U.S. Department of Housing and Urban Development
Community Planning and Development

Special Attention of:

All CPD Directors

HUD Field Offices

HUD Regional Offices

All ESG Formula Recipients

All Continuums of Care

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Subject: Notice for Housing Inventory Count (HIC) and Point-in-Time (PIT) Data Collection for Continuum of Care (CoC) Program and the Emergency Solutions Grants (ESG) Program

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1. Purpose of this Notice

This Notice supersedes CPD 13-011 (Notice for Housing Inventory Count (HIC) and Point-in-Time (PIT) Data Collection for Continuum of Care (CoC) Program and the Emergency Solutions Grants (ESG) Program) published in 2013. Similar to the prior Notice, this Notice informs Continuums of Care (CoCs) of the information that must be collected in order to successfully complete the Housing Inventory Count (HIC) and Point-in-Time (PIT) count for 2015 and future counts this Notice applies to. This Notice is being published under the authority of 24 CFR 578.7(c)(2)(iii) and creates additional requirements for the PIT counts. The Notice also provides further guidance on how to complete the HIC. The HIC and PIT data play a critical role in the CoC Program Competition and HUD will continue to emphasize through its scoring the significance of the data reported as well as the process for the data collection. However, HUD deems most important the quality and accuracy of the count as opposed to merely the size of the count. As CoCs begin to organize and plan these activities, CoC staff should review this Notice and use it as a reference to ensure that CoCs are capturing all of the information HUD is requiring.

Under section 578.7 of the CoC Program interim rule, CoCs must plan and conduct, at least biennially, a Point-in-Time Count of homeless persons within the geographic area. Section 578.3 of the CoC Program interim rule states that Point-in-Time Counts are "carried out on one night in the last 10 calendar days of January or at such other time as required by HUD." HUD has historically, through Notices of Funding Availability, required CoCs to conduct an annual HIC and anticipates continuing this practice for the indefinite future. The 2015 HIC and PIT count data will provide critical updates on national and local progress towards preventing and ending homelessness.

CoCs will submit their HIC and PIT data via HUD's Homelessness Data Exchange (HDX) in the spring following the count as part of the CoC Program Competition for the year of the count. Additional guidance on the submission process will be released at a future date.

If you have questions about entering HIC or PIT data that are not covered in this Notice, please submit them at the Ask a Question page on HUD's OneCPD Resource Exchange. To submit a question, select **HDX (PIT, HIC, AHAR, Pulse)** for the Program/System under *Your Details*, then under *Question Details*, choose either **HIC** or **PIT** as the topic and subtopic.

2. Important Changes to HIC and PIT Requirements Beginning in 2015

2.1 HIC Changes

A. CoCs will be required to enter the address for all projects, except for Victim Service Provider projects. If a project uses a scattered site model the CoC will indicate that to HUD and not have to enter an address for the project.

B. The references to Homeless Management Information System (HMIS) Data Standards have been updated to be consistent with HUD's 2014 HMIS Data Standards as published in HUD's HMIS Data Dictionary, HMIS Data Standards Manual (2014), and the Project Descriptor Data Element Manual (2014).

C. CoCs with overflow beds should report the total number of overflow beds that were available for occupancy on the night of the inventory count. If there is no fixed number of overflow beds, CoCs may instead report the number of overflow beds that were occupied on the night of the inventory count.

2.2 PIT Changes

A. All CoCs must continue to complete a PIT count that is based on actual counts and/or statistically reliable data. To further support collection and reporting of complete and accurate data:

(1) HUD provides additional guidance about counting standards and methodologies in **Point-in-Time Count Methodology Guide**. CoCs should refer to that guidance and any updates HUD publishes for further guidance on counting guidance and methodologies. Compliance with HUD standards might result in a more accurate and, potentially, lower PIT count than in the past. CoCs will be able to explain changes in PIT counts that are due to methodology improvements in the CoC Program Competition application and HUD will take such changes into account in the application review and scoring process.

(2) CoCs will be required to report the total number of youth households (persons under age 25), including the race, ethnicity, and gender data for parenting youth and unaccompanied youth counted. Parenting youth are youth who identify as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person over age 24 in the household. Parenting youth is limited to persons in households where there is no adult parent or guardian over age 24 in the household. Unaccompanied youth are persons under age 25 who are not presenting or sleeping in the same place as their parent or legal guardian, including:

(a) single youth;

(b) youth couples; and

(c) groups of youth presenting as a household.

For purposes of reporting in the PIT, parenting youth are distinct from unaccompanied youth. Data on Youth Households is a subset of the All Households data. Youth included in the Youth Households table, and related demographic data, should still be included in the All Households data.

(3) CoCs will not be required to submit data on one-child and multi-child households in the Households with Only Children table because they now report the relevant information about youth in the Youth Household table.

(4) CoCs will be required to report the number of sheltered and unsheltered chronically homeless veterans and chronically homeless veteran families.

(5) HUD has expanded the transgender categories to male to female transgender and female to male transgender to match the 2014 HMIS Data Standards. CoCs will be required to collect and report on the number of persons that report as transgender male to female and transgender female to male.

(6) Persons counted under "multiple races" should also be counted in at least two other race categories.

3. HOUSING INVENTORY COUNT GUIDANCE

This section provides guidance for collecting data required for the HIC. The HIC is a point-in-time inventory of projects within your CoC that provide beds and units dedicated to serve persons who are homeless. It should reflect the number of beds and units available on the night designated for the count that are ***dedicated to serve persons who are homeless (and, for permanent housing projects, were homeless at entry), per the HUD homeless definition***.

3.1 Types of Homeless Projects to Include in the HIC

Beds and units included on the HIC are considered part of the CoC homeless assistance system. ***Beds and units in the HIC must be dedicated to serving homeless persons, or for permanent housing projects, dedicated for persons who were homeless at entry.*** For the purposes of the HIC, a project with dedicated beds/units is one where:

A. the primary intent of the project is to serve homeless persons,

B. the project verifies homeless status as part of its eligibility determination, and

C. the actual project clients are predominantly homeless (or, for permanent housing, were homeless at entry).

Beds in institutional settings not specifically dedicated for persons who are homeless such as detox facilities, emergency rooms, jails, and acute crisis or treatment centers should not be included in the HIC. HUD considers extreme weather shelters as dedicated homeless inventory and should be included in the HIC.

While there might be occasional instances where a project with dedicated beds serves a non-homeless person, beds in these types of projects could still be counted as dedicated beds. For example, a project that is intended to serve persons who are both homeless and intoxicated might be unable to determine homeless status at entry due to a person's severe intoxication. After admission the project determines the participant is not homeless and helps them return to their housing. In this instance, the project bed could still be counted as a dedicated bed for homeless persons.

