



NC Balance of State Continuum of Care

Steering Committee Meeting

January 6, 2015

10:30 AM

Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



Today's Agenda

- Point-in-Time Count
- Coordinated Assessment update
- AHAR update
- Regional Lead elections
- HMIS update
- Upcoming meetings
- Regional Committee updates



Review & Approve Minutes

- December 2 minutes
 - ncceh.org/files/5221



Point-in-Time Count

- PIT will be the night of Wednesday, January 28
- Each Regional Committee chose a PIT Lead Contact
 - Responsible for local coordination & training, verifying data, & submitting forms to NCCEH
 - Planning process should be in progress now
- Data to collect:
 - Unsheltered homeless count
 - Sheltered homeless count (emergency shelters, transitional housing)
 - Permanent housing count for HIC (rapid re-housing, permanent supportive housing)



Point-in-Time Count Resources

- PIT forms posted at ncceh.org/2015pit/
 - Distribute to your local agencies
- PIT Training: Thursday, January 8th @ 9:30
 - Open to everyone; all PIT leads should attend
 - Lead not registered: Craven, DISSY, Foothills, Harnett, Lee, Northeast
 - Registration: ncceh.org/events/804/
- Read HUD guidance while planning your count
 - PIT Methodology Guide: ncceh.org/files/5111/
 - PIT/HIC Data Collection Notice: ncceh.org/files/5110/



CA Plan Submission

- 26 plans expected
 - 21 submitted, 5 to come
 - 6-8 plans will be reviewed in depth by CAC in January
 - Other plans will be reviewed by CAC in February and March
- NC BoS staff continue threshold reviews
- Once plan passes threshold, materials posted on NCCEH website



Revised CA Plan Review Process

- After plan review, each Regional Committee will get a call from 1-2 CAC members and an NCCEH staff member to offer feedback on CA plans
 - Questions, recommendations
- CAC members will present results of these conversations to the full CAC
 - Proceed with plan approval as appropriate
- Steering Committee will vote on plan approval afterwards
 - Earliest implementation: Feb-March



Coordinated Assessment – Next Steps

- Resubmit materials as requested for threshold review
- Plan to schedule phone call after CAC plan review
 - 1-2 CAC members + NCCEH staff
 - Regional Lead, CA Lead, others
- Implementation will begin later



AHAR: Background

- Annual Homeless Assessment Report (AHAR)
 - Comprehensive report to Congress
 - Year-to-year trends
 - NC BoS submits data for entire CoC
- HUD will reject poor quality data
 - Not included in AHAR



AHAR: 2014 Submission

- Submitted draft data on both All Persons and Veterans
 - November 14, 2014
 - December 18, 2014
- Submitted final data on both All Persons and Veterans
 - December 19, 2014
- Confirmed data on both All Persons and Veterans
 - December 22, 2014
- Next steps
 - Waiting on actual results from Abt liaison, should hear back by end of next week



AHAR: 2014 Submission

- 2014 Goal: 5 of 6 table shells accepted
- Strengths
 - Low rates (<10%) of missing data for all variables in every shell
 - Bed coverage rates met minimum participation criteria for AHAR participation in all but one shell (TH-Ind)
- Problem areas
 - Inaccurate bed and unit inventories in HMIS
 - Errors with child entry/exit
 - Unexited clients (ex. ES length of stay of 241-270 nights)



AHAR: Shells Accepted 2013 & 2014

Reporting Category	2013	2014 Expected
Emergency Shelters- Families	✓	
Emergency Shelters- Individuals		✓
Transitional Housing- Families	✓	✓
Transitional Housing- Individuals		
Permanent Supportive Housing- Families	✓	✓
Permanent Supportive Housing- Individuals	✓	✓
Summary of the reporting categories		

AHAR: 2014 Submission

- What happened to ES-Family usability in 2014?
 - Bed utilization rates below HUD's acceptable rate of 65% on 3 of 4 PIT dates
 - Big variations in bed utilization numbers on PIT dates within the reporting period
 - ES-Family unduplicated count decreased by 14% since 2013
 - ES-Family HMIS bed inventory decreased by 6% since 2013



AHAR: 2014 Submission

- Transitional Housing-Individual will not be usable in 2014
 - Bed coverage rate is below HUD's acceptable rate of 50%
 - 2014 bed coverage rate: 37%
 - 2013 bed coverage rate: 40%
- Summary shell-All will not be usable in 2014
 - Major issues with other shells: bed coverage, bed utilization rates, many multi-vet households in vet shells



Regional Lead Elections

- Regional Committees elect
 - 1 Regional Lead and 1 alternate
- Regional Lead & Regional Committees roles and responsibilities
 - ncceh.org/files/3117
- Reflect election results in minutes
- Do not have to change Regional Leads and/or alternates but must hold a new election each year
- In person meeting for Regional Leads and alternates
 - Wed. Feb. 25 - Raleigh, NC



Regional Lead Elections

- NC BoS staff use Regional Lead elections to create list of 2015 Regional Committees
- NC BoS needs to have Conflict of Interest forms on file for both Regional Leads and alternates
 - Form must be filled anew each year
 - ncceh.org/files/5161



HMIS Update

- On July 1, 2014, the CHIN Governance Committee recommended a change for HMIS administrative agency
 - CHIN Governance Committee made up of reps from all 12 NC CoCs + state-level reps + at-large members
 - NC Housing Coalition has managed CHIN for 10 years
 - Ongoing concerns about data usability, user training, cost and functionality led to RFP process
 - Michigan Coalition Against Homelessness (MCAH) was chosen as new HMIS administrative agency



HMIS Update

- Timeline
 - MCAH will ramp up NC operations over the next few months
 - Meanwhile CHIN will ramp down
 - Tasks will be transferred on a scheduled basis
 - Final switch to MCAH May 1



HMIS Update

- Communications
 - Governance Committee is working on a FAQ document
 - Plan to email FAQ to CHIN users in mid-January
 - Separate letters to state stakeholders and agency executive staff about transition in late January
 - NC BoS Governance Committee rep will present FAQ at February Steering Committee meeting



HMIS Update

- MCAH Model
 - Decentralized model puts more usability and responsibility at the agency level
 - CHIN model = centralized, more done at HQ level
 - System administrator(s) at CoC level
 - NCCEH staff will fulfill this role for BoS
 - Agency administrator at agency level
 - MCAH wants data in more people's hands
 - More users, more reports, more functionality



HMIS Update

- Going Forward
 - No change in data entry
 - Same software, same entry screens
 - Some disruption in reports possible
 - All users will be re-trained in 2015
 - Possible to get new licenses
 - CHIN training is online
 - MCAH training will be online, will be different
 - If users can wait, preferable to wait for MCAH training to come online ~May 2015



HMIS Update

- Questions? Concerns?



Upcoming Meetings

- NC BoS PIT Count Training
 - Thu. Jan 8, 9:30-10:30 AM
 - ncceh.org/events/804
- Data Quality Subcommittee
 - Mon. Jan. 26, 10:30-11:30 AM
 - ncceh.org/events/806



Regional Committee Updates

- Other news and updates from your community?



Reminders

- **PIT point people and other interested parties:** Register for and attend BoS PIT training: ncceh.org/events/804
- **Regional Committees:** Submit coordinated assessment plans or revisions as requested
- **Regional Committees:** Elect one Regional Lead and one alternate in January, send contact info to bos@ncceh.org
- **CHIN Users:** Register for and attend Data Quality Subcommittee: ncceh.org/events/806



Wrap Up

- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

