



# North Carolina Balance of State Continuum of Care

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[www.ncceh.org/BoS](http://www.ncceh.org/BoS)

## Steering Committee Meeting Agenda

Tuesday, October 3, 2017, 10:30 am – 12:00 pm

**Call-in info (audio):** 404-400-8750, conference code 109-732-640#

**Online presentation:** <https://join.me/nccehrocks>

### WELCOME & CALL TO ORDER

<b>ONE</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 10 min
	<b>Background Information:</b> Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS CoC Steering Committee meeting, please email <a href="mailto:bos@ncceh.org">bos@ncceh.org</a> with your contact information.	
	<b>Supporting Materials:</b>	

### CONSENT AGENDA

<b>TWO</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes, by common consent
	<b>Background Information:</b> NCCEH staff emailed and publicly posted the consent agenda prior to this meeting. This consent agenda includes items that require a vote by the Steering Committee but little discussion. Steering Committee members must read the consent agenda prior to the meeting and will vote on the entire consent agenda at the beginning of each Steering Committee meeting. Steering Committee members may remove items from the consent agenda if more discussion is required. These items will be added to the next month's Steering Committee meeting agenda.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>Consent agenda: <a href="http://www.ncceh.org/bosminutes/">www.ncceh.org/bosminutes/</a></li> </ul>	

### STEERING COMMITTEE WORKGROUP UPDATE

<b>THREE</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> NCCEH staff sent a "board packet" to the Steering Committee prior to this meeting that included a consent agenda, basic updates, and other supporting materials. This packet was one of the suggestions from the Steering Committee Expansion and Improvement proposal. The Steering Committee will discuss how to improve this process in the future.	
	The Steering Committee restructuring workgroup met in September. They will begin recruiting at-large Steering Committee members this fall. The Steering Committee will vote on new members in December. NCCEH staff will hold a training for new members in December after the Steering Committee approves them.	
	The Steering Committee workgroup will also help design the Funding and Performance Subcommittee, which will start meeting in January 2018. People interested in serving on the subcommittee will be asked to fill out an information form, and all members will need to be approved by the Steering Committee.	
<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Read the Steering Committee Expansion and Improvement proposal: <a href="http://www.ncceh.org/files/8259/">www.ncceh.org/files/8259/</a>.</li> </ul>		

## 2017 COC COMPETITION

<b>FOUR</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The 2017 CoC Competition has closed. NCCHEH staff will provide a summary of the projects the CoC put forward for funding this year and the process the CoC used to complete the application. The Steering Committee will discuss any lessons learned from this CoC competition and how to improve next year.	
	HUD will likely make announcements of funding in December and begin the contracting process in early 2018.	
<b>Action Items &amp; Supporting Materials:</b> Read the 2017 BoS CoC Application and Project Priority Listing: <a href="http://www.ncceh.org/bos/currentcocapplication/">www.ncceh.org/bos/currentcocapplication/</a> .		

## ESG COMPETITION UPDATE

<b>FIVE</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The ESG competition is now open. The deadline for applications is October 30, 2017. NCCHEH staff have posted all materials related to the ESG competition on the NCCHEH website, including answers to CoC-wide questions in the regional application. NCCHEH staff will also present a scorecard that Regional Committees may use to score projects.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Resources to help NC BoS CoC Regional Committees to complete the 2017 regional ESG application are here: <a href="http://www.ncceh.org/bos/esg/">www.ncceh.org/bos/esg/</a>.</li> <li>All 2017 ESG application materials are posted here: <a href="http://www.ncceh.org/esgapplication/">www.ncceh.org/esgapplication/</a>.</li> <li>2017 NC BoS CoC scorecard: <a href="http://www.ncceh.org/bos/esg/">www.ncceh.org/bos/esg/</a></li> </ul>	

## SIGNIFICANT CHANGE POLICY

<b>SIX</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 30 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Background Information:</b> Based on guidance from HUD, the BoS significant change policy should be included in the BoS governance charter. The Steering Committee will be asked to vote on this change. NCCHEH staff will also introduce a letter of interest process for future grant transfers.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Read the current NC BoS CoC Significant Changes Policy: <a href="http://www.ncceh.org/files/8504/">www.ncceh.org/files/8504/</a></li> </ul>	

## NOVEMBER IN-PERSON LEADERSHIP MEETING

<b>SEVEN</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The NC Balance of State CoC will be holding an in-person meeting for Regional Committee leadership on Wednesday, November 8, in High Point. The meeting will be designed to help regional leadership plan for the upcoming year. If regional leadership will change in 2018, new leaders should also attend. The Steering Committee will discuss what topics they would like to cover during this meeting.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Register for the in-person regional leadership meeting: <a href="http://www.ncceh.org/events/1193/">www.ncceh.org/events/1193/</a></li> </ul>	

**UPCOMING MEETINGS & REMINDERS**

<b>EIGHT</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 2 min	
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	<b>Background Information:</b> Notices and updates from the Steering Committee “board packet” are listed here.		
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>• Resources for BoS communities completing the 2017 Regional ESG Application are here: <a href="http://www.ncceh.org/bos/esg/">www.ncceh.org/bos/esg/</a></li> <li>• All 2017 ESG Application materials are posted here: <a href="http://www.ncceh.org/esgapplication/">www.ncceh.org/esgapplication/</a></li> <li>• Register for the in-person regional leadership meeting: <a href="http://www.ncceh.org/events/1193/">www.ncceh.org/events/1193/</a></li> <li>• 3<sup>rd</sup> quarter Coordinated Assessment Outcomes are due October 15<sup>th</sup>. Submit outcomes here: <a href="https://goo.gl/forms/a5tCMilvA2X2V92l2">https://goo.gl/forms/a5tCMilvA2X2V92l2</a></li> <li>• The October Coordinated Assessment Exchange call is TODAY, October 3, at 2 pm. Register here: <a href="http://www.ncceh.org/events/1068/">www.ncceh.org/events/1068/</a></li> </ul>		

**12:00 ADJOURN**

**Next Meetings:**

Regular Steering Committee meeting: Tuesday, November 7, 2017 at 10:30 a.m.

In-person Regional Leadership Meeting: November 8, 2017, 10:00 a.m. to 4:00 p.m.