

NC Balance of State Continuum of Care

Steering Committee Meeting

December 6, 2016

10:30 AM

Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



Agenda

Today's agenda

- BoS Governance Charter
- Steering Committee Representation
- Regional Committee Restructuring
- Coordinated Assessment
- 2017 PIT Count and HIC
- Veteran Homelessness
- ESG Update
- AHAR Update
- NCHFA Supportive Housing Development NOFA
- Upcoming Meetings & Reminders



Review & approve minutes

- November 1 meeting minutes:
www.ncceh.org/files/7737/
- Changes or discussion?



BoS Governance Charter

The Governance Charter is being updated to reflect RC restructuring.

- Charter was last updated October 2016 (annual requirement)
- BoS staff have made updates to reflect the Regional Committee restructuring that will go into effect January 1
- Draft governance charter sent out with agenda last week for Steering Committee members to review
 - www.ncceh.org/files/7821/



The updates make the charter current.

- Updated dates in description
 - Restructuring occurred June-December 2016
 - New Regional Committees in place as of January 1, 2017
- Changed “appointing” to “electing” for all leadership roles
- Removed map and list of 26 Regional Committees



The Steering Committee is asked to vote on changes.

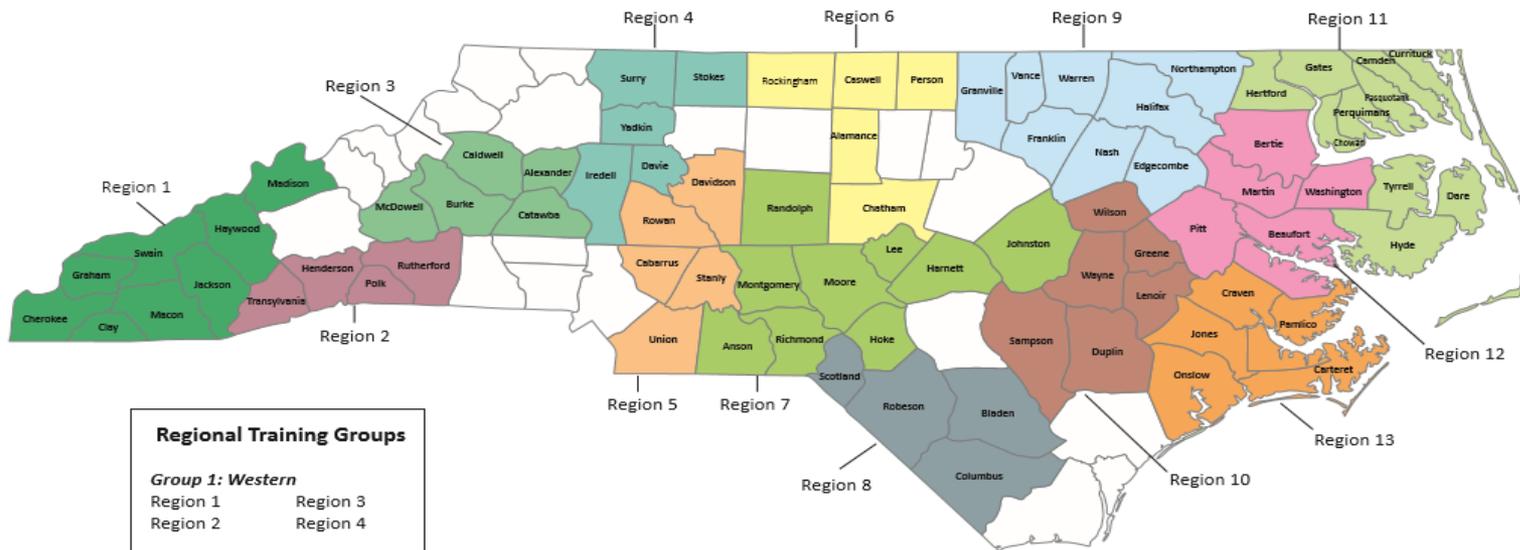
- Discussion or questions about proposed changes?
- Motion to approve updated governance charter



Regional Committee Restructuring

The Regional Committee Restructuring Plan was approved in June 2016

Balance of State CoC
Regional Committees
2017



Regional Training Groups	
Group 1: Western	
Region 1	Region 3
Region 2	Region 4
Group 2: Central	
Region 5	Region 8
Region 6	Region 9
Region 7	
Group 3: Eastern	
Region 10	Region 12
Region 11	Region 13



Regional Committees received technical assistance during the transition.

