**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

***Meeting Minutes from July 18, 2013***

**In Attendance:**

Adrienne O’Neal, Harbor

Tonia McCormick, Johnston County Health Department

Kelly Freese, Johnston County DSS

Neal Davis, Community and Senior Services

Kimberly Legath, Johnston County DSS

Tony Tidwell, The Salvatin Army

Cherri Swails, Johnston Recovery Services

Margaret Hinnant, Johnston County Mental Health Center

Melissa Payne, Johnston County Mental Health Center

Nicole Jones, Johnston-Lee-Harnett Community Action

Sharon Goicoechea, Cambridge Place (Robeson Healthcare)

Andrea Lewis, Cambridge Place (Robeson Healthcare)

Warren Grimes, Smithfield Housing Authority

Sandra Norris, Johnston County HAPP

Kimetha Fulwood, Johnston County Health Department

Pam Radford, Johnston County Mental Health Center

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Motion was made by Cherri Swails and seconded by Tonia McCormick to accept the minutes from the May 16, 2013 meeting with no corrections being noted.

**ESG Funding Update:**

There are 2 more families enrolled. There is still some funding left for rental assistance but deposit money has been spent. The 2012 funds can be used through December.

**BoS Steering Committee Meeting Updates form 6/4/13**

* Distributed BoS Governance Charter to committee and asked that feedback be submitted to Lead before July 25th
* Regional Committee should have Regional Lead Alternate. Committee decided to revisit at next meeting
* Discussed formalizing committee’s processes and priorities. Committee discussed forming a subcommittee to create a draft.
* Regional Committees encouraged to reach out to community partners to participate in meetings and committee functions. Johnston County Industries, Cooperative Extension, and government officials were suggested.
* A new Coordinated Assessment work group was created at BoS to begin looking at options to adopt a coordinated assessment system for BoS.
* CoC Intent to Apply form needs to be completed online.

**Point In Time Count:**

Subcommittee formed to prepare for 2014 Point In Time Count. Sandra Norris, Cherri Swails, Tonia McCormick, Kelly Freese, and Kimberly Legath volunteered to participate.

**ESG 2013**

Application deadline August 21, 2013

**Announcements:**

Johnston County Health Department –

* Kemetha Fulwood, Health Educator, working on Tobacco Free Living grant. Offered assistance to multi-family living properties who want to institute tobacco free policies and discussed survey available to gather opinion on smoke-free policies in the community. She also distributed flyers for the Health Department’s smoking cessation classes.

**Adjournment:**

The next meeting will be held on August 15, 2013 at 10:30 am at the Johnston County Mental Health Center Conference Room.