For the HIC, CoCs will collect information about the beds and units in the CoC's homeless system, categorized by the Project Types described below. CoCs are required to include in the HIC **all** projects in the CoC that are categorized as one of these Project Types and that provide dedicated beds for persons who are homeless, not just those contributing client-level data in the local HMIS or receiving HUD funding. This includes projects funded by the other federal agencies (e.g., VA, HHS), faith-based organizations, and other public and private funding sources.

The Project Types included in the HIC are:

A. Emergency Shelter (ES)

B. Transitional Housing (TH)

C. Safe Haven (SH)

D. Permanent Housing (PH)
   (1) Permanent Supportive Housing (PSH)
   (2) Rapid Re-housing (RRH)
   (3) Other PH (OPH) – consists of PH – Housing with Services (no disability required for entry) and PH – Housing Only, as identified in the 2014 HMIS Data Standards)

E. Rapid Re-housing Demonstration Projects (DEM)

Note that for all U.S. Department of Veterans Affairs (VA) funded projects and the HUD Veterans Affairs Supportive Housing (HUD-VASH) program, project names **MUST** include VA prefixes in parentheses as shown in Appendix A, even if the project only receives a portion of its funding from the VA or HUD-VASH.

Additionally, it is critical that CoCs coordinate with and include projects that provide shelter to homeless children and youth in the HIC. Specifically, CoCs should be sure to coordinate with local projects funded through the U.S. Department of Health and Human Services (HHS) Runaway and Homeless Youth (RHY) Program when planning and conducting their HIC. RHY projects provide homeless youth with short-term shelter, longer-term transitional living programs, and maternity group homes, and also support youth through street outreach efforts. By engaging RHY programs in the HIC, CoCs will be able to collect more complete data on the emergency shelter and transitional housing programs that provide dedicated beds and units for homeless youth. However, CoCs **should not** include projects or beds/units in projects in the HIC that are dedicated for children who are in foster care, who are wards of the state, or who are otherwise under government custody or supervision. A list of current RHY grantees by city and state will be made available on HUD OneCPD.

For a detailed summary of which projects to include in the HIC, please see Appendix A.

3.2 Using HMIS Data for the HIC

HUD strongly encourages CoCs to use their HMIS data as a starting point to generate the HIC. CoCs must collect and enter project descriptor data for all CoC projects in the CoC's HMIS, regardless of whether the CoC project participates in HMIS (i.e., makes a reasonable effort to record all universal data elements on all clients served in HMIS). Instructions for collecting and entering project descriptor data in the local HMIS can be found in HUD's 2014 HMIS Data Standards. CoCs that rely on an HMIS that is strictly programmed according to the 2014 HMIS Data Standards will need to collect additional information because some of the HIC requirements do not align with or were not included in those standards. For example, CoCs that have a Rapid Re-housing Demonstration (RRHD) project funded in 2008 would have identified that as a TH project according to the 2014 HMIS Data Standards, but must exclude them from their TH inventory on the HIC and identify them with the "DEM" Project Type, which is not included as a project type in the HMIS data standards. Data elements that cannot be derived from HMIS data based strictly on the current HMIS Data Standards include the RRH Project Type; the Other PH Project Type; the DEM Project Type for RRHD projects; identifying whether a program receives McKinney-Vento funding; identifying the number of beds dedicated for veterans or youth; and identifying the number of beds designated for households with only children.

Throughout this document there are references to the 2014 HMIS Data Standard element number. These references are intended to assist CoCs that use their HMIS to complete their HIC to identify what HMIS data elements they can use as a starting point for their HIC. CoCs must

still verify that the data generated from their HMIS for their HIC corresponds with the requirements in this Notice. Prior to submitting HIC data in HDX, CoCs should coordinate with project staff to review, verify, and update, if necessary, the information collected about their project for the HIC.

3.3 Completing the Bed Inventory

The following sections identify the data elements necessary to complete the HIC, along with a brief description of each. If relevant, the data element number from the 2014 HMIS Data Standards is included in brackets, e.g., Project Identifiers [2.2]. While not all of these data elements apply to every project or are entered in the HMIS or the HIC for each project, they are all needed in order to generate an accurate HIC.

Organization and Project Information

Organization Identifiers [2.1]: The name of the organization providing shelter or housing to homeless persons.

Project Identifiers [2.2]: A unique project name for each distinct CoC project. Only projects that have beds available for occupancy or under development on the night of the count should be included on the HIC (see *Inventory Type*, below). For projects that are funded by the VA–even partially–the project name **must** begin with the appropriate prefix (see Appendix A).

Project Type [2.4]: The relevant type of project (e.g., emergency shelter).

> **Rapid Re-Housing Demonstration Projects (DEM):** HUD-funded Rapid Re-Housing Demonstration (RRHD) projects funded in the FY 2008 CoC Competition should be categorized under a unique Project Type, DEM. As this is not an HMIS designation CoCs will need to manually change the Project Type in the HIC to the DEM Project Type.

HUD McKinney-Vento Funded? [2.6 Federal Partner Funding Source]: Whether the project receives any HUD McKinney-Vento funding. HUD McKinney-Vento programs that provide funding for lodging projects include:

A. Emergency Solutions Grants Program (ESG)
B. Continuum of Care Program (CoC)
C. Shelter Plus Care program (S+C)
D. Section 8 Moderate Rehabilitation Single-Room Occupancy program (SRO), including grants formerly funded under McKinney-Vento but renewed under Section 8
E. Supportive Housing Program (SHP)

Site Information [2.8]:

A. **Geocode [2.8A]:** The geocode associated with the geographic location of the principal project service site. Geocodes must be updated annually. Scattered-site

housing projects should record the Geocode where the majority of beds are located or where most beds are located as of the inventory update. For scattered-site housing projects operating in a CoC with multiple geocodes, record the geocode where the majority of beds are located or where most beds are located as of the date of the HIC. A list of geocodes can be found at: www.hudexchange.info/resource/3889/fy2014-geo-codes-and-preliminary-pro-rata-need-amounts/.

B. **Address [2.8A]:** The address associated with the project service site (where most project housing is located in the CoC geographic area), including the street address, city, state, and zip code. Scattered-site housing projects will not have to enter an address but will have to indicate to HUD that they are a scattered site project. Scattered site projects choosing to enter an address should record the address of their administrative office. Victim service providers are exempt from providing this information (see Appendix B for a definition of Victim service provider).