- BoS staff have completed a Frequently Asked Questions documents that has been posted to the NCCEH website.
 - The FAQs are posted at: <http://www.ncceh.org/files/7137/>
- BoS staff have met with all Regional Committees in 3 transitional planning meetings in Burlington, Morganton, and Greenville
- Future:
 - Balance of State 101 Document and Prezi (early January)
 - Leadership Role Responsibilities document (December)
 - Areas of Responsibility chart (December)



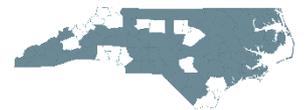
Next steps in the transition process for Regional Committees.

Month	Event
November-December-January 2016	BoS staff meeting with new Regional Committees
December 2016	Coordinated Assessment Plan Template available
January 1, 2016	New Regional Committees formed
January 10, 2016	New Steering Committee formed
January-February 2016	Webinars on Coordinated Assessment planning
March 2016	In-person meetings on funding process planning
April 1, 2016	New Coordinated Assessment plans due



New Steering Committee meets in January 2016.

- All Regional Committees should have elected leadership prior to the January 10, 2016 Steering Committee meeting
- BoS staff asking for contact info for new Regional Committee leadership.
 - Please submit your leadership by January 5th at:
<https://goo.gl/forms/Fj9ZYYsP4jZ8iIWz1>



Steering Committee Representation

Workgroup needed to explore new Steering Committee structure

- Steering Committee changes voting representation from 26 to 13 people
 - BoS CoC can explore adding other voices to Steering Committee without conflict of interest who could:
 - Add larger regional or statewide perspective
 - Potentially advocate for or connect CoC to important resources
 - Increase participation within BoS for systems outside of homeless providers
 - Call for volunteers to form a workgroup to explore a new Steering Committee structure
 - 2-3 meetings over the next 4 months



Coordinated Assessment

The CAC met in October and November to create a new CA Plan Template.

- The template will be used by the new Regional Committees to submit their CA plans by April 1, 2017
- All Regional Committees will need to submit information
 - New Regional Committees will provide revised plans for their entire region
 - Regional Committees that did not change will submit a template to provide an update for their CA system



The CAC made changes to help Regional Committees create plans.

- The CAC focused on changes that would assist Regional Committees in thinking through their CA process
- Outlined the template to follow the flow of the system
 - Prevention/Diversion
 - VI-SPDAT
 - Housing Referral and Waitlist
 - System Management and Oversight



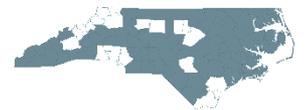
The CAC made changes to help Regional Committees create plans.

- Questions on the template are broken into smaller narratives to assist Regional Committees
- The template includes prompts as to what the Regional Committee needs to think through for their system and include in their answer
 - Review Coordinated Assessment Written Standards:
<http://www.ncceh.org/files/7522/>



The CAC made formatting changes to ease plan development.

- The template is in a fillable Word form to address formatting issues that we had with previous template
- Fillable system diagram provided to assist Regional Committees to visually describe their system
- Bigger tables with more room to write



The Steering Committee needs to approve the template for dissemination.

- Discussion about the draft template
- Motion to approve the CA Plan Template and disseminate to new Regional Committees for completion by April 1, 2017?



Coordinated Assessment Exchange, Tuesday, Dec. 13th, 3:00-4:00 pm

- Monthly on the second Tuesday, 3:00-4:00 p.m.
 - Register on the NCCEH website:
<http://www.ncceh.org/events/967/>
- CA Exchange meeting materials posted on NCCEH website
 - www.ncceh.org/bos/subcommittees/caexchange/



3rd Quarter Coordinated Assessment Outcomes were due on Oct. 15, 2016

- 16 Reports Provided Back to Regional Committees:

Piedmont

AHRMM

Rockingham

Johnston County

Alamance

Harnett Lee

Burke

Twin County

Randolph

Henderson

Down East

Wilson Greene

Southwest

DISSY

Onslow

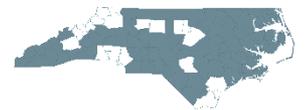
Foothills submitted reports that needed correction.



