**MINUTES OF MEETING**

**Caswell Homeless Initiative**

Date :  **September 10, 2014**

**Attendees:** Alvin Foster, Shanna Poole, Joel Rice, Brenda Daye, Sabrina Tillman, Michelle King-Stamps

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| **Topic** | **Discussion & Decision** | **Action/Follow Up** | **Responsible Person** |
| Approval of Agenda | Alvin Foster asked for approval of agenda | Sabrina Tillman made the motion to approve agenda and Joel Rice seconded it |  |
| Approval of Minutes | Minutes of the last meeting were distributed before the meeting by Alvin Foster. | Shanna Poole made the motion to approve the minutes and Brenda Daye seconded it. |  |
| Mission Statement | To eliminate homelessness in Caswell County | Board of Directors |  |
| Goals | ESG application has been completed and was driven to Raleigh by Shanna Poole She submitted two (2) original copies bound in notebooks per grant guidelines. She met Michael Leach while there and was able to ask him some questions. The amount of money this year was $8,146.00 ($5,000 was spent for rapid rehousing and $3,146.00 for shelter operations).  The HMIS and CHIN systems are not required, at this time, due to confidentiality laws that protect victims of Domestic Violence. Domestic Violence (DV) agencies are typically exempt from Coordinated Assessments due to confidentiality laws as well. Once somone reports they are a victim of DV, the assessment stops.  Discussion of the need for an Assessment Coordinator was had given the rural nature of Caswell Co. and the limited resources available. Joel Rice suggested to keep coordinated assessment process simple with one portal of entry. He further recommended that CHI representatives ask for more clarity of the role of the coordinator at the upcoming Coordinated Assessment Workshop. Brenda Daye agreed to attend the Workshop next week (if her schedule allowed). Alvin Foster offered her to travel along with him.  Follow up on presentation of Marsha Daniel from last meeting. It appears that what she would like to accomplish is outside the identified goals and scope of CHI.  Steering Committee Discussion – Alvin Foster provided update on some information from the last steering committee meeting. Most of the information discussed during the call does not pertain to us because we are such a small county. Joel Rice intends to apply for grant funding for Permanent Supportive Housing to serve this area if new funds are granted through HUD. | Alvin Foster will refer Marsha Daniel to the Pelham Community Center and inform her to pick up her portfolio at the Town Municipal Building. |  |
| Meeting Dates | Next meeting is set for the 2nd Wednesday in October, 2014 at 4:00pm. |  |  |
| Meeting Locations | Yanceyville Municipal Building |  |  |
| Adjournnment | A motion was made by Shanna Poole to adjourn the meeting and Brenda Daye seconded it. |  |  |

Next Meeting: \_Wednesday \_10/08/2014 at 4:00\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved by Board\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_