**HOUSING SUPPORT COMMITTEE MEETING**

**“Down East” Regional Committee**

**NC Balance of State Continuum of Care**

**Meeting Minutes from December 10, 2014**

**In Attendance:**

Zachary Branch, NC Work Career

Graham Kelly, Family Endeavors

Janice Sauls, The Salvation Army

Kim Stevens, Carolina Residential Services

Gloria McDuffie, Community Member

Kareem McDuffie, Explosive Achievers, Inc.

Karmashia Bartee, WAGES

Latasha McNair, Eastpointe

Anna Jernigan, Neuse Enterprises

**Introductions:**

Introductions were made.

**Review and Approval of Minutes**

Minutes from November 12, 2014 meeting were reviewed and approved by the committee.

**Project Fight**

Information was given to committee regarding the presentation that was given at the BOS meeting by the Salvation Army of Wake County Project Fight representative. Project Fight works across NC to connect clients with resources for legal, safety, health car, housing and emergency assistance with human trafficking. Anyone needing assistance for trafficking victims can call the Salvation Army’s on call number at 919-410-6586 or visit their website at projectfightnc.org.

**AHAR Update**

The Annual Homeless Assessment Report (AHAR) is a comprehensive report to Congress that is based on PIT Count and HMIS data. NCCEH submits AHAR data to HUD for the Balance of State. The HMIS data must meet certain data quality standards to be accepted by HUD. Having data accepted is important because AHAR contributions are scored during the CoC application. Last year, 3 of the 6 AHAR shells were rejected by HUD (2 for poor data quality and 1 for low bed coverage). The goal for this year is to have 5 of 6 shells accepted. The final draft of AHAR data is due December 15. Agencies that are contacted about AHAR data should respond as soon as possible.

**2015 BoS Subcommittee Schedule**

The current meeting schedule will continue through June:

-Rapid Re-Housing: Quarterly on 3rd Fridays (March, June, September, December)

-Permanent Supportive Housing: Quarterly on 3rdMondays (February, May, August, November)

-Data Quality: Bi-monthly on 4th Mondays (January, March, May, July, September, November)

**Nomination of Regional Lead and Alternate Regional Lead**

Committee was informed that elections for Regional Committee Lead and Alternate Committee lead would take place during the January meeting. Melissa expressed concerns about the amount of time she would have available to participate in meetings and suggested that someone else take on the role of committee lead. Karmashia Bartee volunteered to be committee alternate leads. Committee will vote for committee lead and alternate at the January meeting.

**Meeting Schedule for 2015**

A meeting schedule was given out for 2015. After discussion it was decided that meetings will continue to be held on the second Wednesday of every month at 11:30 am. Meetings will be held at the Goldsboro Housing Authority located at 700 N. Jefferson Ave, Goldsboro, NC.

**Coordinated Assessment Update**

The Coordinated Assessment plan was completed by the coordinated assessment committee and submitted to the down east committee. The CA committee were asked for additional information which was provided to BOS. The committee is now waiting for feedback from the BOS as to the next steps in the process.

**Point in Time Count**

The point in time count will be held on January 28, 2015. An event will be held at the Soup Kitchen starting at 3:00 pm for homeless individuals to receive services and to obtain information.

**ADJOURNMENT:**

The next meeting is scheduled for January 14, 2014 at 11:30 am at The Goldsboro Housing Authority located at 700 N. Jefferson Ave, Goldsboro, NC.