**Regional Committee Meeting March 8, 2013**

**Minutes**

Present: Kelly Lacy, Tim Gravgaard, Liz Reasoner, Susie Morgan, Janie Spence, Bobbie Lowe, Harry Cannon, DeVetta Paul

Kelly welcomed everyone and asked for introductions.

Kelly provided the group with an update on Gus’ health. Along with an overview of the CoC business meeting he had with Gus.

Kelly invited Liz to introduce the next order of business. The nomination and subsequent election of the Regional Lead replacing Gus Smith.

Liz called for nominations from the floor. Kelly Lacy volunteered to serve as the CoC Regional Lead and Committee Chair. Liz called for any other nominations. None were submitted. Liz called for a motion to appoint Kelly Lacy to Regional Lead and Committee Chair. Harry Cannon made the motion to appoint Kelly Lacy to stated position. Motion was seconded by Bobbie Lowe. Motion passed unanimously.

Kelly assumed his role immediately and began chairing the meeting.

Kelly recapped the committee basic purpose and goals with the members to frame the next steps for the committee.

Kelly asked the sub-committee chairs to report out to the members.

Communication Committee - Liz reported that the invitation letter has been drafted but needs to be reviewed by the new chair and approved. Liz will update where necessary and send out to the RC membership for feedback.

Susie offered to share a needs assessment tool used by the School system at the next RC meeting. She can also gather the names of the homeless liaisons within the public school system for the survey tool to be sent.

Grant Research Committee co-chaired by Harry Cannon and Susie Morgan. Susie sometimes receives alerts about grant opportunities and will share them with the RC. Harry and Kelly will review potential grants for submission.

Point In Time Committee - Tim Gravgaard will follow up with the shelter personnel to complete the necessary reports for the BOS.

Many lessons learned this year and he will establish a standardized monthly report that he will ask the shelters to implement that will make the collection of data much easier when the count occurs in 2014.

Speakers Committee – Kelly will work with the RC members to support external requests. He anticipates that requests will follow once the invitation letter is sent.

Continuum of Care Committee – DaVetta Paul and Janie Spence volunteered to chair this committee. Kelly will send them the job description.

Closing remarks – Kelly asked us to remind everyone not in attendance that their participation is critical to the success of the committee. We need each of the target counties represented.

Meeting adjourned 10:30 a.m.

Next meetings:

* Executive Committee
	+ Friday, April 5, 2013 at 9:30 am at Albemarle Hopeline
* Regional Committee:
	+ Friday, April 12, 2013 at 9:30 am at Albemarle Hopeline

Respectfully submitted by Liz Reasoner