Target Population A *(optional)*: The target population served by the project. A population is considered a "target population" if the project is intended to serve that population and at least three-fourths (75 percent) of the clients served by the project fit the target group descriptor. A single project is prohibited from having more than one Target Population A. Projects that do not target specific populations or that have opted not to track Target Population A may leave this data field blank. The table below details Target Population A categories and their descriptions.

Abbreviation	Description
SM	Single Males 18 years old and over
SF	Single Females 18 years old and over
SMF	Single Males and Females 18 years old and over
CO	Couples Only, No Children
HC	Households with Children
SMHC	Single Males 18 years old and over and Households with Children
SFHC	Single Females 18 years old and over and Households with Children
SMF+HC	Single Males and Females 18 years old and over plus Households with Children
YM	Youth Males under 25 years old
YF	Youth Females under 25 years old
YMF	Youth Males and Females under 25 years old

Nothing in the Target Population A table or any other part of these instructions authorizes violating fair housing laws. The Fair Housing Act prohibits discrimination because of race, color, religion, sex, familial status, disability, or national origin. Except where the Act contains an exemption, or a restriction is otherwise authorized by federal statute, housing covered under the Fair Housing Act is prohibited from denying admission because of any protected characteristic, such as sex or familial status.

Target Population [2.9]: The subpopulation served by project, if applicable. A population is considered a "target population" if the project is designed to serve that population and at least three-fourths (75 percent) of the clients served by the project fit the target group descriptor. A single project is prohibited from having more than one Target Population B. Information about project targeting for veterans should be collected at the bed level, per Bed and Unit Inventory data elements below. Note that there might be some projects that serve a target population of domestic violence victims but that do not qualify as a "victim service provider."

Abbreviation	Description
DV	Domestic violence victims
HIV	Persons with HIV/AIDS
NA	Not Applicable

Bed and Unit Inventory Information [2.7]

Inventory Type: Using **Inventory Start Date [2.7G]** and **Inventory End Date [2.7H]**, identify whether the bed inventory is current, new, or under development.

A. **Current inventory (C):** Beds and units that were available for occupancy on or before January 31 of the year prior to the count. For example, for the 2015 HIC, beds and units available for occupancy on or before January 31, 2014.

B. **New inventory (N):** Beds and units that became available for occupancy between February 1 and January 31 of the year of the count. For example, for the 2015 HIC, beds and units available for occupancy between February 1, 2014 and January 31, 2015. Inventory designated as 'New' should represent an increase in capacity for the project from the previous year. In order to appropriately designate inventory type, the CoC must compare the number of beds available at the time of the HIC in the count year with the number of beds that were previously available at the time of the previous year's HIC.

C. **Under development (U):** Beds and units that were fully funded but not available for occupancy as of January 31 of the year of the count. For example, for the 2015 HIC, beds and units that were fully funded but not available for occupancy as of January 31, 2015. For inventory identified as under development CoCs must also identify whether the bed/unit inventory is expected to be available for occupancy 12 months from January 31 of the previous year. For example, in the 2015 HIC, CoCs must identify whether the bed/unit inventory is expected to be available for occupancy by January 31, 2016.

Note: If using HMIS data to generate the HIC, inventory that is under development could be entered into HMIS with an Inventory Start Date [2.7G] in the future that reflects the anticipated availability date; accordingly, inventory that is not yet fully funded should not be included in the HIC and either should not be entered into HMIS or could be entered without an Inventory Start Date in order to enable differentiation.

Household Type [2.7B]: The number of beds and units available for each of the following household types:

A. **Households without children:** Beds and units typically serving households with adults only. This includes households composed of unaccompanied adults and multiple adults. (Housing covered by the Fair Housing Act cannot deny admission to families with children.)

B. **Households with at least one adult and one child**: Beds and units typically serving households with (at least) one adult and one child.

C. **Households with only children:** Beds and units typically serving households composed exclusively of persons under age 18, including one-child households, multi-child households or other household configurations composed only of children. For projects that have inventory designated for use by households with only children, care should be taken to ensure that this inventory is included on the HIC only in the category of households with only children, and not in the category for households with at least one adult and one child.

For projects where the typical use of beds by different household types varies, but where a precise number of beds are not typically being used by a particular type of household, the total number of beds could be distributed among the household types served by the project using one of the following methodologies:

A. Divide the beds based on how the bed(s) were used on the night of the HIC. If the facility is not at full capacity on the night of the count, then extrapolate the distribution based on the prorated distribution of those who are served on the night of the count.

B. Divide the beds based on average utilization. For example, a project has 100 beds that could be used by either households with only children or households with at least one adult and one child. If one-half of the beds are used by persons in households with only children on an average night and the other half are used by persons in households with at least one adult and one child, then include 50 beds for households with only children, and for the 50 beds for households with at least one adult and one child in the HIC.

C. Projects with a fixed number of units but no fixed number of beds can use a multiplier factor to estimate the number of beds (e.g., a program with 30 family units and an average family size of 3 equals 90 beds for households with at least one adult and one child).

Bed Type [2.7C] *(Emergency Shelter Only)*: The Bed Type describes the type of beds offered by emergency shelter projects according to the following:

A. **Facility-based:** Beds (including cots or mats) located in a residential homeless assistance facility dedicated for use by persons who are homeless.

B. **Voucher:** Beds located in a hotel or motel and made available by the homeless assistance project through vouchers or other forms of payment.

C. **Other:** Beds located in a church or other facility not dedicated for use by persons who are homeless.

Bed and Unit Availability [2.7D] (*Emergency Shelter Only*): Whether the beds and units are available on a planned basis year-round, seasonally (during a defined period of high demand), or on an ad hoc or temporary basis as demand indicates.

A. **Year-Round Beds/Units:** Year-round beds and units are available on a year-round basis.

B. **Seasonal Beds *(Emergency Shelter Only):*** Seasonal beds are not available year-round, but instead are available on a planned basis, with set start and end dates, during an anticipated period of higher demand. For the HIC, identify only the total number of seasonal beds available for occupancy on the night of the inventory count.

C. **Overflow Beds *(Emergency Shelter Only)*:** Overflow beds are available on an ad hoc or temporary basis during the year in response to demand that exceeds planned (year-round or seasonal) bed capacity. For the HIC, identify the total number of overflow beds that were available for occupancy on the night of the inventory count. If there is no fixed number of overflow beds, CoCs may instead report the number of overflow beds that were occupied on the night of the inventory count.

Bed Inventory [2.7E]: The total number of beds available for occupancy on the night of the inventory count. For all of the relevant project types other than rapid re-housing, CoCs must include all of the dedicated homeless beds and units available for homeless persons on the date of the inventory count whether beds are new, current, or under development, regardless of whether the project participates in HMIS or receives HUD funding, and regardless of whether the bed was occupied.

