

NC Balance of State Continuum of Care

Steering Committee Meeting

December 12, 2017

10:30 AM

Welcome

- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
- Roll Call



Agenda

Today's agenda

- Consent Agenda
- Grant Transfers Workgroup Proposal
- HMIS Lead Discussion
- ESG Update
- Steering Committee Expansion
- Point-in-Time and Housing Inventory Counts
- Coordinated Assessment Update
- Letters of Support
- Veterans Plan Update
- Rescheduling January Meeting



Consent Agenda

Review & approve consent agenda

- The “consent agenda” was sent to the Steering Committee one week prior to the meeting as part of a “board packet”.
- The consent agenda will be voted on as a whole at the beginning of each meeting.
- Steering Committee members may request to remove an item from the consent agenda for additional discussion.



Review & approve consent agenda

- Consent agenda:

www.ncceh.org/files/8828/

- Changes or discussion?



Grant Transfers Workgroup Proposal

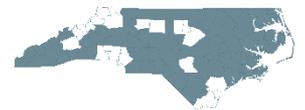
A workgroup was formed to develop a new CoC grant transfer process.

- Goals:
 - Increase transparency
 - Find agency that is best fit for grants
 - Give CoC opportunity to evaluate agencies



The workgroup met in November to develop the new process.

- Workgroup members: Mike Bridges, Destri Leger, Kristen Martin, Talaika Williams
- Met twice in November
 - Discussed goals and context
 - Created framework for new process
 - Developed documents to be used in new process



The workgroup has recommended a proposed process.

- Proposal posted at www.ncceh.org/bosminutes/
- Process includes 3 parts:
 - Announcement of available transfers
 - Shared through email, website, and agency engagement
 - Submission of documentation from interested agencies
 - Letter of Intent from all
 - Written Proposal from non-grantees
 - Impartial review
 - Conducted by Project Review Committee
 - Recommendation approved by Steering Committee



Steering Committee is asked to approve the grant transfers process & documents.

- Process will fall under existing significant change policy
 - Note: Significant Change Policy was added to the Governance Charter in November.
- Questions or discussion?
- Workgroup made motion, SC votes to approve it



HMIS Lead Discussion

NC HMIS Background

- NC HMIS includes 12 CoC
 - Governance Committee includes 4 BoS seats
- NCCEH is the BoS HMIS Grantee
- MCAH is the NC HMIS Lead Agency, selected by the NC HMIS Governance Committee
- NCCEH contracts with MCAH on behalf of the BoS, CoC for HMIS services and use of Mediware/Bowman ServicePoint software
- MCAH holds contract with Mediware/Bowman
- Contract period July 1 – June 30



Challenges with NC HMIS

- Difficult for NCCEH to meet HMIS grantee and Collaborative Applicant responsibilities with MCAH serving as HMIS Lead Agency
- Administrative and Training Concerns
- Visibility, system configuration, other use of software concerns
- Software concerns
- NCCEH, BoS reps, other CoCs have taken concerns to NC HMIS Governance Committee, attempted to resolve
- NCCEH requested an RFP for a new NC HMIS Lead Agency in July 2017. Governance Committee considered in August. Split vote, but did not pass.
- NCCEH's Board voted to no longer contract with MCAH current contract ends



Recommendation: Create new regional HMIS to meet BoS HMIS needs

- Designate NCCEH as HMIS Lead
 - Durham and Orange CoCs have approved
- NCCEH contracts with Mediware/Bowman directly
- NCCEH contracts with Institute for Community Alliances for support during transition
- Change system settings in ServicePoint
- NCCEH oversees all training, administrative pieces
- Evaluate software, possible RFP for new software



What Users Can Expect

- Training, all HMIS materials hosted at ncceh.org
- New url to log in to ServicePoint
- Short down-time for data entry
- Possible week down-time for reports
- Agencies that serve CoCs that will remain on NC HMIS will need data in two databases
 - Possible tech solutions
- Updates, clear guidance throughout process



