

# North Carolina Balance of State Continuum of Care

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## 2010 Scorecard: Renewal Projects

<b>ORGANIZATIONAL CAPACITY: Threshold</b>			
<b>Audit</b>		<b>Possible Score</b>	<b>Project Score</b>
Did the applicant submit a signed audit letter and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting threshold requirements.) <i>[Ranking Comm. webpage]</i>		Threshold (yes, no)	
<b>CORRECTNESS OF APPLICATION: 15 Points</b>			
<b>Accuracy and Appropriateness of Responses</b>		<b>Possible Score</b>	<b>Project Score</b>
Is the Project Information completed and accurate? <i>[Ex. 2: Project Information]</i>		3	
Are questions regarding services completed and accurate? <i>[Ex. 2: Services for Participants]</i>		3	
Are questions regarding outreach completed and accurate? <i>[Ex. 2: Outreach for Participants]</i>		3	
Are the standard performance measures completed? Are the goals appropriate for the project? If the applicant chose to complete additional performance measures, are they appropriate for the project? Are the descriptions complete? <i>[Ex. 2: Standard Performance Measures &amp; Additional Performance Measures]</i>		4	
Is the overall application complete, accurate, and error-free?		2	
<b>BUDGET, LEVERAGE &amp; MATCH: 10 Points</b>			
<b>Budget</b>		<b>Possible Score</b>	<b>Project Score</b>
Shelter+Care Projects (n/a for SHP)	Rental Assistance Budget Detail is complete and accurate <i>[Ex. 2: Rental Assistance Budget Detail]</i>	10	
SHP Projects (n/a for S+C)	Operating and/or supportive services budgets contain accurate quantity descriptions <i>[Ex. 2: Budget Details]</i>	2.5	

Applicant Agency:

Reviewer's Name:

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	Operating and supportive services budgets are complete and accurate and leasing budget reflects correct FMRs for the area <i>[Ex. 2: Budget Details; Ranking Comm. webpage]</i>	2.5	
	Budget met minimum cash match requirements for all components (supportive services: 80/20, operating: 75/25, acquisition, rehab, construction: 1/1) <i>[Ex. 2: SHP Summary Budget]</i>	5	
<b>HUD PRIORITIES: 24 Points</b>			
<b>Chronically Homeless Persons</b>			
What percentage of the project's beds are expected to be filled with persons who meet HUD's definition of chronically homeless individuals? <i>[Ex. 2: Project Participants]</i>	<b>Possible Score</b>	<b>Project Score</b>	
Less than 25%	0		
Between 25% and 49%	2		
Between 49 % and 75%	4		
Between 75% and 99%	6		
100%	8		
<b>Permanent Housing</b>			
Is this a Permanent Supportive Housing Project (project type is SHP-PH or S+C)? <i>[Ex. 2: Project Information]</i>	<b>Possible Score</b>	<b>Project Score</b>	
Yes	10		
No	0		
<b>Energy Star</b>		<b>Possible Score</b>	<b>Project Score</b>
Does/will the project use Energy Star appliances? <i>[Ex. 2: Project Information]</i>	1		
<b>Targeting those with Greatest Need</b>		<b>Possible Score</b>	<b>Project Score</b>
Does the project target homeless persons with greatest need – especially those with disabilities, chronically homeless people, and/or veterans?	5		

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**STAFF SECTION ONLY**

Because Project Review Committee members from the community do not have access to documents needed to score the criteria below, the following sections will be scored only by staff of the BoS lead agency.

**ORGANIZATIONAL CAPACITY: 5 Points**

Capacity to Provide Needed Services	Possible Score	Project Score
What does the APR tell us about how well the agency is providing services needed to ensure program participants are meeting established goals? <i>[Most recent APR]</i>	5	

**CORRECTNESS OF APPLICATION: +5 or loss of 30 Points**

Logic Model	Possible Score	Project Score
Is the logic model correctly filled out? Does it meet the standards set out in HUD's assessment matrix?	5	
Meeting of Deadlines	Possible Score	Project Score
If the pre-application was NOT submitted in a timely manner, subtract up to 10 points. (Late applications may be held until the following year.)	-10	
If the on-line application via esnaps was NOT completed correctly and in a timely manner, subtract up to 10 points. (Specific dates for deadlines will be clarified as the NOFA timeline is discerned or published. Late applications may be held until the following year.)	-10	
If required accompanying documents are NOT turned in on time, subtract up to 10 points.	-10	

