



North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, February 7, 2017, 10:30 am – 12:00 pm

Call-in info (audio): 404-400-8750, conference code 109-732-640#

Online presentation: <https://join.me/nccehrocks>

WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Background Information: Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	

MINUTES

TWO	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials: <ul style="list-style-type: none">January minutes: http://www.ncceh.org/files/7959/	

STAFF UPDATE

THREE	Presenter: Brian Alexander and Ehren Dohler	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Staff will introduce Ehren Dohler, who has joined the Balance of State team at NCCCH.	
	Supporting Materials:	

LETTERS OF SUPPORT

FOUR	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: BoS staff have received requests from Union County Community Shelter and Family Endeavors for letters of support. The Steering Committee will be asked to approve these requests.	
	Supporting Materials:	

REGIONAL COMMITTEE RESTRUCTURING

FIVE	Presenters: Brian Alexander	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: BoS staff will provide an update on the Regional Committee restructuring process. BoS staff are holding coordinated assessment webinars, in-person funding process meetings, and a webmaster training for Regional Committees in the coming months. Staff will also provide an update on the workgroup looking into expanding Steering Committee membership.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> • Register for in-person funding process meetings: <ul style="list-style-type: none"> ○ Hickory: March 14, 10:00-3:00: www.ncceh.org/events/1080/ <ul style="list-style-type: none"> ▪ Regions 1, 2, 3, 4 ○ Greenville: March 21, 10:00-3:00: www.ncceh.org/events/1081/ <ul style="list-style-type: none"> ▪ Regions 10, 11, 12, 13 ○ Greensboro: March 23, 10:00-3:00: www.ncceh.org/events/1082/ <ul style="list-style-type: none"> ▪ Regions 5, 6, 7, 8, 9 • Register for webmaster training: <ul style="list-style-type: none"> ○ Thursday, February 9, 10:00-11:00: www.ncceh.org/events/1079/ 	

FUNDING PRIORITIES WORKGROUP

SIX	Presenters: Brian Alexander	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: BoS staff are forming a workgroup to develop funding priorities for CoC funds. Staff will ask for volunteers to participate in the workgroup.	
	Action Items: <ul style="list-style-type: none"> • Volunteers interested in participating: Email bos@ncceh.org 	

VETERAN HOMELESSNESS

SEVEN	Presenter: Emily Carmody	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: At the January Steering Committee meeting, Steering Committee members approved a template for regional plans to end Veteran homelessness. Staff will provide an update on recent calls with SSVF providers and regional leadership to discuss formation of the regional plans.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> • BoS Plan to End Veteran Homelessness: www.ncceh.org/files/7938/ • Regional Veteran plan template: www.ncceh.org/bos/veterans/ 	

2017 POINT-IN-TIME COUNT

EIGHT	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Regional data from the 2017 Point-in-Time Count and HIC must be submitted to BoS staff by February 17. Staff will provide reminders about next steps. Steering Committee members will be asked for feedback on how their local counts went.	
	Supporting Materials: <ul style="list-style-type: none"> PIT Count forms: www.ncceh.org/2017pit-bos/ 	

COORDINATED ASSESSMENT UPDATE

NINE	Presenter: Emily Carmody	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Regional Committees will be asked to submit new coordinated assessment plans by April 1. HUD has published new requirements for coordinated assessment. Steering Committee members will be asked to vote on revisions to the coordinated assessment plan template that include these new requirements. BoS staff are holding a coordinated assessment webinar in February. Regional Committee outcomes for the fourth quarter of 2016 were due January 15.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> HUD coordinated assessment notice: www.ncceh.org/files/7986/ Revised plan template: Will be posted at www.ncceh.org/bosminutes/ Register for coordinated assessment webinar: <ul style="list-style-type: none"> Tuesday, February 14, 3:00-4:00: www.ncceh.org/events/1046/ Form to submit outcomes: https://goo.gl/forms/x8Pc35tjoofOqGHJ2 	

HMIS UPDATE

TEN	Presenter: Brian Alexander, Andrea Carey	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Steering Committee will be asked to vote on the Region 1 alternate seat for the HMIS Governance Committee. Data Center staff will provide an update on the Point-in-Time Count process for HMIS agencies.	
	Action Items & Supporting Materials:	

UPCOMING MEETINGS & REMINDERS

ELEVEN	Presenter: Nancy Holochwost	Estimated Time: 5 min	
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Action Items: <ul style="list-style-type: none"> • Coordinated assessment leads: register for coordinated assessment webinars: <ul style="list-style-type: none"> ○ Tuesday, February 14, 3:00-4:00: www.ncceh.org/events/1046/ • Coordinated assessment leads: submit fourth quarter outcomes ASAP <ul style="list-style-type: none"> ○ https://goo.gl/forms/x8Pc35tjoofOqGHJ2 • Regional Leads and funding process leads: register for in-person funding process meetings: <ul style="list-style-type: none"> ○ Hickory: March 14, 10:00-3:00: www.ncceh.org/events/1080/ <ul style="list-style-type: none"> ▪ Regions 1, 2, 3, 4 ○ Greenville: March 21, 10:00-3:00: www.ncceh.org/events/1081/ <ul style="list-style-type: none"> ▪ Regions 10, 11, 12, 13 ○ Greensboro: March 23, 10:00-3:00: www.ncceh.org/events/1082/ <ul style="list-style-type: none"> ▪ Regions 5, 6, 7, 8, 9 • Webmasters: Register for webmaster training: <ul style="list-style-type: none"> ○ Thursday, February 9, 10:00-11:00: www.ncceh.org/events/1079/ • Volunteers interested in participating in funding priorities workgroup: email bos@ncceh.org 		

12:00 ADJOURN

Next Meeting: Tuesday, March 7, 2017, at 10:30 a.m.