ESG Update

The state ESG office announced 2017 awards on 11/22

- All RCs should have received announcement of all 2017 ESG awards
- Award letters showed:
 - ESG funds allocated per program and programs not funded
 - Individual program sheets with conditions of funding or reasons for reduced or no funding



The state ESG office announced 2017 awards on 11/22

- Regional Committees can submit a plan to reallocate funds not awarded in initial application by December 15
- Programs with special conditions must submit all documents/explanations by December 15 to access awarded funds



The NC BoS CoC received less ESG funding year over year

	2016	2017
Emergency Response	\$ 819,792	\$ 720,406
Housing Stabilization	\$ 1,086,876	\$1,037,059
HMIS	\$22,076	\$ 24,001
Total Funding	\$ 1,928,744	\$ 1,781,466

Key takeaways (from the ESG Office):

- Regions did not scrutinize project applications
- Applications were incomplete: All attachments not included
- Applicants did not answer the question asked



The ESG office had higher expectations for this year's applications

- Project applications were reviewed for:
 - Application completion
 - Submission of all requested documents
 - Thresholds
 - Application issues (i.e. consistency, quality of programs)
 - Spending history
- Many programs were awarded reduced funding or not awarded any ESG funds requested



BoS staff are planning how to support Regional Committees in 2018

- What would be helpful to your Regional Committee to improve the ESG process in 2018?



Steering Committee Expansion

The Steering Committee Workgroup recruited “at-large” members

- People with lived experience of homelessness
- State Government Employees:
 - NC DHHS, NC Homeless Education Program, NC Housing Finance Agency
- Partner Organizations/Sectors
 - North Carolina Coalition Against Domestic Violence, North Carolina Association of County Directors of Social Services, Vidant Hospitals, Pisgah Legal Services



At-large members will bring extensive experience to the Steering Committee

Barry Shipp

- Currently works as a MeckFUSE Peer Support Specialist at the Urban Ministry Center of Charlotte
- He is a participant in NCCEH's Champions for Change initiative
- Barry served 9 yrs. in the US Navy, then became homeless. After being on the streets for about two years he entered treatment through the VA and moved to NC.
- Barry now has 20+ years of experience working in homeless services and treatment systems.



At-large members will bring extensive experience to the Steering Committee

Derrick Burnell

- Former resident of Union County Community Shelter.
- 15+ years working at UCCS: Case Manager, Senior Case Manager, and Interim Executive Director of Union County Community Shelter
- 11 year Navy Veteran
- Ordained Minister



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Jessa Johnson

- Supportive Housing Policy Director, Office of the Secretary, North Carolina Department of Health and Human Services



At-large members will bring extensive experience to the Steering Committee

Angela Harper King

- Supportive Housing Specialist/Community Development Specialist II, Division of MH/DD/SA Services, Community Services and Supports Section, North Carolina Department of Health and Human Services



At-large members will bring extensive experience to the Steering Committee

Lisa Phillips

- State Coordinator, NC Homeless Education Program, Federal Program Monitoring and Support Services Division with NCDPI, The SERVE Center at UNCG



At-large members will bring extensive experience to the Steering Committee

Paul Kimball

- Manager of Rental Assets, North Carolina Housing Finance Agency



At-large members will bring extensive experience to the Steering Committee

Dana Mangum

- Executive Director of the North Carolina Coalition Against Domestic Violence



At-large members will bring extensive experience to the Steering Committee

Donna Fayko

- Director, Rowan County DSS
- President of the Board, North Carolina Association of County Directors of Social Services



At-large members will bring extensive experience to the Steering Committee

Christina Miller

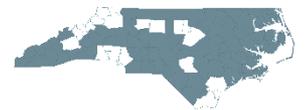
- Director of Patient Care Services, Acute, Vidant Duplin Hospital



At-large members will bring extensive experience to the Steering Committee

Parker Smith

- Elder Consumer Law Attorney, Pisgah Legal Services



The Steering Committee needs to approve new at-large members

- Discussion or questions?
- Motion, vote



New Steering Committee Orientation Webinar

- December 15th, 2:00pm-3:30pm
- Webinar is for ALL new Steering Committee members (anyone who is a new Regional Lead or Alternate) and all regional leadership, new or old, are invited.
- Sign up for the webinar here:
www.ncceh.org/events/1210/