A. **Emergency shelter projects:** CoCs must identify the number of beds that are available year-round, on a seasonal basis, or as overflow, per the instructions above.

B. **Rapid re-housing projects:** On any given night, a RRH project will have current participants who are still homeless (e.g., staying in an emergency shelter) and seeking permanent housing and participants who have located and are residing in permanent housing. *For the HIC, RRH project beds and units are equivalent to the number of permanent housing beds and units occupied by RRH participants on the night of the count and for which the RRH project is providing rental assistance (from any source).*

   CoCs should count RRH beds and units based on the actual number of current project participants who are:

   (1) actively enrolled in the project on the night of the inventory count;

   (2) no longer homeless and are in permanent housing on the night of the inventory count [**4.17 Residential Move-In Date** could be used to identify RRH participants who have moved into permanent housing]; and

   (3) receiving rental assistance from the RRH project.

C. **VA Supportive Services for Veteran Families (SSVF) projects only:** SSVF projects may offer both homelessness prevention and rapid re-housing assistance and may intermingle participants in the same project in HMIS. Therefore, CoCs must

also limit SSVF RRH project inventory to participants whose Housing Status at program entry is "Category 1 – Homeless."

D. **Projects serving runaway and homeless youth:** CoCs must exclude beds that are dedicated for persons who are wards of the state, including children who are in foster care or who are otherwise under government custody or supervision. If beds are not specifically dedicated, then the CoC must pro-rate beds based on use on the night of the count or pro-rate based on average utilization.

Chronic Homeless Bed Inventory [2.7E] ***(Permanent Supportive Housing Only)*****:** The number of PSH beds that are dedicated to house chronically homeless persons, including members of chronically homeless families. A dedicated bed is a bed that must be filled by a chronically homeless person who qualifies for the project unless there are no chronically homeless persons located within the geographic area who qualify. The number of beds for chronically homeless persons is a subset of the total PSH bed inventory for a given project and must be equal to or less than the total bed inventory (see Appendix B for key terms).

Veteran Bed Inventory [2.7E]: The number of beds that are dedicated to house homeless veterans and their families. A dedicated bed is a bed that must be filled by homeless veterans and their families who qualify for the project unless there are no homeless veterans and their families located within the geographic area who qualify. The number of beds for veterans is a subset of the total bed inventory for a given project and must be equal to or less than the total bed inventory (see Appendix B for key terms).

Youth Bed Inventory [2.7E]: The number of beds that are dedicated to house homeless youth, including parenting youth and unaccompanied youth. A dedicated bed is a bed that must be filled by a homeless youth who qualifies for the project unless there are no homeless youth located within the geographic area who qualify. The number of beds for youth is a subset of the total bed inventory for a given project and must be equal to or less than the total bed inventory (see Appendix B for key terms). Additionally, CoCs will need to identify if the beds are dedicated to serve only children under 18, only young adults ages 18 to 24, or persons up to 24 (i.e., both children under 18 and young adults 18 to 24). If a project is intended to serve anyone up to 24, even if it has an earlier cutoff age (i.e., up to age 21) that project should indicate that it serves only young adults ages 18 to 24 or persons up to 24, depending on the lower age limit of persons the beds are dedicated to serve.

Unit Inventory [2.7G]: The total number of units available for occupancy on the night of the inventory count. Projects that do not have a fixed number of units (e.g., a congregate shelter program) may record the bed inventory, the number of residential facilities operated by the program, or the number of rooms used for overnight accommodation. For RRH projects, see instructions under Bed Inventory above.

Counting VASH Vouchers

CoCs must count the total number of VASH vouchers available for use on the night of the HIC and PIT count, regardless of whether the voucher is presently being used. Vouchers are designated for use in a particular geographic location. CoCs should contact their local public housing authority or VA medical center that administers the VASH vouchers to determine the total number of vouchers available in the CoC. When a single project operates in multiple CoCs, each CoC should have project descriptor data pertaining to that project in their HMIS; beds should be apportioned according to which CoC the housing units assisted by the vouchers are physically located in.

HMIS Participating Beds [2.7I]: The number of beds participating in HMIS on the date of the HIC by household type. The number of HMIS participating beds must be identified for year-round, seasonal, and overflow beds. **A bed is considered "an HMIS participating bed" if the project makes a reasonable effort to record all universal data elements on all clients served in that bed and discloses that information through agreed upon means to the HMIS Lead Agency at least once annually.** For projects that serve a mixed population without a fixed number of beds per household type, record participating beds according to the Household Type instructions above.

Projects That Operate In More Than One CoC

Continuum of Care Code [2.3]

CoC codes are published annually by HUD in the CoC Program NOFA and are associated with specific geographic areas. In some cases a project might operate in more than one CoC (e.g., some ESG projects and projects funded by non-HUD sources). The 2014 HMIS Data Standards require that HMIS' allow for multiple codes to be selected per project when projects operate in multiple CoCs but only enter data in one CoC's HMIS. In such cases, the **Client Location [3.16]** data element must be used to associate each client with the correct CoC where they are being assisted. Ordinarily, projects that are physically located in multiple CoCs must be recorded as a distinct project within each CoC's HMIS. Until this capacity is completely available, each CoC should have project descriptor data pertaining to that project recorded in the HMIS serving the CoC; beds should be apportioned between the CoCs based on their physical locations as of the date of the HIC.

Beds with an Inventory Type of 'Under development' must be divided between CoCs based on location of projected use, if that information is available. If information about the location of projected use is not available, all of the beds may be allocated to the CoC in which the project principal service site or administrative office is located.

CoCs must note that projects funded under the CoC Competition are awarded for specific geographic areas and the projects are limited to the areas identified and approved in their Project Application, except for tenant-based rental assistance where a victim of domestic violence might move out of the area and continue to receive their rental assistance. ESG recipients might fund activities outside their boundaries (potentially in more than one CoC's geography) if the activities benefit the ESG recipients' population.

3.4 Point-in-Time Counts for Each Project

Each project recorded in the HIC must provide a PIT count. This number should be the unduplicated number of persons served on the night of the count in the beds reported for the project. This includes all persons who entered the project on or before the date of the HIC and PIT count, and who are either still in the project or exited after the date of the count. Although rapid re-housing and PSH projects are not included in the CoC-wide PIT count of homeless persons who are sheltered and unsheltered, all rapid re-housing and PSH projects must provide a PIT count for the HIC.