2017 PIT Count and HIC

Regional Committee leadership should be actively planning counts now.

- Follow up on timelines created at in-person transition meetings in October
- Preparation includes:
 - Contacting agencies that need to do sheltered count/HIC
 - Planning locations for unsheltered count
 - Finding volunteers & planning training
 - Distributing PIT/HIC forms to agencies & volunteers
 - Advertising count so homeless people know it's happening



Each Reg. Cmte. needs a PIT/HIC committee to organize planning.

- Select a PIT/HIC lead contact
 - Will be contact for NCCEH to send info and ask questions about local data
 - Email contact info to bos@ncceh.org
 - Not received: Region 11 (Northeast/Hertford)



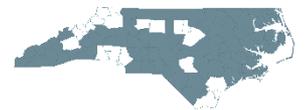
BoS staff are holding a webinar for PIT leads Thursday, Dec. 8. at 10:00.

- Will cover:
 - PIT/HIC purpose & process
 - Planning sheltered & unsheltered counts
 - Training local enumerators
 - Collecting & submitting data
- PIT lead must attend, members of PIT committees also encouraged to attend
 - PIT lead not registered:
 - Region 3 (Foothills/Burke/Catawba), Region 11 (Northeast/Hertford)
 - Register: www.ncceh.org/events/1030/



PIT/HIC forms are posted on the NCCEH website.

- 2017 forms: www.ncceh.org/2017pit-bos/
- Separate forms for different program types:
 - Emergency shelter/transitional housing
 - Rapid re-housing
 - Permanent supportive housing
 - Unsheltered form (for total unsheltered count)
 - Survey form (for interviewing homeless people)
- BoS staff are creating recorded trainings on the forms
 - Will be posted/sent out in early January



Veteran Homelessness

BoS Veteran Subcommittee held first meeting on November 30th .

- Representatives include VA leadership, VA Medical Centers, SSVF grantees, NC Dept. of Military and Veterans Affairs, state-wide partners, and regional representatives
- Meetings are open to the public and will be held on a bi-monthly basis starting in January
- Goal: To achieve the USICH Benchmarks and Criteria for ending veterans homelessness by the end of 2017.



The Veteran Subcommittee was formed by the Steering Committee to oversee veteran efforts.

- Finalize and recommend a BoS CoC Plan to End Veteran Homelessness
- Provide ongoing oversight of the plan
- Support the implementation of the 13 regional plans to end homelessness
- Evaluate veteran data, including the by-name list
- Address barriers



Veteran Subcommittee reviewed and recommended the Veteran Plan.

- Draft of the plan is posted on NCCEH website:
www.ncceh.org/files/7830/
- Working in partnership to develop a plan to end veterans homelessness in the BoS CoC
 - Establish 13 regional veteran systems to create systems that quickly identify and house homeless veterans
 - Meet USICH Benchmarks and Criteria

