



North Carolina Balance of State Continuum of Care

bos@ncceh.org

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, April 7, 2015, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

10:30 WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	

- Regional Lead Contact List: ncceh.org/files/3430

MINUTES

TWO	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed?
	<input checked="" type="checkbox"/> Yes, by common consent	
Supporting Materials:		
<ul style="list-style-type: none"> • March Minutes: ncceh.org/files/5483 		

POINT-IN-TIME COUNT & HOUSING INVENTORY CHART

THREE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed?
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Background Information: NCCEH staff are working with agencies to validate 2015 Point-in-Time count and Housing Inventory Chart data. Staff are working to submit data to HUD by the end of April.	
	Supporting Materials:	
<ul style="list-style-type: none"> • Point-in-Time Count Resources: ncceh.org/pointintime 		
Action Items:		
<ul style="list-style-type: none"> • PIT Leads & Agencies: Please respond to requests for info as needed. 		

COORDINATED ASSESSMENT

FOUR	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: In March, the BoS Coordinated Assessment Council (CAC) recommended four coordinated assessment plans for approval. Staff will present plans from Henderson, Randolph, Smoky Mountain and Wilson-Greene Regional Committees for discussion and review. Meanwhile, the CAC and NC BoS staff continue to review other Regional Committee plans; please submit revisions as requested. Staff will also present information from the CAC about core elements of coordinated assessment plans.	
	Supporting Materials: <ul style="list-style-type: none"> Plan materials (bottom of page): ncceh.org/bos/coordinatedassessment/ 	
	Action Items: <ul style="list-style-type: none"> Regional Committees: Submit coordinated assessment plan revisions as requested 	

COC GRANT COMPETITION UPDATE

FIVE	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: NCCEH staff continue to work with HUD Field Office and HUD Headquarters to submit the Grant Inventory Worksheet (GIW) for FY2015 CoC grant competition. Staff will talk about the next steps for the Scorecard Committee and the 2015 CoC Intent to Apply form.	
	Supporting Materials: <ul style="list-style-type: none"> CoC Program Info: https://www.hudexchange.info/coc 	
	Action Items: <ul style="list-style-type: none"> AHRMM, Alamance, Beaufort, Caswell, Catawba, Chatham, Craven, DISSY, Harnett-Lee, Johnston, Kerr-Tar, Northeast, Onslow, Person, Randolph, Transylvania, Twin County and Wilson-Greene Regional Committees: Appoint one member to the Scorecard Committee, fill in form with contact info ASAP: http://goo.gl/forms/eS09oN0vDz Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO 	

2015 REGIONAL LEAD IN-PERSON MEETING

SIX	Presenter: Corey Root	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The annual in-person Regional Lead and alternate meeting was held March 30 in Raleigh. Staff will review information and discussions from the meeting, including new opportunities for the NCCEH website, the potential to revise Regional Committee structure, and the HUD-required Written Standards.	
	Supporting Materials: <ul style="list-style-type: none"> NC BoS Governance Charter: ncceh.org/files/3443 	
	Action Items: <ul style="list-style-type: none"> Regional Committees: Please appoint a Web Master for your Regional Committee and send contact information through this form - http://goo.gl/forms/Uh8WbZVhQu Those interested in serving on either the Regional Committee Structure or Written Standards workgroups: Please email bos@ncceh.org by April 15, 2015 	

HMIS UPDATE

SEVEN	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The transition of the HMIS administrative agency continues; staff will give an update and discuss recent developments including the regional privacy trainings across NC the week of April 20-24 with the new HMIS lead administrative agency MCAH and NCCEH staff.	
	Supporting Materials:	
	<ul style="list-style-type: none"> HMIS Transition information: ncceh.org/hmis/transition 	
Action Items:		
<ul style="list-style-type: none"> HMIS Users and Agencies: Attend NC HMIS training: ncceh.org/files/5477 		

UPCOMING MEETINGS

EIGHT	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Regularly scheduled meetings this month.	
	Supporting Materials	
	<ul style="list-style-type: none"> No subcommittee meetings in April NC HMIS Roadmap to Training - Five trainings across NC the week of April 20 – 24, 2015, to prepare communities for the transition from CHIN to NC HMIS 	
Action Items		
<ul style="list-style-type: none"> HMIS Users and Agencies: Attend NC HMIS training: ncceh.org/files/5477 		

REGIONAL COMMITTEE UPDATES

NINE	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.	

REMINDERS

TEN	Presenter: Corey Root	Estimated Time: 5 min	
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Action Items: <ul style="list-style-type: none"> • PIT Leads & Agencies: Please respond to requests for info as needed • Regional Committees: Submit coordinated assessment plan revisions as requested • AHRMM, Alamance, Beaufort, Caswell, Catawba, Chatham, Craven, DISSY, Harnett-Lee, Johnston, Kerr-Tar, Northeast, Onslow, Person, Randolph, Transylvania, Twin County and Wilson-Greene Regional Committees: Appoint one member to the Scorecard Committee, fill form with contact info ASAP: http://goo.gl/forms/eS09oN0vDz • Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO • Regional Committees: Please appoint a Web Master for your Regional Committee and send contact information through this form - http://goo.gl/forms/Uh8WbZVhQu • Those interested in serving on either the Regional Committee Structure or Written Standards workgroups: Please email bos@ncceh.org by April 15, 2015 • HMIS Users and Agencies: Attend NC HMIS training: ncceh.org/files/5477 		

12:00 ADJOURN

Next Meeting: Tuesday, May 5, 2015, 10:30 AM