> Sheltered Person Counts on the HIC and PIT **Must** Be Equal
>
> It is important for CoCs to closely coordinate their HIC and PIT counts and report only those persons who are considered homeless and staying in an emergency shelter, transitional housing, or Safe Haven project identified on the HIC. The total number of persons reported in all emergency shelter, transitional housing, and Safe Haven projects on the HIC *must* match the total number of sheltered persons reported in the PIT Population tab in the HDX.

As discussed earlier, the HIC and the PIT are integrally related. The sum total number of persons reported in emergency shelter, Safe Havens, and transitional housing projects in the PIT fields of the HIC **must match** the sum total of sheltered persons reported in the PIT count. Additionally, CoCs should conduct their annual housing inventory based on the CoC's designated PIT count night and should conduct their annual housing inventory as close as possible to the designated PIT count night. Any discrepancies between the sum total number of sheltered persons counted on the HIC and the number of sheltered persons counted on the PIT will result in a validation error requiring the CoC to make corrections.

HUD strongly encourages the use of HMIS data to generate these counts for projects with 100 percent of beds participating in HMIS. CoCs must verify with project staff that HMIS data is complete and correct for the night of the HIC and PIT count, and that Project Entry and Project Exit Dates have been entered for all persons who entered or exited on or before the date of the count.

3.5 Unmet Need

Every CoC must report the level of unmet need for homeless assistance that exists in their community. To complete unmet need estimates, it is necessary for CoCs to know the total number of existing emergency shelter, transitional housing, Safe Haven and permanent housing beds dedicated for people who are homeless; as well as the number of beds that are under development. In addition, the CoC should determine the number of unused rapid re-housing slots and vacant beds on the night of the HIC. More guidance on using this information to determine the CoC's unmet need can be found on the HUD OneCPD website.

4. Point-in-Time Count Requirements

Under Section 578.7 of the CoC Program interim rule, CoCs must plan and conduct, at least biennially, a Point-in-Time Count of homeless persons within the geographic area. Section 578.3 of the CoC Program interim rule defines ***Point-in-Time Count*** as a "count of sheltered and unsheltered homeless persons carried out on one night in the last 10 calendar days of January or at such other time as required by HUD." **CoCs are required to conduct a PIT count at least biennially**

during the last 10 days of January. CoCs that are considering performing their required PIT count outside of the last 10 days of January must request a PIT count date exception from HUD. No HUD permission or exception is required for CoCs to conduct supplemental PIT counts.

CoCs are required to submit their PIT data through the HUD HDX website. Additionally, CoCs must provide PIT count data to the entity responsible for the Consolidated Plan jurisdiction(s) located within the CoC, when requested. This includes providing PIT count data at the geocode level for each jurisdiction required to report PIT count data in the Consolidated Plan. There could be one or more Consolidated Plan jurisdictions a CoC covers. In turn, HUD expects states and entitlement communities responsible for completing Consolidated Plans to participate in the PIT count.

The PIT count should be completed using unduplicated counts or statistically reliable estimates of homeless persons in sheltered and unsheltered locations on a single night. **HUD requires that PIT counts be conducted in compliance with HUD counting standards and related methodology guidance**, as described in HUD's ***Point-in-Time Count Methodology Guide*** available on HUD's OneCPD Resource Exchange. HUD standards and related methodology guidance for PIT counts have been updated in the Point-in-Time Count Methodology Guide and CoCs should refer to the Guide for counting methodology guidance.

Compliance with HUD standards could result in a more accurate and, potentially, higher or lower PIT count than in the past. CoCs will have the ability to explain changes in PIT counts that are due to methodology improvements in the CoC Program competition application and HUD will take such changes into account in the application review and scoring process. Questions about whether your community's counting methodologies meet HUD's requirements as outlined in the guidance should be submitted to Ask A Question.

The following sections detail PIT data collection requirements for CoCs.

4.1 People Who Should be Included in the PIT

Sheltered Count

CoCs should include all individuals or families who meet the criteria in paragraph (1)(ii) of the homeless definition in 24 CFR 578.3. This includes individuals and families ***"living in a supervised publicly or privately operated shelter designated to provide temporary living arrangement (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals)"*** on the night designated for the count. This includes persons residing in Safe Haven projects. **RRH is considered permanent housing**. However, homeless households currently residing on the street, in an emergency shelter, transitional housing, or Safe Haven, but who are also enrolled in a RRH project and awaiting placement should be counted based on where they resided on the night of the count. For example, a person residing in an emergency shelter and being assisted by a RRH project to obtain housing must be counted in the PIT count for the emergency shelter. RRH assisted households who are still unsheltered on the night of the count (e.g., staying in an encampment and being assisted by a RRH project to obtain housing) must be included as part of the unsheltered count.

For a detailed listing of all projects to include in the PIT count, please see Appendix A.

Unsheltered Count

CoCs should include all individuals or families who meet the criteria in paragraph (1)(i) of the homeless definition in 24 CFR 578.3. This includes individuals and families ***"with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground"*** on the night designated for the count.

4.2 People Who Should NOT be Included in the PIT

Persons residing in the following settings on the night of the count are prohibited from being included in the sheltered or unsheltered PIT count:

A. Persons residing in PSH programs, including persons housed using HUD Veterans Affairs Supportive Housing (VASH) vouchers.

B. Persons residing in RRHD projects, funded in the FY2008 CoC Competition.

C. Persons counted in any location not listed on the HIC (e.g., staying in projects with beds/units not dedicated for persons who are homeless).

D. Persons temporarily staying with family or friends (i.e., "doubled-up" or "couch surfing").

E. Persons residing in housing they rent or own (i.e., permanent housing), including persons residing in rental housing with assistance from a RRH project on the night of the count.

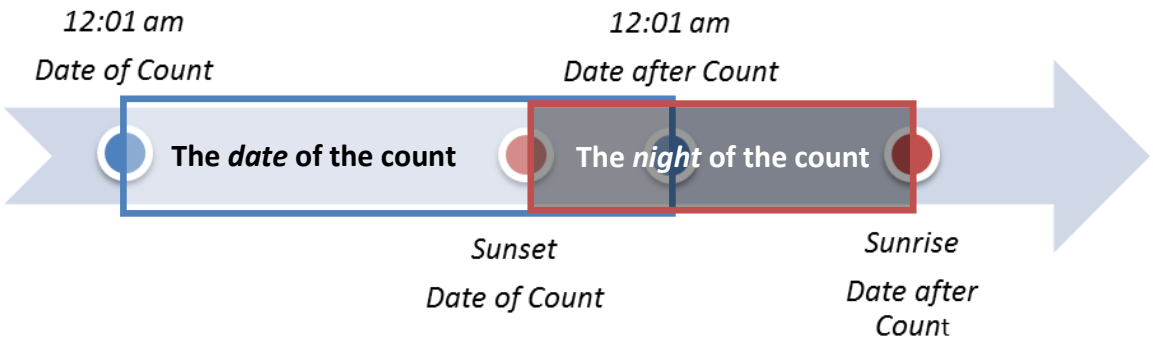
F. Persons residing in institutions (e.g., jails, juvenile correction facilities, foster care, hospital beds, detox centers).

