



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

5.3.16

Regional Leads Present:

Thadeous Carr (for Kim Crawford), Teena Willis, Austin Pearce, Jamal Troublefield, Mollie Tompkins, LaTasha McNair, Tammy Gray (for Sarah Lancaster), Trina Hill, Tyrone Lindsey, Joel Rice, Marie Watson, Susan Pridgen, Nicole Dewitt, Jim Cox, Robert Lawler, Marlene Harrison, Monica Frizzell, Jennifer Molliere, Linda Brinson (for Ginny Mohrbutter), Mary Mallory

Regional Leads Absent:

Sharon Covington, Sally Love, Alvin Foster, Roxanne Curry, Juliet Rogers, Debbie Briscoe Smith, Emily Locklear

Interested Parties Present:

Tiana Terry, Pat Byrd, Janice Sauls, Talaika Williams, Brian Fike, Ursula Ingram, Bruce Slavin, Don Barker, Amy Steele, Ellery Blackstock, Faye Pierce, Twala Coleman, David Jacklin, Teesie Stanton, Melissa McKeown, Suzanne Storch, Patricia Bryant, Nancy Chastain, Lori Watts, Linda Golden, Nikki Ratliff, Mary Boyles, Roberta Sessoms, Brenda Chorzolewski, Amy Upham, Mark Owen

NCCEH Staff Present:

Brian Alexander, Emily Carmody, Nancy Holochwost

Approval of April Minutes

There being no changes needed, the minutes were approved by common consent.

NCCEH Staff Update

- Brian Alexander joined NCCEH's staff on April 11. Brian is the former executive director of Homeward Bound of Western NC and the former Regional Lead for Henderson County. At NCCEH, he will focus on BoS projects and activities.
- Brian can be reached at brian@ncceh.org or 828-771-6968, or by emailing the BoS team at bos@ncceh.org.

CoC Program Funding Update

- HUD announced the funding awards for the Tier 2 CoC project applications on May 2. The announcement is posted at <http://1.usa.gov/1Tqe4eR>. The BoS requested \$1,435,828 in Tier 2 funding and was awarded a total of \$1,249,382.
 - Seven BoS grants were awarded funding in Tier 2:
 - Five renewal permanent supportive housing grants from Cardinal Innovations
 - One grant that straddled Tier 1 and Tier 2

- Four other grants that were entirely in Tier 2
 - Two new projects funded through the Permanent Housing Bonus
 - Homeward Bound permanent supportive housing grant to serve Henderson County
 - Allied Churches rapid re-housing grant to serve Alamance County
 - Two grants were not awarded funding:
 - Two renewal transitional housing projects from United Community Ministries and Sandhills Community Action Program
 - BoS staff contacted the transitional housing grantees to inform them of the funding decision and to review the appeals process. BoS staff also submitted a question to HUD to request more specifics about the funding decision.
- HUD opened the CoC registration on April 22. CoC registration is the first step of the CoC funding competition process, in which the CoC confirms its geographic area and registers to be able to apply for funding. BoS staff will complete the registration and will submit it to HUD by the deadline of May 11.
- The Grant Inventory Worksheet is expected to be released by HUD in the near future. The GIW must include all projects that need to be renewed in the 2016 competition, and agencies with renewals must help complete the GIW. BoS staff will contact agencies once the GIW is released.
- HUD has indicated that there will be funding available for new projects in the 2016 CoC competition. New projects can be:
 - Permanent supportive housing for 100% chronically homeless individuals/families
 - Rapid re-housing for individuals/families coming from the streets, shelters, or fleeing domestic violence
 - Agencies interested in applying for new projects (not renewals) are asked to complete the Intent to Apply Form: <http://bit.ly/23e1STr>
- During each year's CoC application process, the BoS scorecard committee determines the scoring guidelines for project applications by creating a proposed scorecard for Steering Committee approval. Each Regional Committee is asked to select one representative for the committee. This representative will need to participate in one to two meetings via conference call.
 - Scorecard Committee representatives should be submitted by June 10 by filling out this form: <http://bit.ly/1MzkUev>
- The Project Review Committee, which reviews and scores project applications, will be formed after the NOFA is released.

Rapid Results Institute: Team Updates

- In February, the Rapid Results Institute held a 2-day event in Raleigh to work with teams from across North Carolina on setting 100-day goals to end veteran homelessness. Two of the participating teams were from the BoS: Rowan County and Onslow County.
- Nicole Dewitt gave an update on Rowan County's activities:
 - The team's goal was to house 30 veterans in 100 days and to establish a system to continue quickly housing veterans past the 100 days.
 - The team has been conducting outreach to unsheltered homeless people.



- Some team members attended a meeting of local mayors at which the Salisbury mayor made a proclamation regarding the team's goals.
- The team added a question about veteran status to the prevention/diversion tool in coordinated assessment.
- The team held a landlord forum on February 19 and have now moved on to targeting available units.
- The team has a by-name list of over 50 homeless veterans. Sixteen have been housed.
- Susan Pridgen gave an update on Onslow County's activities:
 - The team's goal was to house 12 veterans.
 - The team developed a flow chart of local programs that could serve veterans with specific needs or status. They also developed a resource guide so all providers know how to appropriately refer homeless veterans.
 - The team has housed nine veterans through HUD-VASH and one through SSVF. Two more veterans are pending for VASH, and four more veterans are on a waitlist for SSVF.