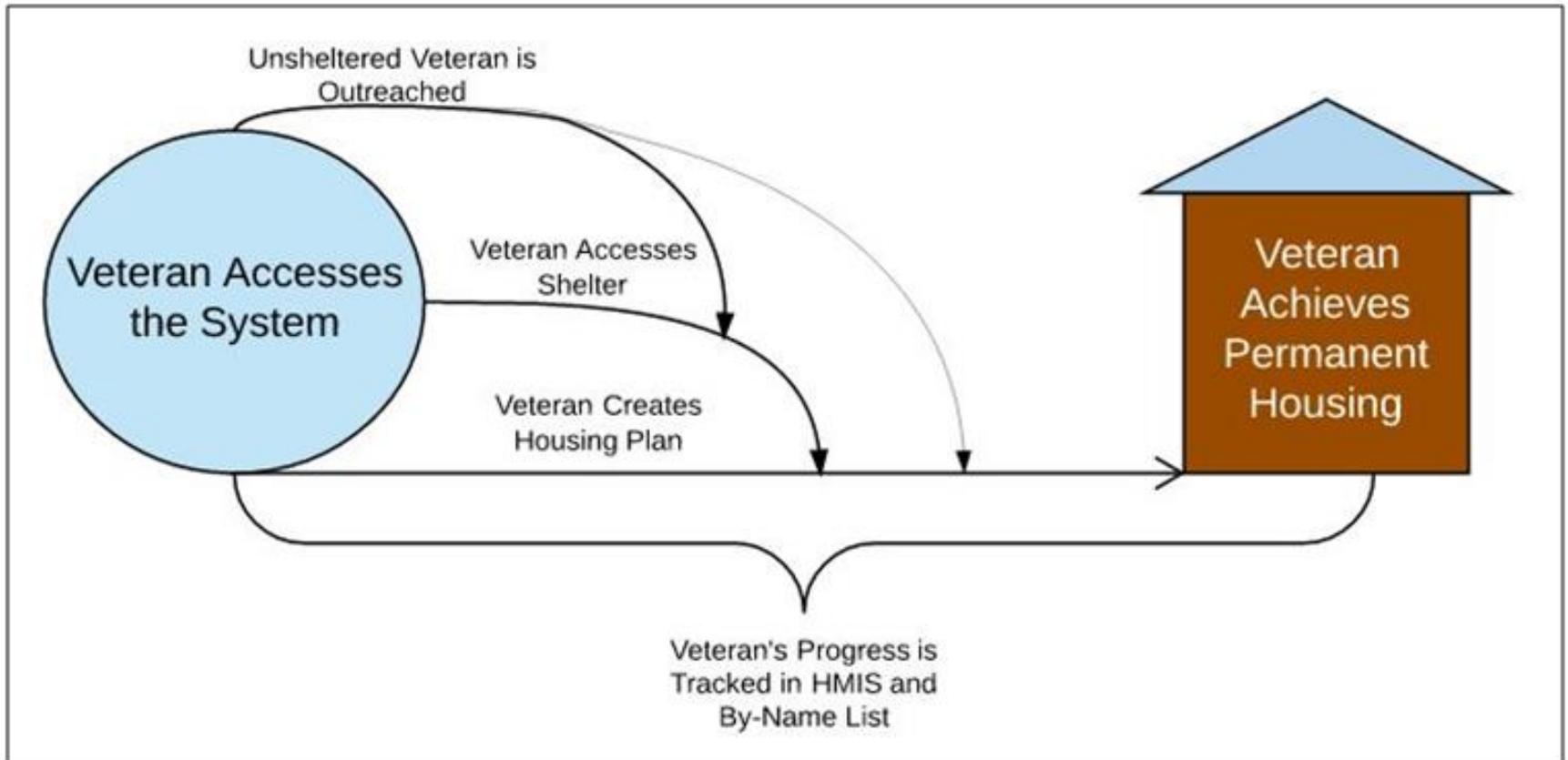


Plan allows for better coordination and accountability for homeless veterans.

- SSVF grantees, CoC staff, and Regional Committees will partner
- Develop a by-name list for each Regional Committee so systems do not lose track of veterans
- Veterans Subcommittee will provide oversight for regional systems and address barriers that communities face



In each region, primary SSVF providers will act as navigators for veterans.



SSVF grantees would play a primary role in regional veteran systems.

- SSVF grantees will work with Regional Committees to develop and submit a regional plan on how to provide outreach, refer, shelter and house veterans
- SSVF providers will play the role of navigator in the system for homeless veterans to connect to permanent housing quickly
- Regional Committees will need to partner in order to serve veterans who are not eligible for VA programs



SSVF grantees would play a primary role in regional veteran systems.

