**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

***Meeting Minutes from November 21, 2013***

**In Attendance:**

Tonia McCormick, Johnston County Health Department

Melissa Payne, Johnston County Mental Health Center

Becky Surles, Johnston-Lee-Harnett Community Action

T. Nicole Jones, Johnston-Lee-Harnett Community Action

Pam Radford, Johnston County Mental Health Center

Keri Christensen, Harbor, Inc.

Relena Hair, Monarch

Wendy Tomlinson, Monarch

Amanda Willett, Bridges of Hope

Janet Cotton, Ridgecrest Apartments

Margaret Marshall, Johnston Co. Public Library

Mike Sansevero, Streets to Homes

Simone Sawicki, Harbor, Inc.

Gil Pagan, Light to the Nations

Kelly Freese, Johnston County DSS

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Motion was made by Keri Christensen and seconded by Kelly Freese to accept the minutes from the October 17, 2013 meeting with no corrections being noted.

**Corey Root, Project Specialist, NCCEH:**

Corey Root gave presentation about the role and function of Balance of State and the Regional Committees and discussed the different types of HUD funding.

**BoS Steering Committee Meeting Updates from 11/5/13**

* CHIN MOU: new version coming that will be sent out for review
* Coordinated Assessment: Proposed process uses a decentralized, localized model that will be flexible while providing structure and consistency across the CoC. Each regional Committee will design and administer a local Coordinated Assessment system, and will regularly report back to the CoC. Regional Committees will receive guidance including a vision statement, guiding principles, a menu of 2-3 models to choose from, a customizable assessment tool, and sample MOUs/written agreements.
* Data Usage: Any agency that wants to change number of CHIN licenses is asked to complete request form by November 30.
* AHAR: All agencies using CHIN are asked to run the AHAR Check Report and fix missing or incorrect data.
* Public Housing Authorities: HUD requests that PHAs participate in local CoC activities.
* Subcommittee meetings: All CHIN users should be participating in Data Quality Subcommittee meetings.

**Point-in-Time Count**

Hygiene bags—outreach to local dentists, local businesses, and other community partners for donations

Outreach to local law enforcement, schools, and other agencies that interface with homeless

**Independent Living Initiative**

Johnston County has funding available to assist adult Alliance Behavioral Healthcare consumers with emergency rental and utility assistance. Providers will need to be trained before they can complete and submit applications for consumers. Funds will be paid through Alliance Behavioral Healthcare directly to landlords or utility companies.

**Announcements:**

Light to the Nations

* Gil Pagan announced that his church has a building that they would like to use to provide community services, perhaps emergency shelter. He asked for committee participation in determining gaps and needs

**Adjournment:**

The next meeting will be held on November 21, 2013 at 10:30 am at the Johnston County Mental Health Center Conference Room.