NC HMIS

- NC HMIS transition info
  - ncceh.org/hmis/transition
- NC HMIS @ NCCEH
  - ncceh.org/hmis
  - NCCEH Data Center help desk
    - hmis@ncceh.org
    - (919) 410-6997
  - Contact info flyer
    - ncceh.org/files/5521

Updates, Reminders, Wrap Up

Upcoming Meetings

- Regional Committee Structure workgroup
  - June 2, 1:00-2:00 p.m.
- Data Quality Subcommittee
  - June 5, 10:30 -11:30 - MEETING CANCELLED
- Rapid Rehousing Subcommittee
  - Fri. June 19, 10:30 -11:30 a.m.
  - Register: ncceh.org/events/812
- BoS Subcommittee Schedule June – December 2015
  - ncceh.org/files/562

Upcoming Meetings

- Scorecard Committee
  - Tues. June 9, 1:00-2:30 p.m.
  - Register: ncceh.org/events/883
- Additional Steering Committee Meeting
  - Tues. June 16, 1:00-2:30 p.m.
- Written Standards workgroup
  - Work postponed until Fall 2015

Regional Committee Updates

- Other news and updates from your community?

Reminders

- Regional Committees: Submit coordinated assessment plan revisions as requested
- Scorecard Committee meeting
  - Tues. June 9, 1:00-2:30 p.m.
  - Register: ncceh.org/events/883
- Regional Leads: Additional Steering Committee meeting
  - Tues. June 16, 1:00-2:30 p.m.
  - Regional Leads and alternates without conflicts of interest can vote on funding issues, including scorecards
- Agencies interested in applying for NEW projects, complete FY2015 CoC Intent to Apply form
  - http://bit.ly/1LEJDzO

Reminders

- Regional Committees: Please appoint one person to serve on the 2015 CoC Project Review Committee
  - Submit contact information by June 30: http://goo.gl/forms/o7uwZm1vtP
- Regional Committee web masters: Upload meeting materials to Regional Committee pages
  - Contact bos@ncceh.org with questions or for back files
- Agency Admins: Register and plan to attend one of the BoS NC HMIS Migration trainings
  - Registration information will be sent directly to Agency Admins
- Agencies without Agency Admins: please appoint your Agency Admin and submit contact info through this form ASAP:
  - http://goo.gl/forms/T8ysQTVMMy

Reminders

- Rapid Rehousing Program Managers: Register for and attend RRH Subcommittee meeting
  - Fri. June 19, 10:30 -11:30 a.m.
  - Register: ncceh.org/events/812
- Regional Committee Structure workgroup
  - June 2, 1:00-2:00 p.m.

Thanks for joining us, talk with you at our next meeting, Tues. June 16

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393