Coordinated Assessment

- BoS staff were expecting 26 coordinated assessment plans. Twenty-five have been approved and are being implemented. The last plan, from Rutherford Polk, was presented for Steering Committee approval.
 - Rutherford Polk is a small Regional Committee just awarded ESG funds this year.
 - The Coordinated Assessment Council (CAC) noted that the plan provides great transportation options and that the Regional Committee is making great efforts to engage partners.
- Steering Committee members were asked for any questions or comments on the plan; none were raised. A motion was made and approved to approve the Rutherford Polk coordinated assessment plan [Pridgen, Dewitt]. All in favor; none opposed.
- The Coordinated Assessment Exchange meets monthly on the second Tuesday from 3:00 to 4:00. Participants can register for the May 10 call at www.ncceh.org/events/950/. The topic will be using Google forms to help track coordinated assessment outcomes. All materials from the exchange are posted on the NCEH website at www.ncceh.org/bos/subcommittees/caexchange/.
- Coordinated assessment outcomes for the first quarter of 2016 were due on April 15. BoS staff received outcomes from thirteen Regional Committees:
 - Rockingham, Onslow, Alamance, Henderson, Kerr-Tar, Pitt, Down East, Twin County, DISSY, Wilson-Greene, AHRMM, Randolph, Lee-Harnett
- Any Regional Committee that has not submitted its outcomes yet must do so through the required reporting form: <http://goo.gl/forms/QESzakx4xH>

Written Standards

- In October 2015, the BoS adopted preliminary written standards as they were needed for applicants to be in compliance for the ESG application. It was understood that the standards would need to be revised. BoS staff have received initial feedback from the ESG office and the HUD field office about the written standards and are beginning the process of revising them.
- Strong written standards help to create strong programs by:



- Giving grantees specific guidelines for operating their programs in the best way to end homelessness
- Creating consistency across the 79 counties in the BoS
- Protecting clients and puts their needs first
- Holding all programs to a specific standard of care
- HUD has set specific guidelines for CoCs' written standards:
 - Must contain policies and procedures for how to prioritize people entering programs
 - Must contain policies and procedures for specific program types (shelter, prevention, rapid re-housing, etc.) and for coordination amongst programs
 - Must address participation in HMIS (except for victim service providers)
- BoS staff will send a form to CoC and ESG grantees to request feedback about the current written standards and what revisions they feel would be helpful. BoS staff will then provide an update at the June Steering Committee meeting.

Letter of Support Request

- BoS staff have received a request from the NC Indian Housing Authority for a letter of support for their application to the NC Housing Finance Agency.
- The application will be for funds to develop 6 units of affordable housing in Robeson County. The target population includes low income families in substandard housing conditions or who are displaced or homeless. Two units will be targeted at low income families with special needs
- A motion was made and approved to provide the letter of support to the NC Indian Housing Authority [Pridgen, Willis]. All in favor; none opposed.

Regional Committee Restructuring Update

- Regional Committees were asked to submit their feedback on the restructuring proposal by April 30. Seventeen Regional Committees have provided feedback.
- BoS staff is reviewing this in preparation for the next restructuring workgroup meeting on May 26. The workgroup will use the feedback to refine the proposal. The final version will be posted on the NCCEH website on May 31 and presented for the Steering Committee's approval at the June 7 meeting.
- Steering Committee members were asked for questions or discussion; none were raised.

Point-in-Time Count

- NCCEH submitted the BoS Point-in-Time Count and Housing Inventory Count to HUD via the HDX website on May 2. HUD will review and verify the data and will then include it in the 2016 Annual Homeless Assessment Report (AHAR). NCCEH will post PIT data at www.ncceh.org/pitdata/ in the coming weeks.
- Staff reviewed highlights of the BoS PIT data.
 - The emergency shelter count decreased by 145 people and the transitional housing count decreased by 88 people. The unsheltered count increased by 175 people. The overall count decreased by 58 people.
 - The count of households with adults and children increased by 13 people. The count of households without children decreased by 61 people, and the count of households of only children decreased by 10 people.



- The count of chronically homeless people decreased by 12 people (11 sheltered and 1 unsheltered). The count of sheltered homeless veterans decreased by 17 people and the count of unsheltered homeless veterans increased by 16 people.

Upcoming Meetings & Reminders

- ESG Grantees: CAPER reports due May 4, 2016
 - For FY 14-15
 - Data Center staff posted instructions on how to run reports: <http://www.ncceh.org/files/6960/>
 - If you have questions, contact the Data Center help desk at hmis@ncceh.org or call 919-410-6997
- Coordinated Assessment Leads: BoS Coordinated Assessment Exchange
 - Tuesday, May 10, 3:00-4:00 p.m.
 - <http://www.ncceh.org/events/950/>
- Coordinated Assessment Leads: BoS Coordinated Assessment Outcomes
 - Send in outcome reports ASAP: <http://goo.gl/forms/QESzakx4xH>
- Regional Committee Leads:
 - Submit Regional Committee Scorecard representative using form: <http://bit.ly/1MZkUev>
 - Due June 10, 2016
- PSH Providers: PSH Subcommittee Meeting
 - Monday, May 16, 10:30-11:30 a.m.
 - <http://www.ncceh.org/events/955/>

Next Meeting: Tuesday, June 7, at 10:30.

