



North Carolina Balance of State Continuum of Care

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Balance of State Steering Committee Meeting 9.1.15

Regional Leads Present:

Donna McCormick (for Wanda Feldt), Kim Crawford, Marc Recko, Teena Willis, Casey McCall, LaTasha McNair, Tammy Gray (for Sharon Poarch), David Jacklin (for Brian Alexander), Joel Rice, Juliet Rogers, Elizabeth Piff (for Gus Smith), Susan Pridgen, Branden Lewis (for Nicole Dewitt), Lynne James (for Bob Williams), Debbie Cole, Marlene Harrison, Sarah Lancaster, Jennifer Molliere, Taniza Tabb (for Chris Battle), Mary Mallory

Regional Leads Absent:

Alvin Foster, Asia Elzein, Mollie Tompkins, Melissa Payne, Marie Watson, Emily Locklear

Interested Parties Present:

Amy Steele, Amy Modlin, Faye Pierce, Janice Sauls, Lori Watts, Marc Owen, Mary Pat Buie, Pat Byrd, Suzanne Storch, Patricia Bryant, Brian Fike, Sharon Covington, Amy Upham, Cheryl Manuel, Freda Taylor, Ursulla Ingram, Ellery Blackstock, Kristi Case, Diane McClintock

NCCEH Staff Present:

Beth Bordeaux, Emily Carmody, Nancy Holochwost, Denise Neunaber, Corey Root

Approval of August Minutes

There being no changes needed, the minutes were approved by common consent.

Coordinated Assessment

- The process of reviewing, approving, and implementing coordinated assessment plans is ongoing. Of the 26 plans expected from Regional Committees:
 - Fourteen plans have been approved by the Steering Committee and are ready to implement
 - One plan has received recommendation from the Coordinated Assessment Council (CAC) and is working on revisions
 - Eleven plans require further CAC action
 - Two are ready for CAC review
 - Four are working on revisions with NCCEH staff
 - Five are in the process of passing threshold review
- A Steering Committee member asked what will happen in counties that have no Regional Committee. Corey noted that the Balance of State CoC designed a coordinated assessment process that is being run at the local level. If there is no Regional Committee there is no group to implement the BoS plan for coordinated assessment. Regardless, by having a process in place all

79 counties in BoS CoC are seeking to be in compliance with HEARTH regulations requiring coordinated assessment.

- Regional Committees whose plans have been approved by the Steering Committee should have begun gathering outcome data. The first outcome report is due October 15 and will cover outcomes from July through September. The outcomes reporting tool and more information are posted at www.nccch.org/bos/coordinatedassessment.
- The National Alliance to End Homelessness is holding a webinar about coordinated assessment on Wednesday, September 9, from 2:00 to 3:00. The webinar is aimed at communities that are just beginning to implement coordinated assessment or working to improve an existing system. Registration is posted at <https://attendee.gotowebinar.com/register/1591987651881579522>.
- The coordinated assessment dialogue call is a discussion forum for Regional Committees that are implementing their coordinated assessment plans. Meetings are held by conference call on the second Tuesday of the month from 3:00 to 4:00.
 - Participants can register for the September 8 meeting at www.nccch.org/events/916.

CoC Grant Competition

- HUD has not yet released any information regarding the 2015 CoC grant competition. NCCCH staff will contact grantees and Project Review Committee members as soon as information is released.
- NCCCH staff have begun scoring renewal projects using the approved scorecards. During this process, staff found a small glitch in the renewal scorecard.
 - Two questions in the Project Performance section ask about populations served by the grant: the number of households with at least one person with a disability and the number of people who were chronically homeless at entry.
 - In the past, these questions were scored based on questions in the project application asking who the project intended to serve. This year, the scorecard committee decided it would prefer to score based on who was actually served instead of who the project intended to serve. The 2015 scorecard was changed to say these questions will be scored based on the grant's most recent APR.
 - In the course of scoring, staff found that the APR does not include information about people with disability per household or chronic homeless status, so it is not possible to use the APR to score these two questions.
- The Steering Committee was asked to make a decision about what source to use to score these questions.
 - Option one: use the project application
 - Pros: easy and accessible, was used in previous years
 - Con: does not reflect who the grant actually served in previous years
 - Option two: ask grantees to self report (could create a form for grantees to fill out with the data)
 - Pro: reflects the populations the grant actually served
 - Con: data may be inaccurate (grantees may make errors when collecting or reporting data)
 - Steering Committee members were asked for their thoughts on these options.
 - Several members voiced support for using the project application.



- A motion was made and approved to use the project application to score the performance questions regarding disability and chronic homelessness [Willis, Harrison]. Kim Crawford opposed; Elizabeth Piff and Lynne James abstained.
- Agencies interested in applying for new CoC projects are asked to complete an Intent to Apply form: <http://bit.ly/1LEJDzO>. Renewal projects do not need to complete this form.

Regional Committee Spotlight

- NCCEH has changed the monthly Regional Committee update to a Regional Committee spotlight that will highlight a particular community working on innovative practices.
- Marc Recko from the Beaufort Regional Committee discussed setting preferences at public housing authorities (PHAs).
 - In the past, HUD required PHAs to set preferences, but this requirement was removed about ten years ago. Now PHAs are allowed to set a preference if they want to. The preferences can be for specific populations such as homeless people, people living in substandard housing, or victims of domestic violence.
 - About eight months ago, the two PHAs serving Beaufort County added a preference for homeless families. The preference is limited to five families per year and no more than one per month. The PHAs set this limit to attempt to strike a balance between serving homeless families in need and leaving vacancies for non-homeless families who have been on the waiting list for long periods of time.
 - Each local PHA can decide what preferences they want to set. If other Regional Committees want their PHA to do this, Marc recommended they meet with PHA director or board chair. The Regional Lead can also invite the PHA director to a Regional Committee meeting, or the Regional Lead can ask to make a presentation at a PHA board meeting.
 - Marc Recko offered to be a point of contact for Regional Committees who have questions about PHA preferences.