Regional Committee	Primary SSVF Provider	Other SSVF Providers in the Region
Region 1	ABCCM	Not Applicable
Region 2	ABCCM	Not Applicable
Region 3	ABCCM	Community Link Family Endeavors (Charlotte Region)
Region 4	United Way of Forsyth County	Community Link Family Endeavors (Charlotte Region)
Region 5	Community Link	Family Endeavors (Charlotte Region) United Way of Forsyth County
Region 6	Volunteers of America (Durham Region)	Family Endeavors (Charlotte Region)
Region 7	Family Endeavors (Fayetteville Region)	Family Endeavors (Charlotte Region) Volunteers of America (Durham and Rocky Mount Regions)



Regional Committee	Primary SSVF Provider	Other SSVF Providers in the Region
Region 8	Family Endeavors (Fayetteville Region)	Family Endeavors (Jacksonville Region)
Region 9	Volunteers of America (Durham Region)	Volunteers of America (Rocky Mount Region)
Region 10	Family Endeavors (Fayetteville Region)	Family Endeavors (Jacksonville Region) Volunteers of America (Rocky Mount Region)
Region 11	Not identified at this time	Volunteers of America (Rocky Mount Region) in Hertford County
Region 12	Volunteers of America (Rocky Mount Region)	Family Endeavors (Jacksonville Region) Volunteers of America (Durham Region)
Region 13	Family Endeavors (Jacksonville Region)	Not Applicable



Local plans need to be developed with SSVF and Regional Committees.

- Regional Committee/SSVF local decision points that need to be made:
 - Outreach
 - Shelter/emergency vouchers
 - Offers of permanent housing
 - Data tracking/by-name list responsibilities
- Will work to have these completed by April 1, 2017 to mirror the coordinated assessment planning process

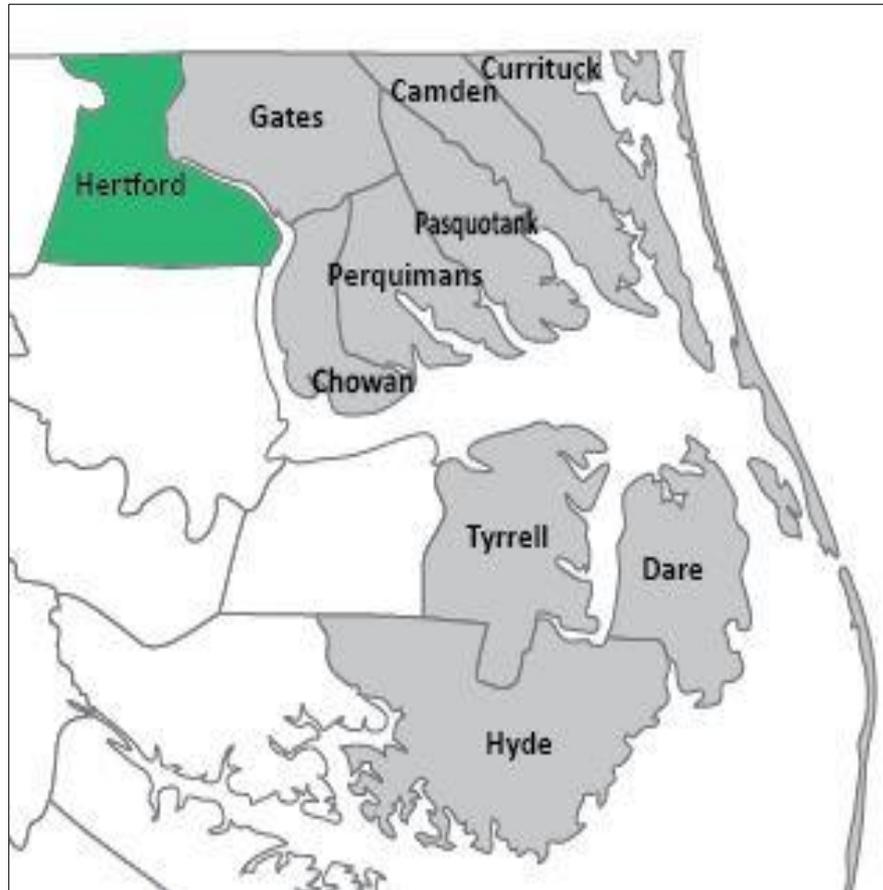


Challenges in implementing the plan have been identified.