4.3 The Timing of the PIT Count

A critical step to ensuring that the same number of persons are reported on the HIC and the PIT is to conduct both counts during the same time period. HUD requires that CoCs identify the date on which the count was conducted; however, the term 'night' signifies a single period of time from sunset to sunrise, which spans two actual dates. The 'night of the count' begins at sunset on the date of the count and ends at sunrise on the following day, as shown in the illustration below.

night */nīt/* (noun) 1. The period of darkness in each 24 hours; the time from sunset to sunrise. 2. This is the interval between 2 days.

The Night of the Count - Illustrated



Often, CoCs conduct unsheltered counts at times that could be generally referred to as 'the middle of the night.' For example, before sending individuals conducting the unsheltered count out at 3 a.m. in January, it is important to identify that if 'the date of the count' is January 25, then 'the night of the count' starts at sunset on January 25, and ends at sunrise by January 26 – so while the date of the count is January 25, the unsheltered count might actually be conducted on the following date. For the sheltered count, include all persons who:

A. Entered on or before the date of the count; and

B. Exited after the date of the count (or have not yet exited).

4.4 Population Data

As in prior years, CoCs must collect and report information on the demographic characteristics of all people reported as sheltered or unsheltered, including household type, gender, race, and ethnicity. Since CoCs are unlikely to have demographic data from all people included in the PIT count, CoCs might have to estimate characteristics for some people. Such estimates must adhere to HUD's minimum standards for PIT counts, as explained in HUD's ***Point-in-Time Count Methodology Guide***.

CoCs must provide demographic data for both sheltered and unsheltered persons according to the following three household types:

A. **Persons in households with at least one adult and one child.** This category includes households with one adult and at least one child under age 18.

B. **Persons in households without children.** This category includes single adults, adult couples with no children, and groups of adults.

C. **Persons in households with only children.** This category includes persons under age 18, including children in one-child households, adolescent parents (under age 18) and their children, adolescent siblings, or other household configurations composed only of children.

CoCs must report the total number of persons and households, by age category, for each household type, per below.

A. Persons in households with at least one adult and one child:

(1) The number of children under age 18;

(2) The number of young adults ages 18 to 24; and

(3) The number of adults over age 24.

B. Persons in households without children:

(1) The number of young adults ages 18 to 24; and

(2) The number of adults over age 24.

CoCs must report data on the gender, race, and ethnicity for all sheltered and unsheltered persons. Please note that for race, persons should be counted in each race category they identify for themselves. People should only be counted under "multiple races" if they are also counted in at least two race categories.

CoCs must also collect and report data on veterans, including the total number of veteran households, the total number of veterans, the total number of persons in veteran households, and the gender, race, and ethnicity of veterans. A "veteran household" includes households with one or more veterans who might be presenting with other persons. Please note that data for the gender, race, and ethnicity of non-veterans in veteran households will only be reported under 'All Households' population data in Appendix C.

Beginning in 2015, CoCs must report data on persons in Youth Households, including the gender, race, and ethnicity for parenting youth and unaccompanied youth, as outlined in Appendix C. Parenting youth are youth who identify as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person over age 24 in the household Unaccompanied youth are persons under age 25 who are not presenting or sleeping in the same place as their parent or legal guardian, including:

A. single youth;

B. youth couples; and

C. groups of youth presenting as a household.

Veterans and parenting youth and unaccompanied youth data is a subset of the "All Households" data and should still be included in the "All Households" data.

Appendix C illustrates the population data reporting requirements in a table for reference.

4.5 Subpopulation Data

CoCs must collect and report counts of specific subpopulations among sheltered and unsheltered persons according to the chart below. *Subpopulation data should be limited to adults, with the exception of persons in chronically homeless families.* Reporting on the number of sheltered and unsheltered victims of domestic violence will continue to be optional. Beginning in 2015, CoCs must report the number of chronically homeless veterans and persons in chronically homeless veteran families. Chronically homeless veteran data is a subset of the chronically homeless subpopulation data and should still be included in the chronically homeless subpopulations data. .

To ensure accurate data collection, HUD requires that CoCs collect subpopulation data consistent with the definitions in Appendix B and in compliance with HUD counting standards. This allows CoCs and HUD to accurately measure progress against *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*.

For purposes of collecting data regarding disability status for reporting purposes only, in which data collection regarding disability is unrelated to program eligibility requirements, CoCs must ensure:

A. Volunteers administering the survey know that it is completely voluntary whether persons respond to questions about disability status, and
B. Persons being surveyed are informed prior to responding to any disability question that their response is voluntary and that their refusal to respond will not result in a denial of service.

No questions should be posed regarding the nature or severity of the person's disability (e.g., medical and health information). Where information is necessary to establish that an individual fits into a particular subpopulation of homeless (e.g., chronically homeless) the individual should be apprised of the criteria and asked whether he or she meets the definition.

PIT Subpopulation Data		
Subpopulation Type	**Required for *Sheltered* Persons**	**Required for *Unsheltered* Persons**
Chronically Homeless Individuals	✓	✓
Chronically Homeless Families	✓	✓
Persons in Chronically Homeless Families	✓	✓
Chronically Homeless Veteran Individuals	✓	✓
Chronically Homeless Veteran Families (Total Number of Families)	✓	✓
Persons in Chronically Homeless Veteran Families	✓	✓
Adults with a Serious Mental Illness	✓	✓
Adults with a Substance Use Disorder	✓	✓
Adults with HIV/AIDS	✓	✓
Victims of Domestic Violence	*Optional*	*Optional*

Appendix D illustrates the subpopulation data reporting requirements in a table for reference.

4.6 Using HMIS Data for the PIT

CoCs are strongly encouraged to use HMIS to generate PIT data for projects with 100 percent of their beds participating in HMIS. Before submitting data, CoCs should verify with project staff that

HMIS data is complete and correct for the night of the PIT count and that exit dates have been entered for all persons who exited the project on or before the date of the PIT.

4.7 PIT Count Date Exception

Per Sections 578.3 and 578.7 of the CoC Program interim rule, CoCs must conduct their PIT count in the last 10 calendar days of January or at such other time as required by HUD. CoCs may request an exception to the required timeline for good cause. If HUD grants an exception to conducting the PIT count within the last 10 days of January, HUD usually requires that the count be conducted within the last 10 days of February.