ESG Update

- HUD requires CPD block grant programs (CDBG, HOME, ESG, and HOPWA) to coordinate with each other through a process called the Consolidated Plan. In North Carolina, the four agencies involved in the Consolidated Plan are the ESG Office, the Department of Commerce, the Housing Finance Agency, and the AIDS Care Program. These programs are holding meetings to get input from the public about impediments to fair housing and HUD funding priorities.
 - Tuesday, September 8: Benson
 - Wednesday, September 9: Charlotte
 - Thursday, September 10: Hickory
 - Meeting locations and more information is posted at www.ncceh.org/files/5936.
- NCCEH staff have prepared an ESG Intent to Apply form, which is posted at <http://bit.ly/1NRH7Xx>.
 - This is an optional form that Regional Committees can use if it would be helpful for their local ESG application process. Agencies that are interested in applying for FY2016 ESG funds can fill out the form so that Regional Committees will be better able to plan. The form can also help agencies think through their applications.



- NCCHEH staff will forward the completed forms to Regional Leads. NCCHEH will not contact the applicant agencies, as this is the responsibility of the Regional Committee.
- The 2016 ESG application is expected to be released soon by the NC ESG Office.
 - Once the application is released, NCCHEH will compile the answers for questions that cover the entire CoC. This will be shared with Regional Leads and posted to the NCCHEH website.
 - NCCHEH will also share a document discussing how Regional Committees can maximize ESG funding and best align their ESG programs with HUD and BoS priorities.

NCCHEH Data Center and HMIS Update

- BoS HMIS migration trainings are almost complete. There is one remaining training in Raleigh on September 2 and 3. To date, 48 of 52 agency administrators have attended or registered for a migration training.
 - There are three agencies that have not attended a migration training:
 - Harbor House
 - Salvation Army of New Bern
 - Surry Homeless and Affordable Housing Coalition
 - These agencies should contact hmis@ncceh.org as soon as possible. All agencies are required to go through migration to ensure they will be set up correctly on HMIS.
- Each agency is required to submit participation agreements and administrative QSOBAAs to NCCHEH.
 - At this point, 26 of the 60 BoS agencies have submitted these agreements.
 - The Michigan Coalition Against Homelessness (MCAH) has set a deadline of September 10 for these documents.
 - Any agency that has not already done so must submit these agreements to NCCHEH immediately.
- Agency administrators must complete five trainings prior to migration. These trainings are posted on MCAH's website, www.nchmis.org. Agency administrators who have not already done so must complete these trainings.
- Agencies that have any questions about HMIS can contact the NCCHEH Data Center help desk at hmis@ncceh.org or 919-410-6997. More information is posted at www.ncceh.org/hmis.
- The BoS has a representative and an alternate on the HMIS Governance Committee. Corey Root was elected as the representative and Tia Sanders-Rice was elected as the alternate for July 2015–June 2016. It was proposed that the alternate be changed from Tia to Beth Bordeaux, the director of NCCHEH's Data Center. Beth has been serving on the Governance Committee in the NCCHEH seat.
 - Steering Committee members were asked for questions or discussion; none were raised.
 - A motion was made and approved to change the BoS alternate to Beth Bordeaux [Crawford, Harrison]. All in favor; none opposed.

September Happenings

- The Rapid Rehousing Subcommittee will meet Friday, September 18, from 10:30 to 11:30. Participants should register for the call at www.ncceh.org/events/879.



- The September meeting of the Data Quality Subcommittee has been cancelled. NCCEH staff are revamping the purpose and structure of this subcommittee. More information about changes will be shared in the coming months.
- Regional Committees have been asked to complete a survey about Regional Committee capacity and structure by September 30. Each Regional Committee should submit one survey that is representative of the community's thoughts.

Reminders

- Regional Committees: Submit coordinated assessment plan revisions as requested
- Regional Committees: Register for and attend the BoS Coordinated Assessment Dialogue Group, second Tuesdays, 3:00-4:00 p.m. September meeting, 9/8: www.ncceh.org/events/917
- Coordinated Assessment Leads: Begin to track aggregate data for outcomes reporting, starting July 1, training and forms posted on NCCEH website: www.ncceh.org/bos/coordinatedassessment/
- Agencies interested in applying for NEW projects: Complete FY2015 CoC Intent to Apply form: <http://bit.ly/1LEJDzO>
- Public Meetings to discuss Impediments to Fair Housing as related to the 2016-2020 NC Consolidated Plan, all meetings 10 a.m. -noon:
 - Tues. Sept. 8 in Benson
 - Wed. Sept. 9 in Charlotte
 - Thurs. Sept. 10 in Hickory
- Regional Committees: Use the FY 2016 ESG Intent to Apply form as is useful for you: <http://bit.ly/1NRH7Xx>
- Agency Admins: One HMIS migration training remaining, Raleigh, Sept. 2 & 3: www.ncceh.org/events/928/
- Rapid Rehousing Program managers: Attend RRH Subcommittee, Fri. Sept. 18, 10:30-11:30 a.m.: www.ncceh.org/events/879
- Regional Committees: Complete one survey per Regional Committee about capacity and restructuring by Sept. 30: <http://goo.gl/forms/yYGZqAifhT>

Next Meeting: Tuesday, October 6, at 10:30.