Funding and Performance

Subcommittee will convene in 2018

- Set CoC and ESG funding priorities, including guidelines for potential reallocation.
- Develop goals for Regional Committee and CoC performance (system performance measures, possibly goals like ending chronic homelessness)
- Develop performance measures and guidelines for grantee performance.
- Email bos@ncceh.org if you want to participate in the subcommittee



2018 Point-in-Time Count & HIC

The 2018 PIT & HIC will be held the night of January 31.

- *Note the change in the date from previously announced*
- Point-in-Time Count = people experiencing homelessness
 - Emergency shelters
 - Transitional housing
 - Unsheltered situation
- Housing Inventory Count = homeless programs
 - Emergency shelters
 - Transitional housing
 - Rapid re-housing
 - Permanent supportive housing



Regional Committees should begin planning early.

- Create PIT/HIC committee
- Choose PIT/HIC lead(s)
 - Regions 3, 5, and 11 still need to identify their lead
- Involve all relevant stakeholders in planning process
 - Programs doing sheltered count (ES, TH)
 - Veteran service providers
 - Youth service providers
 - Homeless/formerly homeless people
 - Agencies reporting HIC information



NCCEH will provide PIT/HIC forms and training.

- NCCEH is creating forms for data collection now
 - Using HUD guidance
 - All RCs must use NCCEH forms
 - Forms will be posted at www.ncceh.org/pitforms/ by the end of December



NCCEH will provide PIT/HIC forms and training.

- NCCEH will provide two forms of training
 - PIT/HIC webinar for PIT Leads on Thursday, January 4.
Register at: www.ncceh.org/events/1218
 - Pre-recorded trainings on how to use each form



Regional Committees should provide training locally.

- RCs should be prepared to educate local providers/volunteers on local process and ensure they understand how to fill out forms and submit data.
 - Set date for training close to PIT/HIC date
 - Make mandatory for participants in the count
 - Recommend in-person meeting with call-in/web sharing option
 - Define specific process for unsheltered count and identify local leaders of the process



Coordinated Assessment

The CAC changed language in the Prevention and Diversion Screen

- The CAC proposes to change Question 2 (Domestic Violence question):
- 2. Are you currently residing with, or trying to leave, an intimate partner, **family member, caregiver, or other person in your home** who threatens you or makes you fearful?



The Steering Committee needs to vote on this change.

- Discussions, questions?
- Motion, vote.



Start using the new P&D Screen immediately

- Please communicate with all organizations using the screen that it has changed.
- The new P&D screen will be posted at www.ncceh.org/bos/coordinatedassessment/ later today.



December CA Exchange Call Cancelled

- To allow the CAC and NCCEH staff to plan for next year, we are cancelling the December CA Exchange call.



Letters of Support

Many funding sources require CoC letters of support

- How should the CoC handle these requests?
 - Make sure the program truly reflects CoC priorities.
 - Process should differentiate between funding streams (a developer would participate differently than a service provider, for instance)



SSVF Letters of Support

- SSVF providers need letters of support from CoCs they cover for the renewal funding NOFA due January 12.



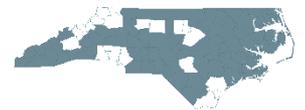
SSVF letters need to include two parts:

1. A detailed description of the applicant's participation in coordinated entry process or planning activities and overall community planning efforts.
2. The applicant's contribution to the CoC's coordinated entry process capacity building efforts, detailing the specific nature of this contribution.



NCCEH staff confirmed with SSVF providers that they are committed to:

- Fully implementing all aspects of the NC BoS CoC Plan to End Veteran Homelessness and all aspects of each Regional Committee's Veteran plan that the SSVF provider covers.
- Ensuring Veterans in every county they serve have access to SSVF and other services, including setting up systems for passive and assertive outreach.