- Complete SSVF coverage for Region 11
- Increase staff capacity at the CoC
- CoC-wide access point
- Flexible funding for emergency shelter and permanent housing needs
- Increase in VA contract beds for emergency shelter
- Housing preferences that prioritize veterans



Region 11 does not have full service coverage



Region 11 partners met to discuss coverage issues on November 29th.

- 26 partners gathered to discuss how to develop a veteran system and advocate for more resources in the region
- Group is focused on gathering data to understand scope of veteran homelessness
 - Annualized data from systems serving region
 - Organizing an effective PIT Count to cover the whole region
- Next meeting will be on January 12th



ESG Update

ESG applications are being reviewed.

- BoS staff have reviewed applications from BoS communities
- State ESG office is reviewing and scoring
 - Expected to announce awards within the next two weeks
- Regional Committees asked to submit copies of applications to BoS staff
 - Regional app & budget, project apps & budgets, certain attachments
 - Received from: Alamance, DISSY, Henderson, Onslow, Piedmont, Transylvania
 - Submit: <http://bit.ly/2eGjFV2>



BoS staff are creating a survey to get feedback on the ESG application process.

- Was technical assistance helpful?
- Any additional resources wanted? Changes for next year?
- Any feedback for state ESG office?

- Feedback will be anonymous

- Link will be sent to Regional Committee leads and ESG leads



AHAR Update

BoS AHAR Submission History

Reporting Category	2013	2014	2015	2016 (expected)
Emergency Shelters- Families	✓	✓	✓	✓
Emergency Shelters- Individuals		✓	✓	✓
Transitional Housing- Families	✓	✓	✓	✓
Transitional Housing- Individuals				
Permanent Supportive Housing- Families	✓	✓	✓	✓
Permanent Supportive Housing- Individuals	✓	✓	✓	✓
Summary- All Persons				

2016 AHAR Updates

Reporting Category	Date
Draft AHAR data submitted in HDX	October 31, 2016
Final AHAR data submitted in HDX	December 8, 2016

Data Quality Issues	Correction
Missing disability data	Complete HUD verification (if possible)
Missing prior residence or length of stay prior data	Double check paper files to record collected data in HMIS
Utilization rates under 65% or over 105% (esp. in PSH)	Contact Data Center to update inventory



NCCEH Data Center is currently working to complete the AHAR.

- Reviewing AHAR report for accuracy
- Entering data into HDX
- Reconciling bed counts
- Working with Abt Associates to resolve errors and/or warnings

Expected to be complete by Wednesday, Dec. 7



Contact the Data Center for HMIS assistance.

ncceh.org/hmis

access local support for Balance of State CoC

919.410.6997 or hmis@ncceh.org

helpdesk for local support

Data Analyst

Tia Sanders-Rice, tia@ncceh.org

System Administrators

Thurston Alexander-Smith, thurston@ncceh.org

Jasmin Volkel, jasmin@ncceh.org

Support Specialist

Andrea Carey, andrea@ncceh.org



NCHFA NOFA

NCHFA has released the NOFA for its Supportive Housing Development Program.

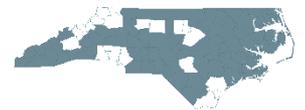
- NOFA released Dec. 2
- The program funds developments serving households that require supportive services and earn below 50% of AMI
- Pre-application project description due January 20
- Application due February 27
- More info on how to apply:
 - Margrit Bergholz, 919-877-5633 or mcbergholz@nchfa.com
 - Gwen Belcredi, 919-877-5648 or sgbelcredi@nchfa.com



Meetings & Reminders

Upcoming Meetings & Reminders

- Regional Committees: Submit contact information for new leadership
 - <https://goo.gl/forms/Fj9ZYYsP4jZ8ilWz1>
- Regional Committees: Submit copy of ESG application
 - <http://bit.ly/2eGjFV2>
- PIT Count Leads: Register for the PIT/HIC webinar
 - Thursday, December 8, 10:00 – 11:30
 - www.ncceh.org/events/1030/
- Coordinated Assessment Leads: Register for the Coordinated Assessment Exchange
 - Tuesday, December 13, 3:00 – 4:00
 - www.ncceh.org/events/967/



Wrap Up

- Next meeting: Tuesday, **January 10**, 10:30 – 12:00
- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