Good cause for an exception includes:

A. A longstanding tradition for performing such a count at a date between December 1 and March 31;
B. Unanticipated inclement weather (e.g., snow storm, hurricane, tornado) and other natural disasters; and
C. Other reasons HUD deems would have a negative impact on the accuracy and completeness of a CoC's count.

APPENDIX A – SUMMARY OF PROJECTS TO INCLUDE IN THE HIC AND PIT COUNT

HIC Project Type	Projects to Include	Instructions	Include PIT data on the HIC?	Include PIT data in PIT sheltered count?
Emergency Shelter	Emergency shelters for homeless persons	Include all emergency shelters funded by HUD ESG and/or other federal, state and local public and private sources	Yes	Yes
	Emergency shelters for homeless youth	Include all emergency shelters for homeless youth funded by federal, state, and local public and private sources	Yes	Yes
	Hotel/motel vouchers	Include only vouchers paid for by charitable organizations or by federal, state, or local government programs for low-income individuals	Yes	Yes
	VA-funded Health Care for Homeless Veterans (HCHV) projects, including: • Community Contract Emergency Housing (prefix HCHV/EH) • Community Contract Residential Treatment Program (prefix HCHV/RT)	Include all VA-funded HCHV/EH and HCHV/RT projects Must identify project in HIC with VA prefix (e.g., HCHV/EH-ABC Shelter) Include prefix even if the project only receives a portion of its funding from the VA	Yes	Yes

HIC Project Type	Projects to Include	Instructions	Include PIT data on the HIC?	Include PIT data in PIT sheltered count?
	VA-funded Mental Health Residential Rehabilitation Treatment Program – Domiciliary Care for Homeless Veterans (prefix VADOM) projects	Include all VA-funded VADOM projects Must identify project in HIC with VA prefix (e.g., VADOM-ABC Domiciliary Program) Include prefix even if the project only receives a portion of its funding from the VA	Yes	Yes
	HHS-funded Runaway and Homeless Youth (RHY) Basic Center Programs (BCP)	Include all HHS RHY-funded Basic Center Programs	Yes	Yes
Transitional Housing	HUD-funded transitional housing projects	Include all transitional housing projects funded by HUD	Yes	Yes
	Other transitional housing projects for homeless persons	Include all transitional housing projects for homeless persons funded by other federal, state, and local public and private sources	Yes	Yes

HIC Project Type	Projects to Include	Instructions	Include PIT data on the HIC?	Include PIT data in PIT sheltered count?
	HHS-funded RHY transitional housing projects, including: • Transitional Living Programs (TLP) • Maternity Group Homes for Pregnant and Parenting Youth (MGH) • Support System for Rural Homeless Youth (Demo TLP)	Include all HHS-funded RHY projects	Yes	Yes
	Other transitional housing projects for homeless youth	Include all transitional housing projects for homeless youth funded by federal, state, and local public and private sources	Yes	Yes
	VA-funded transitional housing projects, including: • VA Grant and Per Diem (prefix GPD) • VA Compensated Work Therapy – Transitional Residence (prefix CWT/TR)	Include all VA-funded GPD and CWT/TR projects Must identify project in HIC with VA prefix (e.g., GPD - ABC Program) Include prefix even if the project only receives a portion of its funding from the VA	Yes	Yes

HIC Project Type	Projects to Include	Instructions	Include PIT data on the HIC?	Include PIT data in PIT sheltered count?
Safe Haven	HUD-funded Safe Haven programs	Include all Safe Haven projects funded by HUD SHP and HUD CoC Program	Yes	Yes
	VA-funded Health Care for Homeless Veterans (HCHV) VA Community Contract Safe Haven Program (prefix HCHV/SH)	Include all VA-funded HCHV/SH projects Must identify project in HIC with VA prefix (e.g., HCHV/SH - ABC Program) Include prefix even if the program only receives a portion of its funding from the VA	Yes	Yes
Permanent Housing (Rapid Re-housing and Permanent Supportive Housing only)	**RRH** HUD-funded rapid re-housing projects	Include all HUD CoC and ESG-funded rapid re-housing projects	Yes	No
	RRH Other rapid re-housing projects for homeless persons	Include all rapid re-housing projects for homeless persons funded by other federal, state and local public and private sources	Yes	No
	RRH VA-funded Supportive Services for Veteran Families (SSVF) projects (prefix SSVF)	Must identify project in HIC with VA prefix (e.g., SSVF - XYZ Program) Include prefix even if the program only receives a portion of its funding from the VA	Yes	No

HIC Project Type	Projects to Include	Instructions	Include PIT data on the HIC?	Include PIT data in PIT sheltered count?
	PSH Permanent supportive housing projects for homeless persons	Include all permanent supportive housing projects funded by HUD S+C, SHP, SRO, CoC Program, and/or other federal, state and local public and private sources For scattered site projects, include total number of units available for occupancy or total number of vouchers available for use in the CoC on night designated for the count	Yes	No
	PSH HUD-funded Veterans Affairs Supportive Housing (prefix VASH)	Include all HUD-funded projects utilizing VASH vouchers Must identify project in HIC with VA prefix (e.g., VASH - ABC Program) Include total number of VASH vouchers available for use in the CoC on night designated for count	Yes	No
DEM (Rapid Re-housing Demonstration Project)	**HUD-funded projects funded as RRHD**	Include all RRHD projects funded in the FY2008 CoC Competition	Yes	No

APPENDIX B – KEY TERMS

These terms do not directly correspond to the program requirements of HUD funding streams and must only be used for the purposes of the HIC and PIT.

Chronically Homeless Individual - An individual who:

A. Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and

B. Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least four separate occasions in the last 3 years; and

C. Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability.

Notes:

(1) Persons under the age of 18 are not counted as chronically homeless.

(2) For purposes of the PIT, persons living in transitional housing at the time of the PIT count should not be included in this subpopulation category.

(3) Persons with the disabling conditions identified above must also meet the qualifications identified in the term for "disability" (e.g., "is expected to be long-continuing or indefinite duration").

Chronically Homeless Family – A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria for a chronically homeless individual, including a family whose composition has fluctuated while the head of household has been homeless.

Disability – An individual with one or more of the following conditions:

A. A physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that:

(1) Is expected to be long-continuing or of indefinite duration;

(2) Substantially impedes the individual's ability to live independently; and

(3) Could be improved by the provision of more suitable housing conditions.

B. A developmental disability, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002); or

C. The disease of acquired immunodeficiency syndrome (AIDS) or any condition arising from the etiologic agency for acquired immunodeficiency syndrome (HIV).

