NCEH Regional Meeting

Friday November 8, 2013

9:30

Hopeline

Minutes

Present: Kelly Lacy, Regional Chair (Pastor, Glad Tidings Church); Pat Youngblood, Hopeline; Helen Williams, Community Care Plan; Tim Gravgaard, Center for Homelessness Recovery and Prevention; Darlene Harrell, Albemarle Commission; Gus Smith, North Carolina Coalition to End Homelessness; Susie Elswick-Morgan, ECPPS Social Worker.

Absent: Liz Reasoner, Food Bank of the Albemarle; Charlene Powell, ECBH; Lena Council, National Council of Negro Women.

Welcome: Phone conference was not utilized for this meeting. Kelly called the meeting to order at 9:35 a.m. with those present.

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| Introduction/Sign In: Kelly opened the meeting by welcoming the attendees.  |  |

Approval of October Minutes: Tim Gravgaard made a motion to accept the minutes with the following corrections, under those present change Darlene’s agency to Albemarle Commission, add Center for Homelessness Recovery and Prevention behind Tim’s name, correct Lena’s agency to National Council of Negro Women. Darlene Harrell seconded the motion. All were in favor an the motion carried.

Monthly BOS Regional Chair Meeting Update: Kelly shared update from the monthly BOS conference call.

* Kelly praised the work of Corey Root and her staff at the State level.
* Kelly encouraged each member to contact the staff or Corey if information is needed rather than relying on Regional Committee liaison.
* HUD now requires a coordinated assessment of the region. Discussion was conducted how the region might do this. Kelly stated the North Carolina Coalition to End Homeless has on their web sight a toolbox and guidance for an assessment.
	+ Action: Tim Gravgaard offered to review the toolbox and report on the tools available at the next meeting.
* Moving forward on being able to obtain the CHIN license. There are a limited number of licenses available. Must be checked every 60 days.
	+ Action: Kelly will check who is able to get license.
	+ Action: Helen Williams offered to be CHIN coordinator for the Regional Committee due to her familiarity with the system.
	+ Action: Motion needs to be made next meeting and a vote taken officially making Helen the Regional Committee’s CHIN Coordinator.

2013 CoC Grant Cycle: Kelly reported awards have not been released yet with no indication when this might be. Pat Youngblood let members know she has money available for utility deposits. If you know of someone who is moving and needs deposit money, contact Carol.

Regional Strategic Plan Development: Kelly suggested a template could be found and presented to the committee. Tim Gravgaard offered to present a strategic plan template to Kelly currently being used by one group in the area. Gus Smith offered to be involved in developing the strategic plan. It was decided to keep the initial draft of the plan simple. This will be a continuous work for the committee.

Homeless Awareness Plan: Discussion ensued on the content of the plan such as services provided, as well as a regional letter to County/City governments.

* + Action: All members review assessment tools prior to next meeting.
	+ Action: Be prepared to set implementation date at next meeting.

Future Meetings: After a brief discussion, Tim Gravgaard made a motion to cancel the December meeting and reconvene on January 10, 2014. Pat Youngblood seconded the motion. All were in favor and the motion carried.

Next Executive Committee meeting Tuesday January 3, 2014.

Next RC meeting Friday January 10, 2014 at Hopeline

Adjournment:

Minutes Submission: Respectfully submitted by Tim Gravgaard, November 18, 2013.