



North Carolina Coalition

securing resources ■ encouraging public dialogue ■ advocating for public policy change

to End Homelessness

NC SOAR: SSI/SSDI, Outreach, Access and Recovery

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NC SOAR Caseworker Certification

To become an NC SOAR Certified Caseworker, an individual must complete two stages of certification.

STAGE 1

- Attend the two-day SOAR training for caseworkers
- Complete at least one SOAR application using [Quality Review Checklist](#)
- Submit copy of Medical Summary Report and Quality Review Checklist to NCCEH
- Submit SOAR outcomes form to NCCEH
- Complete SOAR Caseworker Certification Exam

Completion of Stage 1: NC SOAR Certified Caseworker—Provisional Status

STAGE 2

- Complete 5 additional applications
- Submit copies of all medical summary reports, quality review checklists and outcomes to NCCEH for review
- Complete self-assessment and evaluation of SOAR values, skills and experience

Certification process:

NCCEH will evaluate submitted materials at each stage of certification and notify caseworker of approval of NC SOAR Certified Caseworker status. Caseworkers will receive documentation that they are NC SOAR certified and will be added to the state list of SOAR caseworkers.

In order to maintain NC SOAR Caseworker Certification, the individual must continue to submit outcomes forms, complete an annual SOAR self-assessment and evaluation and maintain contact with the NC SOAR office.

Task	Documentation
Attend the two-day SOAR training for caseworkers	None needed
Complete at least one SOAR application using Quality Review Checklist (newly trained caseworkers must begin first application within three months of training)	Completed Quality Review Checklist
Submit copy of medical summary report to NCCEH	Summary report (identifying info withheld)
Submit SOAR outcomes form to NCCEH	Outcome Survey (submitted either online or faxed to NCCEH)
Complete SOAR Caseworker Certification Exam	Online NC SOAR Caseworker Exam
Complete 5 additional applications	5 additional Quality Review Checklists
Submit copies of medical summary reports and outcomes to NCCEH for review	Copies of summary reports (identifying info withheld) and Outcome surveys (submitted either online or faxed to NCCEH)
Complete self-assessment and evaluation of SOAR values, skills and experience	Online assessment/evaluation