Adults with HIV/AIDS – This subpopulation category of the PIT includes adults who have been diagnosed with AIDS and/or have tested positive for HIV.

Adults with a Serious Mental Illness (SMI) – This subpopulation category of the PIT includes adults with a severe and persistent mental illness or emotional impairment that seriously limits a person's ability to live independently. Adults with SMI must also meet the qualifications identified in the term for "disability" (e.g., "is expected to be long-continuing or indefinite duration").

Adults with a Substance Use Disorder–This subpopulation category of the PIT includes adults with a substance abuse problem (alcohol abuse, drug abuse, or both). Adults with a substance use disorder must also meet the qualifications identified in the term for "disability" (e.g., "is expected to be long-continuing or indefinite duration").

Veteran–This subpopulation category of the PIT includes adults who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Victims of Domestic Violence–This subpopulation category of the PIT includes adults who have been victims of domestic violence, dating violence, sexual assault, or stalking.

Victim service provider – A private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

Youth – Persons under age 25, including children under age 18 and young adults ages 18 to 24.

Parenting Youth – A youth who identifies as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person over age 24 in the household. .

Unaccompanied Youth – Unaccompanied youth are persons under age 25 who are not accompanied by a parent or guardian and are not a parent presenting with or sleeping in the same place as his/her child(ren). Unaccompanied youth are single youth, youth couples, and groups of youth presenting together as a household.

All Households

Households with at Least One Adult and One Child				
	Sheltered		Unsheltered	Total
	ES	TH		
Total number of households				
Total number of persons				
Number of children (under age 18)				
Number of young adults (age 18 to 24)				
Number of adults (over age 24)				
Gender (adults and children)	**Sheltered**		**Unsheltered**	**Total**
Female				
Male				
Transgender: male to female				
Transgender: female to male				
Ethnicity (adults and children)	**Sheltered**		**Unsheltered**	**Total**
Non-Hispanic/Non-Latino				
Hispanic/Latino				
Race	**Sheltered**		**Unsheltered**	**Total**
White				
Black or African-American				
Asian				
American Indian or Alaska Native				
Native Hawaiian or Other Pacific Islander				
Multiple Races				

Households without Children					
	Sheltered			Unsheltered	Total
	ES	TH	SH		
Total number of households					
Total number of persons					
Number of young adults (age 18 to 24)					
Number of adults (over age 24)					
Gender	**Sheltered**			**Unsheltered**	**Total**
Female					
Male					
Transgender: male to female					
Transgender: female to male					
Ethnicity	**Sheltered**			**Unsheltered**	**Total**
Non-Hispanic/Non-Latino					
Hispanic/Latino					
Race	**Sheltered**			**Unsheltered**	**Total**
White					
Black or African-American					
Asian					
American Indian or Alaska Native					
Native Hawaiian or Other Pacific Islander					
Multiple Races					

Households with Only Children (under age 18)				
	Sheltered		Unsheltered	Total
	ES	TH		
Total number of households				
Total number of children (under age 18)				
Gender	**Sheltered**		**Unsheltered**	**Total**
Female				
Male				
Transgender: male to female				
Transgender: female to male				
Ethnicity	**Sheltered**		**Unsheltered**	**Total**
Non-Hispanic/Non-Latino				
Hispanic/Latino				
Race	**Sheltered**		**Unsheltered**	**Total**
White				
Black or African-American				
Asian				
American Indian or Alaska Native				
Native Hawaiian or Other Pacific Islander				
Multiple Races				

Veteran Households Only

Veteran Households with at Least One Adult and One Child				
	Sheltered		Unsheltered	Total
	ES	TH		
Total number of households				
Total number of persons				
Total number of veterans				
Gender (veterans only)	**Sheltered**		**Unsheltered**	**Total**
Female				
Male				
Transgender: male to female				
Transgender: female to male				
Ethnicity (veterans only)	**Sheltered**		**Unsheltered**	**Total**
Non-Hispanic/Non-Latino				
Hispanic/Latino				
Race (veterans only)	**Sheltered**		**Unsheltered**	**Total**
White				
Black or African-American				
Asian				
American Indian or Alaska Native				
Native Hawaiian or Other Pacific Islander				
Multiple Races				

Veteran Households without Children					
	Sheltered			Unsheltered	Total
	ES	TH	SH		
Total number of households					
Total number of persons					
Total number of veterans					
Gender (veterans only)	**Sheltered**			**Unsheltered**	**Total**
Female					
Male					
Transgender: male to female					
Transgender: female to male					
Ethnicity (veterans only)	**Sheltered**			**Unsheltered**	**Total**
Non-Hispanic/Non-Latino					
Hispanic/Latino					
Race (veterans only)	**Sheltered**			**Unsheltered**	**Total**
White					
Black or African-American					
Asian					
American Indian or Alaska Native					
Native Hawaiian or Other Pacific Islander					
Multiple Races					

Youth Households

Youth Households					
	Sheltered			Unsheltered	Total
	ES	TH	SH		
Total number of households					
Number of parenting youth households					
Number of unaccompanied youth households					
Total number of persons					
Total number of persons in parenting youth households					
Number of parenting youth (youth parents only)					
Number of parenting youth (under age 18)					
Number of parenting youth (age 18 to 24)					
Number of children with parenting youth (children under age 18 with parents under age 25)					
Total number of unaccompanied youth					
Number of unaccompanied children (under age 18)					
Number of unaccompanied young adults (age 18 and 24)					
Gender (youth parents and unaccompanied youth only)	**Sheltered**			**Unsheltered**	**Total**
Female					
Male					
Transgender (male to female)					

Youth Households					
	Sheltered			Unsheltered	Total
	ES	TH	SH		
Transgender (female to male)					
Ethnicity (youth parents and unaccompanied youth only)	**Sheltered**			**Unsheltered**	**Total**
Non-Hispanic/Non-Latino					
Hispanic/Latino					
Race (youth parents and unaccompanied youth only)	**Sheltered**			**Unsheltered**	**Total**
White					
Black or African-American					
Asian					
American Indian or Alaska Native					
Native Hawaiian or Other Pacific Islander					
Multiple Races					

Homeless Subpopulations			
	Sheltered		Unsheltered
	ES	SH	
Chronically Homeless Individuals			
Chronically Homeless Families			
Persons in Chronically Homeless Families			
Chronically Homeless Veteran Individuals			
Chronically Homeless Veteran Families			
Persons in Chronically Homeless Veteran Families			

	Sheltered			Unsheltered
	ES	TH	SH	
Adults with a Serious Mental Illness				
Adults with a Substance Use Disorder				
Adults with HIV/AIDS				
Victims of Domestic Violence (optional)				