**BUDGET & MATCH: Threshold**

Documentation of Match	Possible Score	Project Score
Do match letters sufficiently document the required match for the project type?	Threshold (yes, no)	

**ANNUAL PERFORMANCE REPORT DATA: 50 Points**

APR Scores	Possible Score	Project Score
Does the project meet the strategic planning goals established by HUD, as shown in quarterly QPRs submitted to the BoS and the annual APR submitted to HUD?	20	
Has the grantee been submitting quarterly APRs and quarterly spending data to BoS on a timely basis?	10	

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<b>HMIS Participation</b> <b>(Per federal law - does not apply to domestic violence programs.)</b>		
Number of clients served and reported in HMIS: <i>[CHIN report Oct. 1]</i>	<b>Possible Score</b>	<b>Project Score</b>
0-74%	0	
75-100%	10	
Null/missing values:	<b>Possible Score</b>	<b>Project Score</b>
0-4%	5	
5%	0	
6-10%	-5	
11-25%	-10	
>26%	-20	
If the agency has additional beds (not a part of this project application), are those beds also being entered into the system?	<b>Possible Score</b>	<b>Project Score</b>
Yes	5	
No	0	
Does the agency commit to enter 100% of the beds into the system (with client consent)? <i>[Will be yes unless data quality is significantly problematic]</i>	Threshold (yes, no)	
<b>HUD Monitoring Findings</b>		
If the agency has other existing projects, are there any HUD monitoring findings currently associated with any of these projects? If so, findings must be resolved or explained to the satisfaction of the Review Committee for the application to meet threshold. <i>[Interview with agency; Ex. 2-Experience of Applicant]</i>	Yes/No	
<b>REGIONAL PRO-RATA: 20 Points</b>		
<b>Completely Covered by Regional Pro-Rata</b>	<b>Possible Score</b>	<b>Project Score</b>
What part of the project's budget is covered by the region's pro-rata share? (If more than one project is submitted by a region, the Regional Committee will provide the Ranking Committee with the order of the projects for pro-rata consideration.) <i>[Regional Committee Project Approval Form; S+C renewals automatically receive 20 pts.]</i>	20	
<b>For SHP-PH projects:</b> If the project does not get the full 20 points for regional pro-rata, it will receive up to 10 points since it is renewable from outside of the pro-rata and will not limit funding for future projects from the region or the whole BoS CoC.	Up to 10 (max for this section can't exceed 20)	

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<b>AGENCY'S RELATIONSHIP TO COMMUNITY: 14 Points</b>		
<b>Participation in Regional Committee Activities</b>		
Does the agency submitting the project application actively participate in local Regional Committee activities? <i>[Conversation with RC lead; RC minutes]</i>	<b>Possible Score</b>	<b>Project Score</b>
Participate in Regional Committee meetings	2	
Presented application to Regional Committee to be reviewed	2	
Report to the Regional Committee on existing projects at least quarterly	2	
<b>Participation in Balance of State Activities</b>		
Does the agency actively participate in the following BoS activities?	<b>Possible Score</b>	<b>Project Score</b>
Participate in BoS Steering Committee	1	
Participate in Permanent Housing, Transitional Housing, or Families Committee	1	
Submit Point-in-Time and Housing Inventory data by deadline	1	
<b>Participation in other Community Coordination Activities</b>		
Are there other housing/homeless related coalitions or partnerships within the region in which the agency participates?	<b>Possible Score</b>	<b>Project Score</b>
Consolidated Plan	1	
Ten-Year Plan to End Homelessness	1	
HPRP	1	
Other Recovery Programs	1	
Other	1	
<b>REGIONAL PERFORMANCE: 8 Points</b>		
<b>Regional Committee Participation in BoS Activities</b>		
	<b>Possible Score</b>	<b>Project Score</b>
Does the agency's Regional Committee regularly submit minutes from their meetings?	2	
Does the Regional Committee Lead participate in Steering Committee meetings?	2	
Percentage of regions' beds covered and reported in HMIS:	<b>Possible Score</b>	<b>Project Score</b>
0-74%	0	
75-100%	4	

<b>PROJECT QUALITY THRESHOLD</b>		<i>Max Total Possible: 151</i>	
Minimum Threshold Requirement (This score reflects the quality of the project in and of itself.)	Renewal projects must receive a minimum score of xx in the above categories to be eligible for further consideration.	<b>Minimum:</b>	<b>Project Score:</b>

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