NCCEH staff confirmed with SSVF providers that they are committed to:

- Maintaining a region-wide by-name list in HMIS, including any necessary data entry, such as entering data for non-HMIS participating agencies.
- Setting up a regular meeting, at least every two weeks, to go over the by-name list, case conference currently homeless Veterans, and ensure efficient referrals to housing. This meeting must include representation from the VAMCs and programs that run permanent housing.



NCCEH staff confirmed with all SSVF that they are committed to:

- Attending regular coordinated assessment case conferencing meetings, whether or not the Veterans meeting is part of the CA meeting.
- Taking all referrals through coordinated assessment. If coordinated assessment does not provide referrals to SSVF or is not functioning in another way, SSVF will work with CoC staff and the Regional Committee to set up a more successful system.
- Attending at least 75% of regular Regional Committee meetings in every region they serve.



SSVF Providers by Region

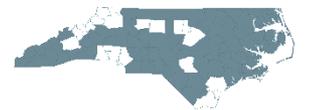
Region	SSVF Providers
Region 1	ABCCM
Region 2	ABCCM
Region 3	ABCCM
Region 4	United Way of Forsyth
	Community Link
	Family Endeavors
Region 5	Community Link
	United Way of Forsyth
	Family Endeavors
Region 6	Volunteers of America
	Family Endeavors

Region	SSVF Providers
Region 7	Family Endeavors
	Volunteers of America
Region 8	Family Endeavors
Region 9	Volunteers of America
	Family Endeavors
Region 10	Family Endeavors
	Volunteers of America
Region 11	Volunteers of America
Region 12	Volunteers of America
Region 13	Family Endeavors



Vote on approving SSVF letters of support

- Discussion? Questions?



Veterans Plan

The Veterans Subcommittee evaluated progress in 2017

- The CoC did not meet its goal to end Veteran homelessness in 2017, but made a lot of progress.
 - In 2017 we wrote and approved plans to end Veteran homelessness in every region.
 - More Veterans are being identified and served in the BoS.
 - Veteran referrals are part of coordinated assessment in much of the CoC. Regular SSVF participation in every Regional Committee.



The Veterans Subcommittee evaluated progress in 2017

Still in progress...

- Establish regular Veteran case conferencing in every Regional Committee.
- Establish comprehensive by-name list and dashboard for each Regional Committee in HMIS.
- Regularly evaluate CoC progress toward USICH goals.
- Submit USICH benchmark criteria.



The Veterans Subcommittee began to set goals for 2018

- The Veterans Subcommittee set a goal to end chronic and long-term Veteran homelessness by the end of 2018.
- The subcommittee plans to have more data by February, and may set additional goals then.
 - In order to have better data, all regions should have HMIS sharing agreements (QSOBAAs) in place by the end of the year.



January Meeting

The January Steering Committee meeting needs to be rescheduled

- The January Steering Committee meeting will be Tuesday, January 9th.



Meetings & Reminders

Upcoming Meetings & Reminders

- Read the Grant Transfer Proposal:
www.ncceh.org/files/8827/
- The December Coordinated Assessment Exchange call is cancelled.
- Email bos@ncceh.org if you are interested in joining the Funding and Performance Subcommittee.
- Regional Committees should hold elections by January. After elections please submit leadership using this form:
<https://goo.gl/forms/l7u4kQ5asEjopTBu2>
- Download and start using the updated Prevention and Diversion Screen Tool, available here:
www.ncceh.org/bos/coordinatedassessment/



Upcoming Meetings & Reminders

- Attend the new Steering Committee member orientation on Friday, December 15, from 2:00 p.m. to 3:30 p.m. Register here: www.ncceh.org/events/1210/
- PIT/HIC forms will be posted at www.ncceh.org/pitforms/ by the end of December
- PIT/HIC webinar for PIT Leads on Thursday, January 4. Register at: www.ncceh.org/events/1218



Wrap Up

- Next Steering Committee meeting: Tuesday, January 9, 10:30 am – 12:00 pm
- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

