



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, December 6, 2016, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Background Information: Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> Regional Lead Contact List: www.ncceh.org/files/3430 	

MINUTES

TWO	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials: <ul style="list-style-type: none"> November minutes: www.ncceh.org/files/7737/ 	

GOVERNANCE CHARTER

THREE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The BoS Governance Charter has been updated to reflect the 13 restructured Regional Committees that go into effect on January 1, 2017. Steering Committee members will be asked to approve these updates.	
	Supporting Materials: <ul style="list-style-type: none"> Updated Governance Charter: www.ncceh.org/files/7821/ 	

STEERING COMMITTEE REPRESENTATION

FOUR	Presenters: Brian Alexander	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: BoS staff will discuss a proposal to add statewide partners as voting members of the Steering Committee in 2017. A workgroup will be formed to explore potential changes to the Steering Committee membership.	
	Action Items & Supporting Materials:	

REGIONAL COMMITTEE RESTRUCTURING

FIVE	Presenters: Brian Alexander	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: BoS staff will provide an update on the Regional Committee restructuring process, including site visits to the 13 new Regional Committees. All new Regional Committees are asked to submit contact information for their elected leadership as soon as possible.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> Submit contact info for leadership: https://goo.gl/forms/Fj9ZYysP4jZ8iIWz1 	

COORDINATED ASSESSMENT

SIX	Presenters: Kim Crawford and Emily Carmody	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Regional Committees will be asked to submit new coordinated assessment plans by April 1, 2017. The Coordinated Assessment Council (CAC) has created an updated plan template and waitlist template for Regional Committees to use. Steering Committee members will be asked to approve the plan template. Updates will also be provided about coordinated assessment outcome reports and the next Coordinated Assessment Exchange phone call.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> Coordinated Assessment Plan Template: www.ncceh.org/files/7822/ Coordinated Assessment Waitlist Template: www.ncceh.org/files/7823/ BoS Coordinated Assessment Exchange: www.ncceh.org/events/967/ 	

2017 POINT-IN-TIME COUNT

SEVEN	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The 2017 Point-in-Time Count will be held the night of Wednesday, January 25. BoS will provide an update on resources and upcoming trainings. Regional Committees should send contact info for PIT/HIC leads to bos@ncceh.org .	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> NCCEH webinar for Regional Committee PIT Leads: www.ncceh.org/events/1030/ HUD 2017 PIT Count Data Collection Notice: www.hudexchange.info/news/2017-hic-and-pit-data-collection-notice/ NCCEH PIT Count resources: www.ncceh.org/pointintimehowto/ 	

VETERAN HOMELESSNESS

EIGHT	Presenter: Emily Carmody	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Staff will present an update on activities to end veteran homelessness in the CoC, including an update on the first Veteran Subcommittee meeting.	
Action Items & Supporting Materials:		

ESG UPDATE

NINE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The state ESG office is reviewing ESG applications. BoS staff are creating a survey to gather feedback on the 2016 ESG application process.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> Submit copy of ESG application to BoS staff: http://bit.ly/2eGjFV2 	

HMIS UPDATE

TEN	Presenter: Tia Sanders-Rice	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Annual Homeless Assessment Report (AHAR) must be completed and submitted to HUD by December 8. NCCEH Data Center staff are working with BoS agencies to complete this process.	
	Action Items & Supporting Materials:	

UPCOMING MEETINGS & REMINDERS

ELEVEN	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Action Items: <ul style="list-style-type: none"> Regional Committees: Submit contact information for new Regional Committee leadership: https://goo.gl/forms/Fj9ZYysP4jZ8iIWz1 Regional Committees: Submit copy of ESG application to BoS staff: http://bit.ly/2eGjFV2 PIT Leads: Register for the PIT/HIC webinar <ul style="list-style-type: none"> Thursday, December 8, 10:00-11:30: www.ncceh.org/events/1030/ Coordinated Assessment Leads: Register for the BoS Coordinated Assessment Exchange <ul style="list-style-type: none"> Tuesday, December 13, 3:00-4:00 p.m.: www.ncceh.org/events/967/ 	
	Action Items & Supporting Materials:	

12:00 ADJOURN

Next Meeting: Tuesday, January 10, 2016, at 10:30 a.m.